

**BERRYVILLE TOWN COUNCIL STREETS AND UTILITIES COMMITTEE
MEETING AGENDA
Berryville-Clarke County Government Center
101 Chalmers Court, Second Floor
Meeting Room A/B
Regular Meeting
January 24, 2017
Noon**

<u>Item</u>		<u>Attachment</u>
1. Call To Order		
2. Discussion	Town of Berryville Schedule of Water and Sewer Fees and Charges/Water and Sewer Availability Fees	1
3. Discussion	Draft Street Work Priorities FY 18	2
4. Closed Session	No Closed Session Scheduled	
5. Other		
6. Adjourn		

↑ Denotes an item on where a motion for action is included in the packet

Attachment 1

Town of Berryville Schedule of Water and Sewer Fees and Charges / Water
and Sewer Availability Fees

This matter has come to the fore because of the proposed development of the 120 unit Robert Regan House.

Mayor Dickinson has highlighted her concern about two aspects of the Town's Availability Fees as currently constituted.

Mayor Dickinson has pointed out that Section III.A.2.b of the Town of Berryville Schedule of Water and Sewer Fees and Charges (6/24/15) may contain a topographical error. Staff agrees that there is an error in that section and that the unit charge should be the same as the Multi-Family unit charge in Section 3.1. Accordingly, the per unit charge in Section 3.2.b should be \$4,725.

Mayor Dickinson has also expressed concerns about the schedule as it relates to availability fees for Multi-Family uses. Specifically, Section III.A.2.b provides that the water availability fee for multi-family units will be based on the higher of either the amount derived from multiplying the number of units by the per unit charge or the amount based on the meter size (Section III.A.2).

As currently constituted (but amended for the typo), the availability fee charge for the Regan House would be:

Water	\$567,000 (120 x 4,725)
Sewer	\$182,000
Total	\$749,000

The Streets and Utilities Committee discussed this matter on 3 January. The Committee directed staff to draft an amended schedule eliminating the per unit fee. Please find attached a draft amended schedule for discussion. If the schedule is amended in this manner the total availability fee charge for the Regan House would be:

Water	\$ 42,000
Sewer	\$182,000
Total	\$ 224,000

The difference between the two approaches is \$525,000 or \$4,375 per unit.

Please find attached:

- draft amended Town of Berryville Schedule of Water and Sewer Fees and Charges
- correspondence from Alton Echols on this matter
- current City of Fairfax fee schedule (model on which the Town's schedule was written)

TOWN OF BERRYVILLE
SCHEDULE OF WATER AND SEWER FEES AND CHARGES

Effective June 24, 2015-February 15, 2017

I. USER FEES

A. WATER

\$8.40 per 1,000 gallons of usage
\$5.00 per month minimum charge

B. SEWER

\$ 17.00 per 1,000 gallons of usage
\$ 15.00 per month minimum charge

II. DEPOSITS AND ADMINISTRATIVE FEES

A. DEPOSITS

Residential: \$ 225

Business/Commercial (excluding Restaurants and Laundries): \$ 860

Restaurant: \$ 785

Laundry: \$2,450

B. ADMINISTRATIVE FEES

Late Fee: 10% of bill amount

Service Disconnection/Reconnection Fee: \$40

Returned Check/ACH Fee \$25

III. AVAILABILITY FEES

A. WATER

Type of Premises	Charge
1. Residential:	
Single Family Residential (<u>detached or attached</u>) <u>served by</u> individual 5/8" meter	\$ 5,250 + meter charge
Town House, Duplex individual 5/8" meter	\$ 5,250 per unit + meter charge

Multi-Family served by a master meter
An amount based on the meter size as specified below

\$ 4,725 per unit + meter charge

2. Commercial, Industrial, Institutional, & Single Family greater than 5/8" meter:

Water Meter Size (Inches)	Demand Ratio	Avail. Fee	Radio Read
			Meter Cost
5/8	1.0	\$ 5,250	Meter cost + 30% admin. fee
3/4	1.5	7,825	Meter cost + 30% admin. fee
1.0	2.5	13,125	Meter cost + 30% admin. fee
1.5	4.375	22,970	Meter cost + 30% admin. fee
2.0	8.0	42,000	Meter cost + 30% admin. fee
3.0	16.0	84,000	Meter cost + 30% admin. fee
4.0	25.0	131,250	Meter cost + 30% admin. fee
6.0	50.0	262,500	Meter cost + 30% admin. fee

Greater than 6", Demand Ratio (AWWA M22) multiplied by fee for Demand Ratio 1

Notes:

- (a) Multi-family residences are defined as any master metered group of apartments, town house, condominium or other residential units with each unit containing separate kitchen facilities.
- (b) In cases where a master meter is serving multi-family residences or a combination of multi-family and commercial units, the applicant will pay a fee based on the higher of (a) an amount derived by multiplying the unit charge of \$5,250 for multi-family residence times the total number of residential and commercial units to be served by a single meter, or (b) an amount based on the meter size as specified above. Master meters may only be utilized when multi-family units are owned by one entity. Where multi-family units are owned individually or are condominiums, units must be separately metered.

