

Town of Berryville
Berryville-Clarke County
Government Center
101 Chalmers Court Suite A
Berryville, VA 22611



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Town of Berryville
ARCHITECTURAL REVIEW BOARD
Regular Meeting
Wednesday, January 4, 2017 - 12:30 p.m.
101 Chalmers Court - Meeting Room AB – Second Floor

AGENDA

1. **Call to Order** – Christy Dunkle, Planner
2. **Election of Officers** – Chairman, Vice Chairman
3. **Approval of Agenda**
4. **Approval of Minutes** – November 2, 2016
5. **Sign Review**
The Sanctuary Berryville, LLC (Geo Giordano, Owner), is requesting a Certificate of Appropriateness for a freestanding sign in front of her business located at 208 North Buckmarsh Street, identified as Tax Map Parcel number 14A2-(A)-33, zoned R-3 Residential.
6. **Other**
7. **Adjourn**

Patricia Dickinson
Mayor

Harry Lee Arnold, Jr.
Recorder

Council Members

Donna Marie McDonald
Ward 1

Allen Kitselman, III
Ward 2

Erecka L. Gibson
Ward 3

David L. Tollett
Ward 4

Keith R. Dalton
Town Manager

BERRYVILLE ARCHITECTURAL REVIEW BOARD
Berryville-Clarke County Government Center
MINUTES OF REGULAR MEETING
Wednesday, November 2, 2016

The regular meeting of the Berryville Architectural Review Board was held on Wednesday, November 2, 2016 at 12:30 p.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

ATTENDANCE

The following members of the Board were present: Jim Barb, Chair; Susan Godfrey, Vice Chair; Robin McFillen; Rachael Worsley; Gene Williamson.

Member absent: No one

Press present: No one

Others present: Glenn McIntyre, Elizabeth Longerbeam

The following staff member was present: Christy Dunkle, Town Planner

Chair Barb called the meeting to order at 12:30p.m.

APPROVAL OF AGENDA

Chair Barb asked for approval of the agenda. Mr. Williamson moved to approve the agenda as written, seconded by Ms. McFillen. The motion passed by voice vote.

APPROVAL OF MINUTES

Ms. McFillen moved to approve the minutes of the October 5, 2016 meeting as amended, seconded by Ms. Worsley. The motion passed by voice vote.

ARCHITECTURAL REVIEW

Glenn McIntyre, Owner, is requesting a Certificate of Appropriateness in order to repair and renovate an accessory structure at the property located at 114 East Main Street, identified as Tax Map Parcel number 14A2-((A))-79, zoned C General Commercial.

Chair Barb asked Mr. McIntyre to come to the table to discuss his request. Ms. McFillen complimented Mr. McIntyre's submission. Chair Barb asked about the damage to the structure as shown in the photographs. Mr. McIntyre said that a tree had fallen on the structure and caused both internal and external damage. He said several of the rafters had been broken and the stone wall had cracked. He added that the roof was not structurally sound. Mr. Williamson asked what his plans were for the building. Mr. McIntyre said he plans on using it for a shop as he is a metal and woodworker. He said they may use it as a garage in the future. He said that when the property operated as a bed and breakfast there was a discussion about doing something with the building.

Mr. McIntyre said that in order to be able to have the garage doors function, the roof of the building would need to be increased in size. There was a discussion about framing and the rafters of the structure. Chair Barb asked about the color of the trim. Mr. McIntyre said the trim would match the house. He said the shingles on the front of the accessory structure will match the principal structure and would be made

of cedar. He said after reviewing a Sanborn insurance map that the building was not as old as he once believed it to be. Mr. McIntyre said the garage doors are products of Overhead Door. There was a discussion about the color and ARB members recommended using the colors identified as “Clay” rather than “Red Oak” as the former would blend better with the existing structures. Ms. McFillen asked why he wants to remove the existing French doors. The applicant explained that it was impossible to move items in and out of the structure with the existing doors. He said if the “Clay” was significantly different in reality, he would be back with the ARB about the color selection.

