

BERRYVILLE ARCHITECTURAL REVIEW BOARD
Berryville-Clarke County Government Center
MINUTES OF REGULAR MEETING
Wednesday, August 10, 2011

The regular meeting of the Berryville Architectural Review Board was held on Wednesday, August 10, 2011 at 12:00 p.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

ATTENDANCE

The following members of the Board were present: Jim Barb, Chairman, Ken Livingston, Nancy Bishop, Susan Wolk and Sue Cooper.

The following staff members were present: Christy Dunkle, Town Planner.

The Chairman called the meeting to order at 12:00 p.m.

APPROVAL OF AGENDA

Mrs. Cooper moved to approve the agenda as written, seconded by Mrs. Wolk. The motion passed unanimously by voice vote.

APPROVAL OF MINUTES

Mrs. Wolk moved to approve the minutes of the July 6, 2011 meeting as written, seconded by Mrs. Bishop. The motion passed unanimously by voice vote.

Architectural Review

Ken and Penny Butler, Owners, are requesting a Certificate of Appropriateness in order to build a grilling porch at their property located at 305 S. Church Street, identified as Tax Map Parcel number 14A5-((A))-46 zoned R-1 Residential.

Ms. Dunkle said that Ken and Penny Butler want to add a roof to an existing patio in order to have a covered outdoor grilling area. She said that the addition would be located on the north side of the structure behind the existing fence. She said that the materials will match the principal structure and the carriage house in the backyard. The Board reviewed drawings of the proposed addition and photos of the principal structure. There was a general discussion.

There being no further comments, Ms. Livingston moved, seconded by Mrs. Wolk, to approve the request as presented. The motion passed unanimously by voice vote.

Sign Review

The County of Clarke (David Ash, Agent) is requesting a Certificate of Appropriateness for three signs to located at the Clarke County Courts Complex 100 – 104 N. Church Street, identified as Tax Map Parcel number 14A2-((A))-66, zoned C General Commercial.

Ms. Dunkle said that the County wishes to install signage at the Courthouse complex on North Church Street. She said that the applicant has indicated that the signage they are proposing will be no larger than four feet wide and will be similar to the directional signage at the Berryville-Clarke County Government Center. Mrs. Bishop indicated that she felt that proposed signs were too large for this location and that they would look like billboards. She said that she would like to see a more historic style of sign panel and the use of a traditional serif type face. Mr. Livingston indicated that the signs

presented were industry standard. He said that the type doesn't need to be any larger than two-inch letters. There was a general discussion about pedestrian versus vehicular signage. The Board requested a layout of the signs with their next submission. They directed staff to make recommendations to the County of a more traditional looking sign package.

OTHER

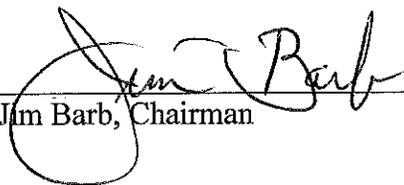
The Chairman called for further business. Ms. Dunkle said that Nela Neimann is requesting approval for two 3'x8' banners for her business, Blue Ridge Studio, in order to advertise fall class registration. Ms. Dunkle said that Ms. Neimann had installed the banners in previous years without approvals. Ms. Neimann is requesting that the banners be displayed from August 22 through September 9 on the exterior of her classroom and on the side of the building on South Church Street. Mrs. Wolk said she would like to see only one banner and that the banner on Main Street looked cluttered. Board members agreed that the banner on South Church Street would be more visible. There was a general discussion. Mrs. Wolk moved, seconded by Mr. Livingston, to issue a Certificate of Appropriateness for one banner to be installed from August 22 through September 9, 2011. They also recommended hanging the banner on the Church Street side of the building for increased visibility. The motion passed unanimously by voice vote.

Mr. Livingston said he was concerned about the number of banners on the Hawthorne House. There was a discussion on the types and number of banners on the building. The Board directed staff to write the property owner a letter concerning reviews and the number of banners on the building.

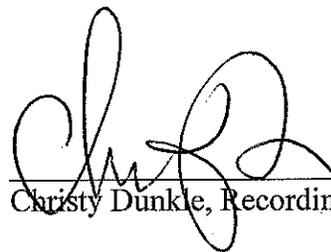
ADJOURNMENT

There being no further business, the Chairman called for a motion to adjourn the meeting.

Mrs. Cooper moved to adjourn, seconded by Mrs. Wolk, the motion passed unanimously by voice vote. The meeting adjourned at 12:35 p.m.



Jim Barb, Chairman



Christy Dunkle, Recording Secretary