B. SEWER

Water Meter Size (Inches)	Demand Ratio	Avail. Fee
5/8	1.0	\$ 22,750
¾	1.5	34,125
1.0	2.5	56,875
1.5	4.375	99,535
2.0	8.0	182,000
3.0	16.0	364,000
4.0	25.0	568,750
6.0	50.0	1,137,500

Greater than 6", Demand Ratio (AWWA M22) multiplied by fee for Demand Ratio 1

IV. LATERAL or CONNECTION FEES

A. WATER

Meter Size (Inches)	By Others	By Town
5/8	* (b)	cost + 10% (\$500 min.) & b
3/4	* (b)	cost + 10% (\$500 min.) & b
1.0	* (b)	cost + 10% (\$500 min.) & b
1.5	* (b)	(c) & (b)

2.0	* (b)	(c) & (b)
3.0	* (a) & (b)	(a) & (b)
4.0	* (a) & (b)	(a) & (b)
6.0	* (a) & (b)	(a) & (b)
Greater than 6"	* (a) & (b)	(a) & (b)

B. SEWER

Lateral Size (Inches)	By Others	By Town
4	*	cost + 10% (\$500 min.)
Greater than 4"	*	N/A (d)

Notes:

- (a) = Town of Berryville to furnish and install wet taps to existing mains at cost plus 10%. Contractor to furnish and install lines and vaults.
- (b) = Town of Berryville to install meters.
- (c) = Town of Berryville to provide 2" service line to property line with 2" ball valve at cost plus 10%. Contractor to furnish and install meter vault and meter setter.
- (d) = Installed by contractor if larger than 4" required.
- * = Inspection fee applies, see Section V.

V. INSPECTIONS

**A. Sanitary Sewer Camera Service & Storm Sewer Camera Service
Mains and Laterals Over 4-Inches in Diameter:**

Mobilization Fee	\$250
Camera Fee	\$2.50 per linear foot
4-Inch Laterals:	
Laterals Under 50-Feet in Length	\$100
Laterals 50-Feet in Length or Greater	\$100 plus \$2.50 per linear foot

B. Inspections

Approved Inspector or Town Staff.....	\$ 50 per hour
Licensed Professional Engineer	cost

Notes:

Cleaning lines will be required prior to camera use and is the responsibility of the applicant.

VI. SIGNIFICANT INDUSTRIAL USER FEES

Sewer system discharge permit	\$500
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VII. WATER METER TESTING

5/8" meter	\$ 100
All other meters	\$ 100 + cost

Notes: Fee is refunded if meter is found to be over registering

VIII. UNAUTHORIZED USE OF SERVICE

For unapproved water withdrawals from fire hydrants or any other part of the Town Water System, or when a customer willfully takes steps to reactivate service after service has been disconnected by the town on account of nonpayment of any charge owed to the town and the town is required to take some action to again discontinue

service, such as removing the meter, etc., a charge for unauthorized use of service in the amount of two hundred and fifty dollars (\$250) shall be paid. This charge shall be in addition to any other charge for water and sewer utility services owed to the town, as well as any other legal remedies which the town may be able to pursue for unauthorized use of service.

Z:\ADMIN\CLERK TOWN CLERK\Availability Fees\Availability fees effective 6-24-2015

Echols Correspondence

Keith Dalton

From: Keith Dalton
Sent: Thursday, December 15, 2016 9:42 AM
To: 'Alton Echols'
Cc: Christy Dunkle; Ann Phillips
Subject: RE: Land Development Application submitted on 13 December

Mr. Echols:

I have forwarded your proposed changes to the members of the Town Council. I am also forwarding your email to them.