There being no further discussion, Mr. Williamson moved to approve the request as presented, seconded by Ms. Worsley, the motion was approved unanimously by voice vote.

Ms. Dunkle said she had two submissions come in since the packet was completed.

SIGN REVIEW

Sign Doctor Sales and Service, Inc., Applicant, is requesting a Certificate of Appropriateness in order to replace an existing freestanding sign for the Dollar General Store located at 20 South Church Street, identified as Tax Map Parcel number 14A5-((A))-74A, zoned C General Commercial.

Ms. Dunkle said that the Dollar General Store on South Church Street would like to replace the pole and footer on the existing freestanding sign as the sign is leaning. She said that they will be using the existing sign cabinet and sign face. She added that the cabinet and pole will be painted black.

There were no questions from Board members. There being no further discussion, Mr. Williamson made the motion to approve the application as presented, seconded by Ms. Worsley. The motion passed unanimously by voice vote

SIGN REVIEW

Lynn Erisman, Applicant, is requesting a Certificate of Appropriateness in order to install a projecting sign at her business, McLean Mortgage Corporation, located at 20B East Main Street, identified as Tax Map Parcel number 14A2-((A))-72, zoned C General Commercial.

Ms. Dunkle said that Ms. Erisman is requesting the approval of a projecting sign located at 20B East Main. She described the submission and said the sign conforms to zoning regulations.

There being no further discussion, Vice Chair Godfrey made the motion to approve the sign as presented and for staff to administratively review and approve the bracket, seconded by Ms. McFillen, the motion was approved by voice vote.

Discussion – Windows at 14 Academy Street

Ms. Dunkle said that Elizabeth Longerbeam was in attendance at the meeting to discuss windows for her property located at 14 Academy Street. She said the windows are rotted out and they would like to replace them. She distributed a spec sheet for windows she is requesting. She said she wanted to install efficient windows without a lot of cost. There was a discussion about the previous submission. Ms. Godfrey asked if the proposed windows are vinyl and Ms. Longerbeam said they are vinyl. Ms. McFillen referenced windows that were reviewed at the October meeting which are aluminum clad. She said they appeared to be cost efficient but not prohibitive. ARB recommended staff get Mrs. Longerbeam the

contact information for Mr. Skillman to discuss further. Vice Chair Godfrey discussed the importance of exterior mullions on the windows.

OTHER

Vice Chair Godfrey confirmed that the December meeting had been moved up by one week to November 30 in order to judge the parking meter contest sponsored by Berryville Main Street.

ADJOURN

There being no further business, Ms. McFillen moved to adjourn the meeting, seconded by Vice Chair Godfrey, the meeting adjourned at 1:04p.m.

Jim Barb, Chair

Christy Dunkle, Recording Secretary

The Sanctuary Berryville, LLC (Geo Giordano, Owner), is requesting a Certificate of Appropriateness for a freestanding sign in front of her business located at 208 North Buckmarsh Street, identified as Tax Map Parcel number 14A2-(A)-33, zoned R-3 Residential.

Ms. Giordano will be locating her business at the address referenced above. She is requesting approval of a freestanding sign that will be located in the front of her business. The two-sided 10-square foot sign will be installed on 6"x6" sign posts and be made of 3/4" Medium Density Overlay (MDO) sign board. Specific Pantone colors she is requesting are included with her application.

She is also requesting that the sign be externally lit with 5"x3.5" compact LED floodlights. Staff has identified the need for the lights to be shielded and the light directed away from the right-of-way and adjacent properties.

Recommendation

Discuss at the meeting.

