

Town of Berryville
Berryville-Clarke County
Government Center
101 Chalmers Court Suite A
Berryville, VA 22611



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Town of Berryville
ARCHITECTURAL REVIEW BOARD
Regular Meeting
Wednesday, February 1, 2017 - 12:30 p.m.
101 Chalmers Court - Meeting Room AB – Second Floor

AGENDA

1. **Call to Order** – Jim Barb, Chair
2. **Approval of Agenda**
3. **Approval of Minutes** – January 4, 2017
4. **Site Visit** – 116 South Church Street
5. **Sign Review**
Nadhira Al-Khalili, Owner, is requesting a Certificate of Appropriateness for a projecting sign in front of her business located at 20 East Main Street, identified as Tax Map Parcel number 14A2-(A)-72, zoned C General Commercial.
6. **Sign Review**
Cuong Nguyen, Owner, is requesting a Certificate of Appropriateness for a freestanding sign; wall sign; and portable freestanding sign at the property located at 8 Chalmers Court, Suite A, identified as Tax Map Parcel number 14A5-1-((A))-1B, zoned C General Commercial.
7. **Adjourn**

Patricia Dickinson
Mayor

Harry Lee Arnold, Jr.
Recorder

Council Members

Donna Marie McDonald
Ward 1

Allen Kitsehlman, III
Ward 2

Erecka L. Gibson
Ward 3

David L. Tollett
Ward 4

Keith R. Dalton
Town Manager

BERRYVILLE ARCHITECTURAL REVIEW BOARD
Berryville-Clarke County Government Center
MINUTES OF REGULAR MEETING
Wednesday, January 4, 2017

The regular meeting of the Berryville Architectural Review Board was held on Wednesday, January 4, 2017 at 12:30 p.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

ATTENDANCE

The following members of the Board were present: Jim Barb; Susan Godfrey; Gene Williamson; Rachael Worsley.

Member absent: Robin McFillen

Press present: Cathy Kuehner

The following staff member was present: Christy Dunkle, Town Planner

Ms. Dunkle called the meeting to order at 12:30p.m.

ELECTION OF OFFICERS

Ms. Dunkle asked for nominations for Chair and Vice Chair. Mr. Williamson made the motion to retain Mr. Barb and Ms. Godfrey as Chair and Vice Chair, respectively, seconded by Ms. Worsley, the motion passed by voice vote.

APPROVAL OF AGENDA

Vice Chair Godfrey moved to approve the agenda as written, seconded by Ms. Worsley. The motion passed by voice vote.

APPROVAL OF MINUTES

Mr. Williamson made the motion to approve the minutes of the November 2, 2016 meeting, seconded by Vice Chair Godfrey. The motion passed by voice vote.

SIGN REVIEW

The Sanctuary Berryville, LLC (Geo Giordano, Owner), is requesting a Certificate of Appropriateness for a freestanding sign in front of her business located at 208 North Buckmarsh Street, identified as Tax Map Parcel number 14A2-(A)-33, zoned R-3 Residential.

Ms. Dunkle reviewed the request. She said Ms. Giordano is requesting a two-sided 10 square foot sign made of MDO plywood. She said the sign will be installed on 6"x6" posts and said that the Pantone colors are identified with the submission. She added that the sign conforms to zoning regulations for Special Use Permits located in residential districts. Ms. Dunkle said she had discussed the lighting with the applicant and told her that the lights needed to be shielded. There was a discussion about the submission and it was determined that staff would discuss the shielded lighting and administratively approve the request once the lights had been vetted.

There being no further discussion, Ms. Worsley moved to approve the request as presented with the condition that staff work with the applicant to identify appropriate shields for the proposed lights, seconded by Mr. Williamson, the motion passed by voice vote.

OTHER

There was no other business.

ADJOURN

There being no further business, Mr. Williamson moved to adjourn the meeting, seconded by Ms. Worsley, the meeting adjourned at 12:50p.m.

Jim Barb, Chairman

Christy Dunkle, Recording Secretary

Staff has been working with the property owner of 116 South Church Street on the installation of new windows and doors on the structure. Some of the windows have been replaced, however these are all on the rear of the structure. The front and sides of the structure are visible from the right-of-way of Church Street. There have been several doors replaced, one is located on the front of the structure. The original door has been removed and is on site.

Staff requested a site visit with the property owner at 12:30, or shortly thereafter, and she will be meeting us on-site at that time.

Attached is the survey conducted in 1985 for its inclusion into the Berryville Historic District.

Recommendation

Review the plans for the structure with the property owner and discuss the door that has been removed from the front as well as future plans for future exterior renovation.