Take care,

Keith

Keith R. Dalton, Town Manager
Town of Berryville, Virginia
101 Chalmers Court, Suite A
Berryville, VA 22611

V 540.955.1099
F 540.955.4524

From: Alton Echols [mailto:aecholsjr@gmail.com]
Sent: Thursday, December 15, 2016 9:35 AM
To: Keith Dalton <townmanager@berryvilleva.gov>
Cc: Christy Dunkle <planner@berryvilleva.gov>; Desi Moreland <treasurer@berryvilleva.gov>; Ann Phillips <townclerk@berryvilleva.gov>
Subject: Re: Land Development Application submitted on 13 December

Mr. Dalton, Although you have already concluded that there is no mechanism by which a private citizen may request an amendment to the Town of Berryville's Schedule of Water and Sewer Fees and Charges-since we earlier discussed (in a meeting with the Chairman of the Streets & Utilities, Mayor Pat Dickinson) a request to her committee for their recommendation to both clarified and then revise the fee schedule as follows:(1)- by deleting a part of "Notes: (b), (2) changing the \$5,250 for multi-family units to the corrected \$4,725, and (3) by adding "Note: (c)-Where a Master Meter is serving multi-family age-restrictive apartments in an Older Person Residential Zone (OPR) for persons 55 and older, an applicant for Water & Sewer will pay an amount based on the meter size as specified-my intention for the application was a request to be placed on the agenda for the next scheduled (or called) meeting of the Streets & Utility Committee. My fee submitted was a volunteer offer to pay the cost of a public hearing (if the council chooses to consider our request). Please forward this response as appropriate-best regards, Alton C. Echols, Jr.

Sent from my iPhone

On Dec 15, 2016, at 8:41 AM, Keith Dalton <townmanager@berryvilleva.gov> wrote:

Mr. Echols:

I am in receipt of a Land Development Application for "Revision to Water & Sewer Connection Fees".

There is no mechanism by which a private citizen may request amendment to the Town of Berryville Schedule of Water and Sewer Fees and Charges. Accordingly, the Town Clerk will return your application and check by the U.S. Mail.

It is important to note that, while there is not process by which a private citizen may request such an amendment, your suggestions will be passed on the Town Council.

Take care,

Keith

Keith R. Dalton, Town Manager
Town of Berryville, Virginia
101 Chalmers Court, Suite A
Berryville, VA 22611

V 540.955.1099

F 540.955.4524

<20161215082821068.pdf>

LAND DEVELOPMENT APPLICATION TOWN OF BERRYVILLE

(Please print or type)

Current Property Tax Plat# 14-5-251B
Owner A. G. Echols, Jr., TRUSTEE
Owner's Address 400 Custer Ct.
Berryville, Va. 22611
Phone 703-777-4100

Agent (Contact Person)
Agent's Address
Phone



Check Appropriate Request:

- Subdivision - creating more than 2 lots
Minor Subdivision - single lot divided into 2 lots
Boundary Line Adjustment
Site Plan
Rezoning
Text Amendment: Zoning or Subdivision Ordinance
ARB Certificate of Appropriateness
Town of Berryville Utilities
X Other: Revision to Water & Sewer Connection Fees

Rec Mail
2:10 pm
12/13/16

Revise Water & Sewer Connection Fee Schedule by deleting and adding (c):

Complete As Applicable:

Nature of Request/Proposal: (c) In cases where a Master Meter is serving multi-family age-restricted residences in Older persons 55 years and older, an applicant will pay an amount based on the meter size as specified.

Tax Map & Parcel Number(s): Tax Map Plat #14-5-251B
Size of Project Site: 1.1 acres plus or minus +/-

Proposed # of Lots: ONE LOT Existing Zoning Older Person Residential (OPR)

Owner or Agent: The information provided is accurate to the best of my knowledge. I understand that the Town may deny, approve, or conditionally approve the request for which I am applying. I certify that all property corners have been clearly staked and flagged.

Signature: A. C. Echols, Trustee Date: 12/13/16
for Battlefield Center Trust

Owner: I have read this completed application, understand its intent, and freely consent to its filing. Furthermore, I grant permission to the Town Planning Department and other government agents to enter the property and make such investigations and tests, as they deem necessary. I acknowledge that in accordance with Article X of the Subdivision Ordinance I am responsible for costs incurred for review of subdivision and/or development plans by the Town's engineer and that any other required tests or studies will be carried out at owner/agent expense

Signature: A. C. Echols, Jr Trustee

ALA



A. C. ECHOLS JR REVOCABLE TRUST
TTE ALTON C ECHOLS JR
400 CUSTER CT
BERRYVILLE, VA 22611

Dec. 13, 2016 Date

PAY to the order of Town of Berryville \$ 100.00
Three hundred and 00/100 Dollars



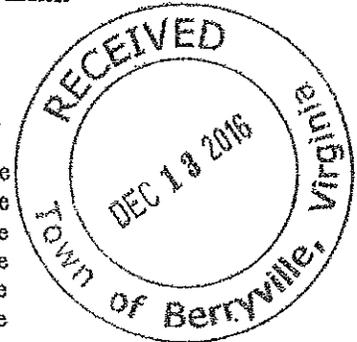
For Application fee (W+S) Alton C Echols
[Redacted Signature]

ACE

2.