TOWN OF BERRYVILLE

101 CHALMERS COURT, SUITE A * BERRYVILLE VA 22611
Phone (540) 955-4081 * Fax (540) 955-4524 - E-mail: planner@berryvilleva.gov

HISTORIC DISTRICT SIGN PERMIT APPLICATION

Please Note: This is an application only. The permit will be issued only if approved by the Zoning Administrator and after review and recommendation from the Architectural Review Board.

To be completed by Applicant: Date Jan 21, 2016
Applicant's Name: Geo Giordano
Name of business for which the signage is being requested: The Sanctuary Berryville, LLC
Applicant's Address: 1055 208 N. Buckmarsh St. Berryville, VA 22611
Telephone Number: 410-707-4486 E-mail: geosjay@rstarmail.com
Property Owner's Name: Geo Giordano
Property Owner's Address: 1055 North Hill Lane, Berryville, VA 22611

Application is hereby made for a permit to erect (X) or remodel () a sign as described below:

Total # of Requested Signs: 1 Fee: \$25 pd 12-22-16

Please include nine (9) copies of the following information for each sign requested:

- Scale color illustration of the sign, indicating the material, dimensions (including square footage), the location of the sign (including minimum 8'-6" above all sidewalks or rights-of-way for projecting signs), type of sign (freestanding, hanging, wall, etc.) and method of mounting
Color chips if applicable
Illustration and details of the proposed illumination, if any

Sign Company/Telephone: Sign Design Inc / 540-338-5614 (Patti House)

Signature of Applicant: [Handwritten Signature]

TO BE COMPLETED BY ZONING ADMINISTRATOR

Street Address:

Tax Map #:

Zoning Designation:

Applicable Regulations:

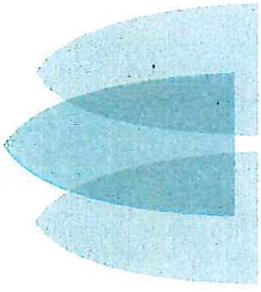
Other Conditions:

This Sign Permit is approved () denied () for the sign described on the property indicated above. If denied, for the following reason(s):

Signature of Zoning Administrator:

48 in

5.5 in



The SANCTUARY Wellness Center

www.sanctuaryberryville.com

26.94 in

6x6 posts

3/4" x 30 x 48" sign (10sf), 2 sided constructed on MDO
Pantone colors 622M, 623M, 625M, 625M, 5523C

Dark lettering
Outline

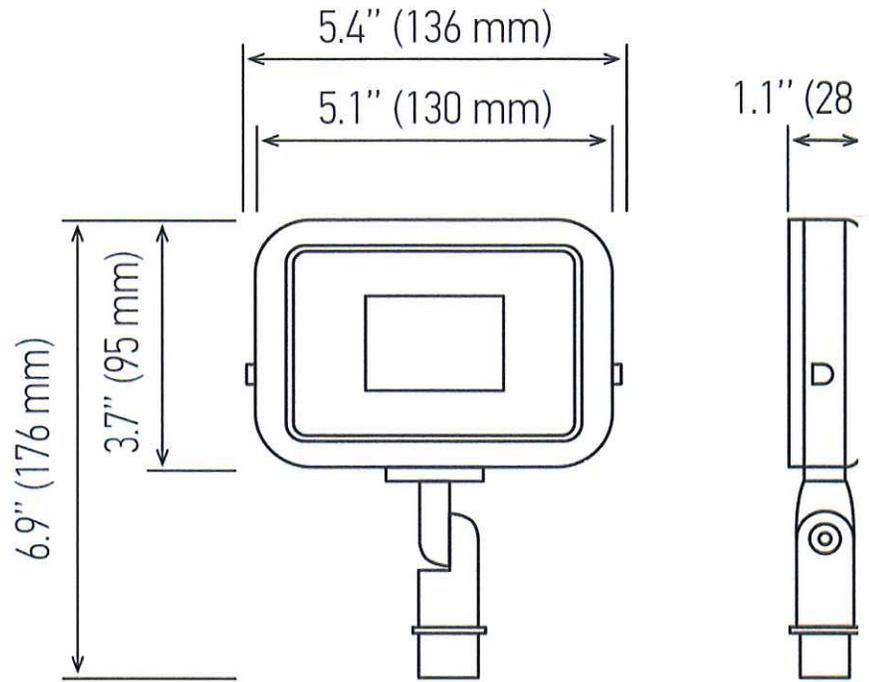
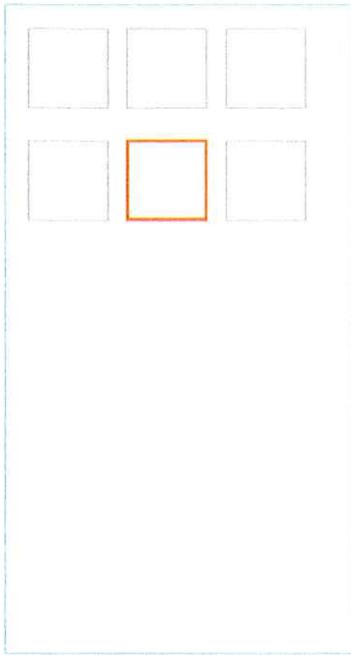
Light Trees
Light Lettering
Background Url.

