

BERRYVILLE ARCHITECTURAL REVIEW BOARD
Berryville-Clarke County Government Center
MINUTES OF REGULAR MEETING
Wednesday, May 14, 2014

The regular meeting of the Berryville Architectural Review Board was held on Wednesday, May 14, 2014 at 12:00 p.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

ATTENDANCE

The following members of the Board were present: Jim Barb, Chair; Susan Godfrey; Robin McFillen; Gene Williamson

Absent: Ken Livingston

The following staff member was present: Christy Dunkle, Town Planner

Others present: Diane Harrison, Susan Carney, Sarah Huntington

Mr. Barb called the meeting to order at 12:00 noon.

APPROVAL OF AGENDA

Mr. Williamson moved to approve the agenda as written, seconded by Ms. Godfrey. The motion passed unanimously by voice vote.

APPROVAL OF MINUTES

Ms. Godfrey moved to approve the minutes of the March 5, 2014 meeting as written, seconded by Ms. McFillen. The motion passed unanimously by voice vote.

Sign Review

Wendy Dotson, Agent (Loudoun Community Midwives/Midwives at Berryville), is requesting a Certificate of Appropriateness in order to install a projecting sign located at 3 East Main Street, identified as Tax Map Parcel number 14A5-(A)-75, zoned C General Commercial.

Chairman Barb asked Ms. Dunkle to describe the request. Ms. Dunkle said Midwives at Berryville are requesting approval of a projecting sign as presented in the packet. She said the sign is 2'x3' and will be installed on an existing bracket. Mr. Williamson said the sign looked fine and made the motion to approve the sign as presented, seconded by Ms. Godfrey. The motion passed unanimously by voice vote.

Architectural Review

Rasul Alizade, Owner, is requesting a Certificate of Appropriateness in order to construct an accessory structure (shed) at the property located at 506 East Main Street, identified as Tax Map Parcel number 14A3-((A))-20 zoned C-1 Commercial.

Ms. Dunkle said that Mr. Alizade would like to remove an existing accessory structure in order to add a new structure to the property located on East Main Street. She added that he will be constructing another shed behind that house that is not visible from the right-of-way of Main Street. Ms. Godfrey said it was an improvement over the existing building. Mr. Williamson asked whether the siding would be vinyl and

Ms. Dunkle said it was. There being no further discussion, Ms. Godfrey moved to approve the request as presented, seconded by Mr. Williamson. The motion passed unanimously by voice vote.

Architectural Review

Everett and Cathy Sutphin, Owners, are requesting a Certificate of Appropriateness in order to construct an addition on their house located at 754 East Main Street, identified as Tax Map Parcel number 14A3-((A))-38 zoned DR-2 Residential.

Ms. Dunkle said that Mr. Sutphin was unable to attend the meeting and as Mr. Livingston was not in attendance, she recommended postponing the review until both were available. After consent of the Board, Chairman Barb moved the review to the June 4, 2014 meeting.

Sign Review

Village Emporium (Diane Harrison, Agent) is requesting a Certificate of Appropriateness in order to install a projecting sign, sandwich board, and temporary banner at the property located at 8 West Main Street, identified as Tax Map Parcel number 14A2-((A))-61 zoned C General Commercial.

Ms. Dunkle introduced Diane Harrison who is representing the Village Emporium located in the former Berryville Pharmacy building on West Main Street. Ms. Harrison said the proposed sign was the same size (3.5' x 3') as the previous pharmacy sign. She said they are planning to use oak palettes for the background of the sign and that one of the artists will be painting the sign. She said they would be using the same bracket. There was a general discussion about the weight of the proposed sign versus the weight of the previous one. Staff voiced concern about whether the bracket would be structurally strong enough for the weight of an oak sign. Ms. McFillen recommended weighing the previous sign which is hanging in the building. There was a discussion about legibility and Ms. Harrison indicated the wood will be laminated to avoid space between the pieces of wood.

Ms. Dunkle said they also wished to install a sandwich board and a temporary banner. She described the sandwich board and said they will add a painted picture to the sandwich board. Ms. Dunkle said the sign conformed to zoning requirements.

Ms. Harrison said the temporary banner is 4'x8' and they would like to hang the banner until that time that the permanent projecting sign is completed.

Ms. McFillen made the motion to approve the projecting sign which shall be professionally installed to assure the bracket is secure and to determine that the proposed sign is comparable in weight to the original; to approve the banner for 30 days; and to approve the sandwich board that may be out during hours of operation only and requiring that it does not block sidewalk access. Seconded by Ms. Godfrey. Mr. Williamson asked whether the projecting sign would be illuminated. Ms. Harrison said there are lights on the building that could be used. She said they would only be on during hours of operation and would be directed away from the right-of-way of Main Street. Mr. Barb called for the vote which was approved unanimously.

Other

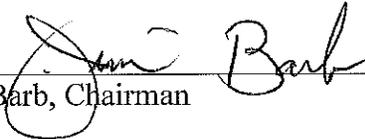
Ms. Dunkle said she had contacted Sarah Huntington and Susan Carney who have businesses located in the Hawthorne Building located on the corner of Main and Buckmarsh streets. Ms. Huntington said she is a photographer and Ms. Carney is a painter and they are temporarily operating studios out of this location. She said they are requesting the installation of sandwich boards during hours when they are in the studio.

They presented the sandwich boards to ARB members. Ms. Dunkle said the size of the sandwich boards conformed to zoning regulations. Ms. Dunkle added that both business owners need to obtain Town of Berryville Business Licenses in order to operate a business in Town. There was a general discussion about placing photographs and paintings in the windows of the building. There being no further discussion, Ms. Godfrey moved to approve the sandwich boards as presented, seconded by Mr. Williamson. The motion passed unanimously by voice vote.

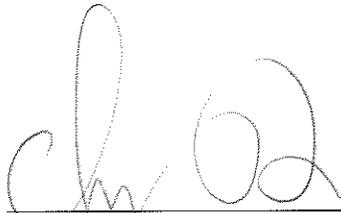
There was a general discussion about the number of "for sale" signs on a parcel on East Main Street. There was also a discussion about letters in the windows of My Neighbor and Me on the second floor of 23 East Main Street. Board members recommended removing the letters from the windows as the word is not legible.

ADJOURNMENT

There being no further business, Ms. Godfrey moved to adjourn the meeting, seconded by Mr. Williamson, the meeting adjourned at 12:55 p.m.



Jim Barb, Chairman



Christy Dunkle, Recording Secretary