Commercial, Industrial, Institutional, & Single Family greater than 5/8" meter:

Water Meter Size (Inches)	Demand Ratio	Avail. Fee	Radio Read Meter Cost
5/8	1.0	\$ 5,250	Meter cost + 30% admin. fee
3/4	1.5	7,825	Meter cost + 30% admin. fee
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2.0	8.0	42,000	Meter cost + 30% admin. fee
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Greater than 6", Demand Ratio (AWWA M22) multiplied by fee for Demand Ratio 1

Notes:

- (a) Multi-family residences are defined as any master metered group of apartment, town house, condominium or other residential units with each unit containing separate kitchen facilities.
- (b) In cases where a master meter is serving multi-family residences or a combination of multi-family and commercial units, the applicant will pay a fee based on ~~the higher of~~ an amount derived by multiplying the unit charge of \$5,250 for multi-family residence times the total number of residential and commercial units to be served by a single meter, ~~or (b) an amount based on the meter size as specified above.~~
- (c)

B. SEWER

Water Meter Size (Inches)	Demand Ratio	Avail. Fee
5/8	1.0	\$ 22,750
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6.0	50.0	1,137,500

~~11700~~ 4725 (?)

Greater than 6", Demand Ratio (AWWA M22) multiplied by fee for Demand Ratio 1

IV. LATERAL or CONNECTION FEES

A. WATER

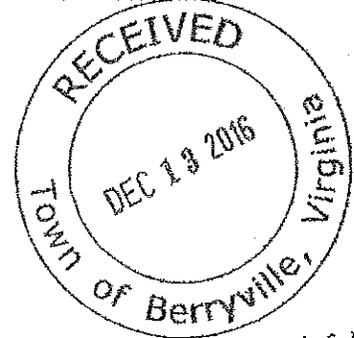
Meter Size (Inches)	By Others	By Town
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Greater than 6"	*(a) & (b)	(a) & (b)

- (c) In cases where a Master Meter is serving multi-family age-restricted residences in an Older Person Residential Zoning District (OPR) established for persons 55 years and older, an applicant will pay an amount based on the meter size as specified above.

AC 2

Ordinance Ad in '78
MHA was done as one lump
+ n/c per unit

TOWN OF BERRYVILLE
SCHEDULE OF WATER AND SEWER FEES AND CHARGES
Effective June 24, 2015



I. USER FEES

A. WATER

\$8.40 per 1,000 gallons of usage
\$5.00 per month minimum charge

B. SEWER

\$ 17.00 per 1,000 gallons of usage
\$ 15.00 per month minimum charge

II. DEPOSITS AND ADMINISTRATIVE FEES

A. DEPOSITS

Residential: \$ 225

Business/Commercial (excluding Restaurants and Laundries): \$ 860

Restaurant: \$ 785

Laundry: \$2,450

B. ADMINISTRATIVE FEES

Late Fee: 10% of bill amount

Service Disconnection/Reconnection Fee: \$40

Returned Check/ACH Fee \$25

540-323-2060
Art Barron

Condo + apt are
diff.

III. AVAILABILITY FEES

A. WATER

Type of Premises	Charge
Residential:	
Single Family Residential individual 5/8" meter	\$5,250 + meter charge
Town House, Duplex individual 5/8" meter	\$5,250 per unit + meter charge
Multi-Family	\$4,725 per unit + meter charge

2

hch

LAND DEVELOPMENT APPLICATION TOWN OF BERRYVILLE

(Please print or type)

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Owner A. C. Echols, Jr., TRUSTEE
Owner's Address 400 Custer Ct.
Berryville, Va. 22611
Phone 703-777-4100

Agent (Contact Person)
Agent's Address
Phone



rec mail
② Jiro pm
12/13/16

Check Appropriate Request:

- Subdivision - creating more than 2 lots
- Minor Subdivision - single lot divided into 2 lots
- Boundary Line Adjustment
- Site Plan
- Rezoning
- Text Amendment: Zoning or Subdivision Ordinance
- ARB Certificate of Appropriateness
- Town of Berryville Utilities
- Other: Revision to Water & Sewer Connection Fees

Revise Water & Sewer Connection Fee Schedule by deleting and adding (c):

Complete As Applicable:

Nature of Request/Proposal: (c) In cases where a Master Meter is serving multi-family age-restricted residences in Older persons 55 years and older, an applicant will pay an amount based on the meter size as specified.

