

BERRYVILLE ARCHITECTURAL REVIEW BOARD
Berryville-Clarke County Government Center
MINUTES OF REGULAR MEETING
Wednesday, June 4, 2014

The regular meeting of the Berryville Architectural Review Board was held on Wednesday, June 4, 2014 at 12:00 p.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

ATTENDANCE

The following members of the Board were present: Jim Barb, Chair; Ken Livingston, Vice Chair; Susan Godfrey; Gene Williamson

Absent: Robin McFillen

The following staff member was present: Christy Dunkle, Town Planner

Others present: Everett Sutphin, Peter Miller, Kenny Wunstel

Mr. Barb called the meeting to order at 12:03pm.

APPROVAL OF AGENDA

Ms. Godfrey moved to approve the agenda as written, seconded by Mr. Williamson. The motion passed unanimously by voice vote.

APPROVAL OF MINUTES

Mr. Williamson moved to approve the minutes of the May 14, 2014 meeting as written, seconded by Ms. Godfrey, Mr. Livingston abstained. The motion passed by voice vote.

Architectural Review

Everett and Cathy Sutphin, Owners, are requesting a Certificate of Appropriateness in order to construct an addition on their house located at 754 East Main Street, identified as Tax Map Parcel number 14A3-((A))-38 zoned DR-2 Residential.

Chairman Barb introduced Mr. Sutphin and asked him to join the Board at the table. Mr. Sutphin described the previous request and the downsizing of the addition to the current request. He said it was half the size of what they had initially requested and said that the one level addition will include a bedroom, family room, bathroom and utility room. He added that the roof will be standing seam metal to match the existing and the siding will be hardiboard similar to his original submission. He said that the windows are manufactured by Anderson. Mr. Barb asked whether they were 2/2 and Mr. Sutphin said they were. Mr. Livingston asked whether the grills were between the glass rather than the outside of the windows, adding that they prefer the grills on the outside of the windows. Mr. Sutphin said they were between the glass and that they match the windows that were installed during a previous renovation. There was a discussion about the previous renovation and the materials that were used. Mr. Livingston said he would like to see a higher roof pitch but thought the design was intended to avoid removing an existing window. Mr. Sutphin confirmed that was the case. Ms. Godfrey asked about the small window shown on the building elevation and Mr. Sutphin said it was the bathroom.

There being no further discussion, Mr. Williamson made the motion to approve the submission as presented, seconded by Ms. Godfrey. The motion passed unanimously by voice vote.

Sign Review

Peter H. Miller, Owner, is requesting a Certificate of Appropriateness in order to install a projecting sign at his business, P. H. Miller Studio, Frame Makers, Inc., located at 1 East Main Street, identified as Tax Map Parcel number 14A5-((A))-75 zoned C General Commercial.

Mr. Barb recommended moving agenda item 6 up in order to discuss Mr. Miller's sign as he was in attendance. Mr. Barb added that the space looks great and the floors look very nice. Mr. Miller said they were finishing up the floors that day. He described his business and said he moved here from Connecticut after being in business there for over 30 years. Mr. Barb asked about the foam sign board. Mr. Miller described the material as being lightweight and easy to carve. Ms. Dunkle added that the Town signs previously installed on the four entrances were made from the same material. Mr. Miller said if the sign were approved he would be refinishing the sign as soon as possible. He said he will be rebuilding, repainting and re-gilding the sign. The said he would like to use the hand-forged bracket that is shown in the photograph. Mr. Livingston asked whether the existing bracket would be removed. Mr. Miller said that if Mr. Schutte wanted to remove it then it will be taken down. Mr. Livingston asked about lighting. Mr. Miller said there are existing lights on the building but he doesn't believe they were for the sign. Mr. Livingston said that care must be taken with lights as it can be problematic if shining on the right-of-way. Mr. Livingston asked where the bracket would be installed. Mr. Miller said he would like to install the sign to the left or the right of the door. Mr. Livingston reminded him the bottom of the sign needs to be at least 8'-6" above the sidewalk. Mr. Miller indicated that was not a problem in either location. He asked about window signage and Ms. Dunkle said the ARB does not review window signage and the signage may cover up to 25% of the window area. There being no further discussion, Ms. Godfrey moved to approve the request as presented with the condition that the existing bracket be removed, seconded by Mr. Williamson. The motion passed unanimously by voice vote. Mr. Barb asked Mr. Miller when he would be open and he said he will be moving things in next week and be fully open by the end of June.

Sign Review

Kenny Wunstel, Owner, Kenny's Auto & Trike Shop is requesting a Certificate of Appropriateness in order to install a freestanding sign, wall sign and sandwich board, at the property located at 23 North Buckmarsh Street, identified as Tax Map Parcel number 14A1-((A))-56 zoned C General Commercial.

Mr. Barb recommended moving agenda item 7 up as Mr. Wunstel was in attendance. He asked Mr. Wunstel to review his submission. Mr. Wunstel said he was having Fast Signs fabricate his signs. He said the freestanding sign and the wall sign are the same layout, size and material. He said the new freestanding sign will be lighter than the original sign. He added that he had painted the building and would like to target trike work but will also work on cars. Mr. Livingston asked for confirmation that the signs will be black and white. Mr. Wunstel said that was the case. He said he had the sign company do a layout with red in it but he did not like the result. He added that the lighting on the top of the freestanding sign was intended to light the building and he has no intention of using them.

There being no further discussion, Mr. Williamson made the motion to approve the signage as presented, seconded by Mr. Livingston, the motion passed unanimously by voice vote. Mr. Livingston asked if this was a new business and Mr. Wunstel said he had operated a shop in Sterling, changed careers, and was now back to his original vocation.

Sign Review

Christina Kraybill, Owner, is requesting a Certificate of Appropriateness in order to place a 17"x31" portable freestanding sign in front of her business, My Neighbor and Me, located at 23 East Main Street, identified as Tax Map Parcel number 14A5-((A))-77 zoned C General Commercial.

Ms. Dunkle described the sandwich board. There was a general discussion on whether the sign should be painted and the "shabby chic" effect it was emulating. Mr. Barb asked whether the sign conformed to regulations. Ms. Dunkle said the maximum size identified in the ordinance is 3'x4'. Mr. Barb called for a motion. Ms. Godfrey made the motion, seconded by Mr. Livingston, the motion was approved unanimously by voice vote.

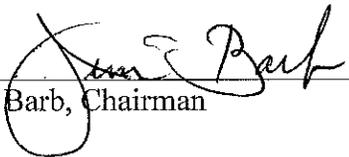
Other

Ms. Dunkle said Berryville Main Street has requested approval for an updated Music in the Park banner that will be installed on the fence at Rose Hill Park and at Berryville Auto Parts. Board members made recommendations to the hierarchy of information and Ms. Dunkle said she would follow up with Main Street.

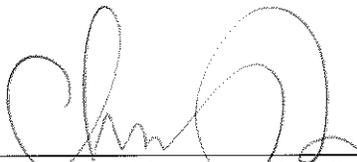
There was a general discussion of the condition of the property located next to the post office on Academy Street.

ADJOURNMENT

There being no further business, Mr. Livingston moved to adjourn the meeting, seconded by Mr. Williamson, the meeting adjourned at 12:45 p.m.



Jim Barb, Chairman



Christy Dunkle, Recording Secretary