

**PLANNING COMMISSION**  
**Comprehensive Plan Committee**  
**MINUTES**  
**Berryville-Clarke County Government Center -- AB Meeting Room**  
**April 4, 2016**

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A meeting of the Berryville Planning Commission Comprehensive Plan Committee was held on Monday, April 4, 2016 at 10:30 a.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

**ATTENDANCE:** Members of the Committee present: William Steinmetz, Chair, Gwen Malone, Debbie Zimmerman, Michelle Marino

Staff present: Christy Dunkle, Assistant Town Manager/Planner

Chair Steinmetz called the meeting to order at 10:33a.m.

**DISCUSSION – CHAPTER 6 COMMUNITY FACILITIES**

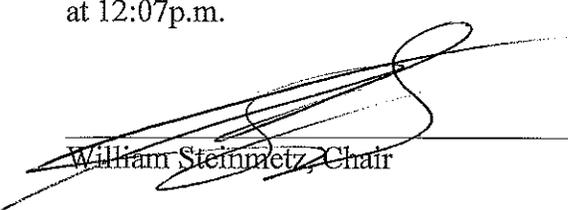
Chair Steinmetz opened the meeting and said that he recommended going through each page of the chapter to discuss comments. His first question concerned security at water and wastewater treatment plants. Ms. Dunkle said that during the Berryville Area Plan update, Utility Director David Tyrrell said that federal agencies recommend not identifying the location of these facilities in public documents due to security concerns. Ms. Marino recommended removing Mr. Davis's name from the document as the Director of Fire and EMS. Chair Steinmetz recommended additional explanation of the Insurance Services Office, Inc. (ISO) classification process and rankings. There was a general discussion about adding shelters and the Emergency Operations Center to the Community Facilities map. Committee members also discussed karst requirements and testing for areas of development.

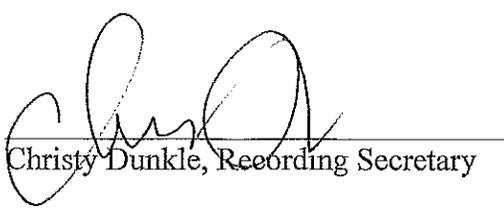
**Other**

Ms. Dunkle said that she will be on vacation on the date that the May meeting is scheduled. It was determined that the May meeting would be cancelled and the next meeting on Monday, June 7 at 10:30am when they will discuss Chapter 7 Transportation.

**Adjourn**

There being no further business, Chair Steinmetz asked for a motion to adjourn the meeting. Ms. Zimmerman made the motion, seconded by Ms. Malone, the motion passed unanimously by voice vote at 12:07p.m.

  
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William Steinmetz, Chair

  
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Christy Dunkle, Recording Secretary