Tax Map & Parcel Number(s): Tax Map Plat #14-5-251B
Size of Project Site: 11 acres plus or minus +/-

Proposed # of Lots: ONE LOT Existing Zoning Older Person Residential (OPR)

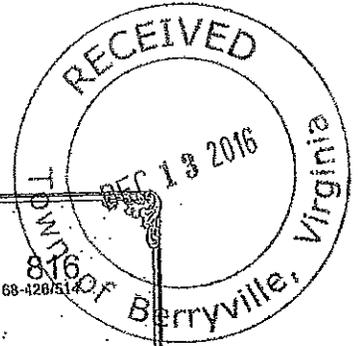
Owner or Agent: The information provided is accurate to the best of my knowledge. I understand that the Town may deny, approve, or conditionally approve the request for which I am applying. I certify that all property corners have been clearly staked and flagged.

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Owner: I have read this completed application, understand its intent, and freely consent to its filing. Furthermore, I grant permission to the Town Planning Department and other government agents to enter the property and make such investigations and tests, as they deem necessary. I acknowledge that in accordance with Article X of the Subdivision Ordinance I am responsible for costs incurred for review of subdivision and/or development plans by the Town's engineer and that any other required tests or studies will be carried out at owner/agent expense

Signature: A. C. Echols, Jr Trustee

ALA



A. C. ECHOLS JR REVOCABELE TRUST
TTE ALTON C ECHOLS JR
400 CUSTER CT
BERRYVILLE, VA 22611

Dec. 13, 2016 Date

PAY to the order of Town of Berryville \$ 100.⁰⁰
Seven hundred and 00/100 Dollars

BB&T BRANCH BANKING AND TRUST COMPANY
1-800-BANKBBT BBT.com

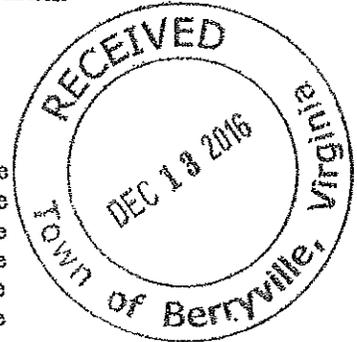
FOR Application fee (W+S) Donita C. Clark MP
[Redacted]

ACH

2.

Commercial, Industrial, Institutional, & Single Family greater than 5/8" meter:

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		Avail. Fee	Meter Cost
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- (c)

B. SEWER

~~117,000~~
47,250 (?)

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2.0	*(b)	(c) & (b)
3.0	*(a) & (b)	(a) & (b)
4.0	*(a) & (b)	(a) & (b)
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Greater than 6"	*(a) & (b)	(a) & (b)

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AC 2

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Multi-Family	\$4,725 per unit + meter charge

2

ACH



FAIRFAX COUNTY WATER AUTHORITY

SCHEDULE OF RATES, FEES AND CHARGES

EFFECTIVE JULY 1, 2015

Adopted May 21, 2015

**FOR THE USE OF AND FOR THE SERVICES
FURNISHED OR TO BE FURNISHED BY FAIRFAX WATER**

SCHEDULE NO. 1 – AVAILABILITY CHARGE

An Availability Charge for water service to be furnished through each new separate service connection which is to be made to a water main, regardless of who may have paid for the installation of the water main to which the connection is to be made, shall be paid by each applicant for service prior to the installation of the meter for water service, as follows:

<u>Type of Premise</u>	<u>Charge</u>
Single-Family Residence – individual 3/8 inch meter	\$ 3,950
Townhouse Residence – individual 3/8 inch meter	3,950
Multi-Family Residence ⁽¹⁾ – each unit ⁽²⁾	3,160
Commercial, Industrial, Municipal, Single-Family or Townhouse Residence with larger than 5/8-inch meter: ⁽²⁾	

Meter Size (inches)	Charge	Meter Size (inches)	Charge
3/8	\$ 3,950	3	\$ 84,300
3/4	7,900	4	131,700
1	13,200 ⁽³⁾	6	263,350
1-1/2	26,350	8	421,350
2	42,150	10	605,700

⁽¹⁾ Multi-family residences are defined as any master metered group of apartment, townhouse, condominium, or other residential units with each unit containing separate kitchen facilities:

⁽²⁾ In cases where a master meter is serving multi-family residences or a combination of multi-family and commercial units, the applicant shall pay a fee based on the higher of (1) an amount derived by multiplying the unit charge (\$3,160) for multi-family residences times the total number of residential and commercial units to be served by a single meter, or (2) an amount based on the meter size as specified above.