Center Trees



LLT LED COMPACT Floodlight with Arm SMD...

Wattage: 10.0 Watts



Roll over image to zoom in

50.0 Watts
\$34.29

- Perfect replacement for a 70W fluorescent fixture. Energy saving high quality LED SMD Floodlight will significantly reduce your energy bills
 - Suitable for wet locations (IP 66 rated)
 - Can be used in a wide temperature range (-4+104°F)
 - 30,000 hour lifetime, no maintenance required - just install it and enjoy bright, consistent light for many years
 - 2 year warranty; 10W, 5000K; 750Lm
- [See more product details](#)

[Compare with similar items](#)

Used & new (2) from \$11.30

[Report incorrect product information.](#)



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Select Radiance string lights are on sale for limited time only. Valid while supplies last and when shipped & sold by Amazon.com. Discount applied at check out. [Learn more.](#)

Other Sellers on Amazon

Used & new (2) from \$11.30

Have one to sell?

[Sell on Amazon](#)



LOFTEK
50W Timing RGBW LED Flood Light
Waterproof IP66

50W LED Flood Light, RGB Timing Security Floodlight, Outdoor Waterpr...

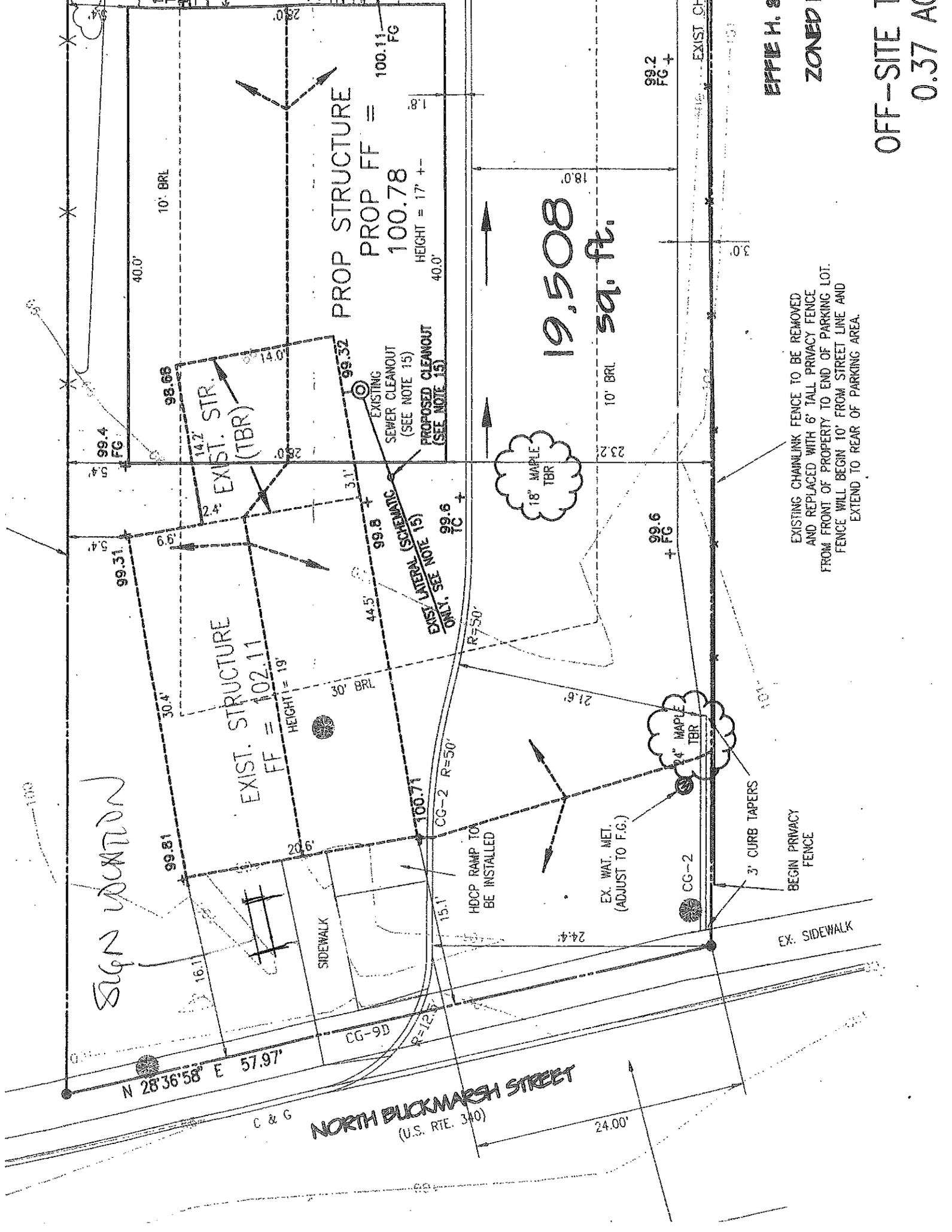
91

~~\$99.99~~ \$59.99

[Ad feedback](#)

Frequently Bought Together

Total price: \$27.49



SIGN LOCATION

EXIST. STRUCTURE
FF = 102.11
HEIGHT = 19'

PROP STRUCTURE
PROP FF = 100.11
100.78
HEIGHT = 17' +-
40.0'

19,508
sq. ft.

EXISTING CHAINLINK FENCE TO BE REMOVED AND REPLACED WITH 6' TALL PRIVACY FENCE FROM FRONT OF PROPERTY TO END OF PARKING LOT. FENCE WILL BEGIN 10' FROM STREET LINE AND EXTEND TO REAR OF PARKING AREA.

**EFFIE H. &
ZONED K**

**OFF-SITE T
0.37 AC**

NORTH BUCKMARSH STREET
(U.S. RTE. 310)

N 28°36'58" E 57.97'

C & G

24.00'

EXIST. CH

3.0'

99.2
FG +

99.6
+
FG

EXIST. LATERAL (SCHEMATIC)
ONLY 1.1' SEE NOTE 15

EXISTING
SEWER CLEANOUT
(SEE NOTE 15)
PROPOSED CLEANOUT
(SEE NOTE 15)

HDCP RAMP TO
BE INSTALLED

EX. WAT. MET.
(ADJUST TO F.G.)

3' CURB TAPERS

BEGIN PRIVACY
FENCE

EX. SIDEWALK

10' BRL

10' BRL

30' BRL

EXIST. CH

3.0'

99.2
FG +

99.6
+
FG

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