

**BERRYVILLE ARCHITECTURAL REVIEW BOARD**  
**Berryville-Clarke County Government Center**  
**MINUTES OF REGULAR MEETING**  
**Wednesday, July 6, 2011**

The regular meeting of the Berryville Architectural Review Board was held on Wednesday, July 6, 2011 at 12:00 p.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

**ATTENDANCE**

The following members of the Board were present: Jim Barb, Chairman, Ken Livingston, Nancy Bishop, Susan Wolk and Sue Cooper.

The following staff members were present: Christy Dunkle, Town Planner and Nancy McGinnis, Recording Secretary.

The Chairman called the meeting to order at 12:00 p.m.

**APPROVAL OF AGENDA**

Mrs. Wolk moved to approve the agenda as written, seconded by Mrs. Cooper. The motion passed unanimously by voice vote.

**APPROVAL OF MINUTES**

Mr. Livingston moved to approve the minutes of the May 4, 2011 meeting as written, seconded by Mrs. Bishop. The motion passed unanimously by voice vote.

**Sign Review**

**Hobert & Kerr, P.C. is requesting a Certificate of Appropriateness for a 2' x 3' projecting sign to be located at 24 East Main Street, identified as Tax Map Parcel number 14A2-((A))-72, zoned C General Commercial.**

Ms. Dunkle said that Mr. Hobert, applicant, is requesting approval for a double-sided 2' x 3' projecting sign for his law firm. She said that the sign will be professionally installed at least 8'6" above the sidewalk. There was a general discussion.

There being no further comments, Mrs. Cooper moved, seconded by Mrs. Wolk, to approve the applicant's request as presented. The motion passed unanimously by voice vote.

**Architectural Review**

**Woody Miller, Agent, is requesting a review of a 1,144 square foot laundry facility proposed for the Washington Square Apartments located at 102 East Main Street, identified as Tax Map Parcel number 14A2-((A))-76, zoned C General Commercial.**

Ms. Dunkle said that the owner has submitted a Site Plan Amendment for the laundry facility that is currently under review by the Berryville Planning Commission. She said that a public hearing has been set for the July 26, 2011 Planning Commission meeting.

Mrs. Wolk asked if handicapped parking would be constructed for the new laundry facility. Ms. Dunkle said yes. There was a general discussion concerning the apartments and the existing house that is located on the property.

There being no further comments, Mr. Livingston moved, seconded by Mrs. Bishop, to approve the architectural elevations for the proposed laundry facility as presented. The motion passed unanimously by voice vote.

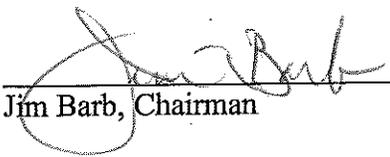
**OTHER**

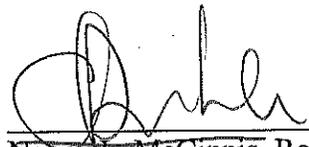
The Chairman called for further business.

**ADJOURNMENT**

There being no further business, the Chairman called for a motion to adjourn the meeting.

Mrs. Cooper moved to adjourn, seconded by Mrs. Wolk, the motion passed unanimously by voice vote. The meeting adjourned at 12:23 p.m.

  
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Jim Barb, Chairman

  
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Nancy L. McGinnis, Recording Secretary  