⁽³⁾ In cases where a 1 inch meter is installed for a single-family residence or a townhouse residence equipped with a fire sprinkler system, the availability charge shall be \$3,950.

SCHEDULE NO. 2 – LOCAL FACILITIES CHARGE

A Local Facilities Charge of Nine Thousand Seven Hundred Fifty Dollars (\$9,750) for each separate connection to an existing water main shall be paid by each applicant who desires to secure water service, which charge shall be paid prior to the approval of the application for a service connection; provided, however, that in any instance where satisfactory evidence shows that an applicant for a connection has paid the cost of installation of the main to which the connection is to be made, either by installing the main at his expense and then conveying the same to Fairfax Water (or its predecessors) or by reimbursing Fairfax Water (or its predecessors) for the cost of such main, the Local Facilities Charge shall be waived.

SCHEDULE NO. 3 – SERVICE CONNECTION CHARGE

A Service Connection Charge shall be paid by each applicant for each new service connection and meter installation prior to the approval of the application therefor, as follows:

Service Installed by Fairfax Water	
Meter Size (inches)	Charge
3/8	\$1,090
3/4	1,420
1	1,490
1-1/2	2,370
2	2,950
Over 2	Actual cost plus an allowance of 40% for administrative and general overhead, but not less than \$3,000.

Service Installed by the Developer ⁽¹⁾	
Meter Size (inches)	Charge
3/8	\$470
3/4	480
1	550
Over 1	Actual cost plus an allowance of 40% for administrative and general overhead, but not less than \$600.

⁽¹⁾ Installation of services by developers must have the prior approval of Fairfax Water. If approved, the difference between the charges for services installed by Fairfax Water and services installed by the developer will be refunded upon completion of the work.

SCHEDULE NO. 4 – ACCOUNT CHARGE

An Account Charge of Thirty-six Dollars (\$36) shall be paid by each applicant for service, whether for a new account or for a transfer of account.

SCHEDULE NO. 5 – SPECIAL CONTRACT SERVICE METERED RATES

A. *Wholesale*

Wholesale customers pay rates established by individual contract. The following customers have entered into contracts with Fairfax Water whereby they have each reserved a specified capacity in Fairfax Water's system for their use and are paying for that capacity at the same unit cost incurred by Fairfax Water to construct or acquire the facilities which provide the capacity:

- Loudoun Water
- Metropolitan Washington Airports Authority (Dulles International Airport)
- Prince William County Service Authority
- Town of Herndon
- Town of Vienna
- United States Government (Fort Belvoir)
- Virginia-American Water Company – Alexandria District
- Virginia-American Water Company – Prince William District

B. *Untreated Industrial/Commercial*

The following customers obtain untreated water under contract with Fairfax Water for use in the operation of an industrial/commercial activity:

- Old Hickory Golf Club
- Prince William County Park Authority
- Vulcan Materials, Inc.

SCHEDULE NO. 6 – RETAIL SERVICE METERED RATES

A. Service Charge per bill rendered:

Meter Size (inches)	Charge for Quarterly Customers ⁽¹⁾	
	Single-Family/Townhouse	Multi-Family Residence, Commercial, Industrial or Municipal
3/8	\$ 9.80	\$ 11.45
3/4	10.55	13.85
1	11.75	17.25
1-1/2	14.65	25.65
2	15.75	33.35
3	-	77.95
4	-	124.35
6	-	232.80
8	-	397.45
10	-	532.80

⁽¹⁾ Monthly customers will be billed 1/3 of the applicable rate based on meter size.

B. Commodity Charge:

Charge per 1,000 Gallons

1. Charge for all consumption:

- a. by customers billed quarterly whose accounts were in existence (either in an active or inactive status) during the whole of the preceding winter quarter billing period ⁽¹⁾..... \$ 2.55
- b. by customers billed quarterly whose accounts were established during or subsequent to the preceding winter quarter billing period..... \$ 2.70
- c. by customers billed monthly whose accounts were in existence (either in an active or inactive status) for the preceding twelve (12) billing periods..... \$ 2.55
- d. by customers billed monthly whose accounts were not in existence for the preceding twelve (12) billing periods..... \$ 2.70

⁽¹⁾ The winter quarter billing period is defined as any quarterly billing period based on meter readings obtained or estimated in the months of February through April.

2. Additional Peak Use Charge:

- a. For all consumption by customers identified in 1.a. above in the June through November billing periods exceeding the greater of (1) 1.3 times the preceding winter quarter consumption or (2) 6,000 gallons above the preceding winter quarter consumption \$ 3.55
- b. For all consumption by customers identified in 1.c. above for any volume of water purchased during the months of May through October which is in excess of 1.3 times the average monthly volume purchased in the billing cycle ending in March of each year \$ 3.55

SCHEDULE NO. 7 – TURN OFF/TURN ON CHARGE

Where service has been discontinued due to nonpayment of any charge owed to Fairfax Water, a Turn Off/Turn On Charge of Fifty Dollars (\$50) shall be paid before service will be resumed.

SCHEDULE NO. 8 – TRANSACTION CHARGE FOR LATE PAYMENT

A Transaction Charge for Late Payment equal to Ten Percent (10%) of the amount of any bill rendered for water service shall be added to such bill in the event that the bill is not paid within 30 days following the date of rendering thereof.

SCHEDULE NO. 9 – CHARGE FOR UNAUTHORIZED USE OF SERVICE

When a customer willfully takes steps to reactivate service after service has been initially discontinued by Fairfax Water on account of nonpayment of any charge owed to Fairfax Water and Fairfax Water is required to take some other action to again discontinue service, such as removing the meter, etc., a Charge for Unauthorized Use of Service of Two Hundred Fifty Dollars (\$250) shall be paid before service will be resumed. This charge shall be in addition to the charge required to be paid under Schedule No. 7 of the Schedule of Rates, Fees and Charges.

SCHEDULE NO. 10 – FEES FOR USE OF FAIRFAX WATER FIRE HYDRANTS

A. Metered Use

- 1. Permit Charge..... \$20.00/year
- 2. Commodity Charge
 - a. Usage from April 15-October 15 \$6.45/1,000 gals
 - b. Usage at all other times \$2.70/1,000 gals
- 3. Equipment Rental Charge
 - a. $\frac{1}{8}$ -inch meter with hydrant wrench
 - 1) Deposit..... \$400.00
 - 2) Daily/Monthly rental \$1.00/day, \$7.00 mo
 - b. 3-inch meter with hydrant wrench
 - 1) Deposit..... \$1,720.00
 - 2) Daily/Monthly rental \$5.00/day, \$25.00/mo

B. Non-Profit, Temporary Use (not exceeding 7 days or 14,000 gallons) ⁽¹⁾

- 1. Permit Charge..... \$10.00
- 2. Commodity Charge
 - a. Usage from April 15-October 15 \$6.45/1,000 gals
 - b. Usage at all other times..... \$2.70/1,000 gals
- 3. Equipment Rental Charge
 - a. $\frac{1}{8}$ -inch meter with hydrant wrench
 - 1) Deposit..... \$150.00
 - 2) Daily rental \$1.00/day

⁽¹⁾ Reverts to Schedule 10A, if exceeded.

C. Failure to Report Hydrant Meter Reading..... \$25.00

D. Unauthorized/Improper Use of Fire Hydrants..... \$250.00

SCHEDULE NO. 11 – OVERHEAD CHARGES

Overhead charges, at the rates of One Hundred Ten Percent (110%) of direct labor costs and Twenty-five Percent (25%) of material costs, shall be applied to all billings by Fairfax Water for work performed or materials supplied by Fairfax Water to or for the benefit of other parties.

SCHEDULE NO. 12 – CHARGES FOR INSTALLATION OF SEWER USE METERS

When a customer requests the installation of a meter for the purpose of more accurately monitoring sewer usage, Fairfax Water shall furnish a meter and meter yoke for installation by the customer. The charge, including an inspection of the completed installation by Fairfax Water personnel, shall be actual material cost plus a Forty-five Dollar (\$45) inspection fee.

In addition, a Service Charge for each such meter shall be billed in accordance with Schedule No. 6 of the Schedule of Rates, Fees and Charges.

SCHEDULE NO. 13 – RETURNED PAYMENT CHARGE

A Returned Payment Charge in the amount of Twenty Dollars (\$20) shall be charged to a customer in the event the customer's payment is returned unpaid by the customer's bank.

SCHEDULE NO. 14 – CHARGES FOR INSTALLATION OF RESTRICTED WATER SERVICE

Fairfax Water shall install a restricted water service, said service to be limited to the watering of lawns, shrubs and associated landscape features. The following charges shall apply:

A. *Service Connection Charge*

A charge equal to the Service Connection Charge under Schedule No. 3 of the Schedule of Rates, Fees and Charges for a single-family residence with a ½ inch meter.

B. *Availability Charge*

A charge equal to 10 percent of the Availability Charge under Schedule No. 1 of the Schedule of Rates, Fees and Charges for a single-family residence with a ½ inch meter.

C. *Local Facilities Charge*

A charge equal to 10 percent of the Local Facilities Charge under Schedule No. 2 of the Schedule of Rates, Fees and Charges.

Attachment 2

VDOT Funded Secondary System Maintenance / Street Work Priorities
FY 2018

<u>VDOT Reimbursement Limit</u>	\$ 513,000
 <u>Work Items and Equipment Purchase</u>	
Patch/Repair trouble areas in streets	\$ 20,000
Sidewalk repair	\$ 15,000
Engineering	\$ 5,000
Equipment Purchase/Maintenance/Repair (purchase backhoe (54,500), tractor (30,000), signs (5,000), and safety equipment (1,500). Maintenance (24,000)	\$ 115,000
Routine Street Maintenance (snow removal, tree trimming, drainage ditch cleaning, street cleaning, etc.)	\$ 100,000
 <u>Subtotal</u>	 \$ 255,000
 <u>Funds available within Reimbursement (\$474,787 – 250,000)</u>	 \$ 258,000
 <u>Specific Street Repair Work Priorities</u>	
 <i>Summer and fall (2017) Paving</i>	
Page Street (from Fairfax Street to Ritter Place)	\$ 17,500
Jackson Drive	\$ 71,600
Treadwell Street (from Willow Lane to Crown Street)	\$ 35,000
 Total Summer/Fall (2017)	 \$124,100
 <i>Spring and summer (2018) Paving</i>	
Rice Street (from Walnut Street to Academy Street)	\$ 25,800
South Church Street (from Taylor Street to South Buckmarsh Street)	\$ 71,100
Rosemont Circle	\$ 37,000
 Total Spring/Summer (2018)	 \$133,900
 <u>Remaining within Reimbursement</u>	 \$ 0

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Other paving projects under review/consideration:

First Street (from Main Street to EOTM)	\$ 79,400
Swan Avenue (from Buckmarsh Street to terminus) *	\$ 31,700
Hermitage (from Buckmarsh Street top Alexander Drive) **	\$ 93,250
Hermitage (from Alexander Drive to Tyson Drive) **	\$ 79,600
Hermitage (from Tyson Drive to Main Street) **	\$ 84,400

* This work should not occur until the sidewalk along the north side of Swan has removed

** This work should, if possible, occur after Phase 5 has been developed (earthwork, streets, utilities, etc.)

Fiscal Year 2018

General Fund

Backhoe \$54,500

Public Works Department

The Public Works Department maintains two backhoes (2002 310 John Deere and a 1995 410D John Deere). These backhoes are used for snow removal (particularly helpful in cul-de-sacs), loading salt and chip into hoppers during snow removal operations, and for water and sewer system work. Special features included on the backhoe would include four-wheel drive and an extendable boom.

This purchase is requested to replace a 22 year old 410 D which is fast approaching the end of its useful/dependable life. The 1995 410D would be sold at auction with the proceeds of the sale being split evenly between the General, Water, and Sewer Funds.

The funding for the purchase would be as follows:

General Fund (100% from VDOT Reimbursement)	\$54,500
Water Fund	\$27,250
Sewer Fund	\$27,250
Total	\$109,000

Tractor \$30,000

Public Works Department

The Public Works Department maintains one medium-sized tractor. The tractor is used to mow the majority of the WWTP property (the curtilage is mowed by Public Utilities Department staff and the banks of the lagoon are mowed by a contractor) of the Wastewater Treatment Plant Property and along Town street rights of way. The tractor that would be purchased would likely be a 60-70 HP unit with a sickle bar.

The purchase is requested to replace a 55 year old 300 John Deere Industrial Tractor which is undersized for modern attachments and the parts for which are becoming increasingly difficult to acquire. The 300 John Deere Industrial Tractor will be sold at auction with the proceeds being returned to the General Fund.

The funding for the purchase would be as follows:

General Fund (100% - 30,000 from VDOT Reimbursement)	\$30,000
Sewer Fund	\$30,000

Total \$60,000

Patrol Vehicle \$46,500

Police Department

The Police Department maintains a fleet of 5 patrol vehicles. Two of the vehicles are all-wheel drive sport utility vehicles (these are the newest in the fleet), two are marked patrol cars, and one is an unmarked patrol car (Impala).

The requested vehicle, a patrol car, would replace a 2010 Ford Crown Victoria. Additional items purchased include rear seat, security partition, radar unit, and in car camera.

Evaluation of Livery Stable at 23 East Main Street \$15,000

Public Works Department

A 200 + year old livery stable is attached to the rear of 23 East Main Street. The structure requires maintenance in order to stabilize it and to prepare for its eventual renovation and reuse.

The livery stable requires evaluation to determine maintenance and stabilization needs. The evaluation would provide the Council with recommendations for maintenance and stabilization projects to be completed.