City Town Village Hamlet Berryville County Clarke
Street address or route number 116-118 South Church St. U.S.G.S. Quad Berryville 7.5
Historic name _____ Common name _____

Present use Residential Building Style Vernacular
Original use Residential Building Date(s) Late 19th Century

1. Construction Materials

- wood frame
- brick
 - bond: English
 - Flemish
 - _____-course American
 - stretcher
 - other Painted, 116
- stone
 - random rubble
 - coursed rubble
 - ashlar dressed
 - rock-faced
- log:
 - squared unsquared
 - notching:
 - V-notch half dovetail
 - saddle full dovetail
 - square diamond
- concrete block
- terra cotta
- steel frame
- other _____

2. Cladding Material

- weatherboard composition siding
- vertical siding stucco
- board & batten aluminum or vinyl siding
- shingle:
 - wood sheet metal
 - asbestos enameled metal
 - asphalt glass
- bricktex
- other 118



3. Stories (number) 2/3
 low basement raised basement

4. Bays (number): front 6 side (church) _____
 symmetrical asymmetrical

5. Roof Type

- shed hipped
- parapet? pyramidal?
- gable mansard
- pediment? false mansard
- parapet? gambrel
- clipped end? flat
- cross gable? parapet?
- central front gable? roof not visible
- other _____

6. Roofing Material

- shingle
- composition (asphalt, asbestos, etc.)
- wood
- metal
 - standing seam
 - corrugated
 - pressed tin (simulated shingles)
- tile
 - pantile flat glazed
- slate
- not visible

7. Dormers (number): front 0 side _____
 gable pediment?
 shed
 hipped

8. Primary Porch
style Victorian
stories 1
levels 1 bays 3
materials Frame
description and decorative details
Scroll brackets, sawn balustrade

9. General supplementary description and decoration:
Double interior end chimneys; doorway of 116 has transom and sidelights, dentil cornice

10. Major additions and alterations:
118 remodeled

11. Outbuildings:
Board and batten summer kitchen, carved bargeboard, 1 brick chimney

12. Landscape Features:
Brick walkway; stone gateposts; mature trees

13. Significance:
Rare outbuilding; one of older buildings on the street

Nadhira Al-Khalili, (Owner, Your Family Legacy Law Firm) is requesting a Certificate of Appropriateness for a projecting sign in front of her business located at 20 East Main Street, identified as Tax Map Parcel number 14A2-(A)-72, zoned C General Commercial.

Ms. Al-Khalili has opened her legal practice at the office referenced above. She is requesting a two-sided projecting sign. The 36"x24" sign will be made of MDO ¾" plywood with vinyl lettering and artwork. A photograph of the bracket is also included in this packet.

Section 307.4(c) of the Berryville Zoning Ordinance requires that the bottom of the sign shall be at least 8'-6" above the sidewalk.

Recommendation

Approve as presented.

TOWN OF BERRYVILLE

101 CHALMERS COURT, SUITE A * BERRYVILLE VA 22611
Phone (540) 955-4081 * Fax (540) 955-4524 - E-mail: planner@berryvilleva.gov

HISTORIC DISTRICT SIGN PERMIT APPLICATION

Please Note: This is an application only. The permit will be issued only if approved by the Zoning Administrator and after review and recommendation from the Architectural Review Board.

To be completed by Applicant:

Date: January 9, 2017

Applicant's Name NADHIRA AL-KHALILI

Name of business for which the signage is being requested YOUR FAMILY LEGACY LAW FIRM

Applicant's Address: 20 EAST MAIN BERRYVILLE VA 22611

Telephone Number: 540-277-2126 E-mail: DIRECTOR@YFLLAWFIRM.COM

Property Owner's Name: ~~NADHIRA AL-KHALILI~~ Jerry L. Johnson

Property Owner's Address: ~~3522 WICKLIFFE ROAD BERRYVILLE VA~~ 20 East Main, Berryville

Application is hereby made for a permit to erect () or remodel () a sign as described below:

Total # of Requested Signs: 1 Fee: \$25 paid 1.12.17

Please include a copy of the following information for each sign requested:

_____ Scale color illustration of the sign, indicating the material, dimensions (including square footage), the location of the sign (including minimum 8'-6" above all sidewalks or rights-of-way for projecting signs), type of sign (freestanding, hanging, wall, etc.) and method of mounting

_____ Color chips if applicable

_____ Illustration and details of the proposed illumination, if any

Sign Company/Telephone: A SIGN PLACE 540-667-8010

Signature of Applicant: 

TO BE COMPLETED BY ZONING ADMINISTRATOR

Street Address: _____

Tax Map #: _____

Zoning Designation: _____

Applicable Regulations: _____

Other Conditions: _____

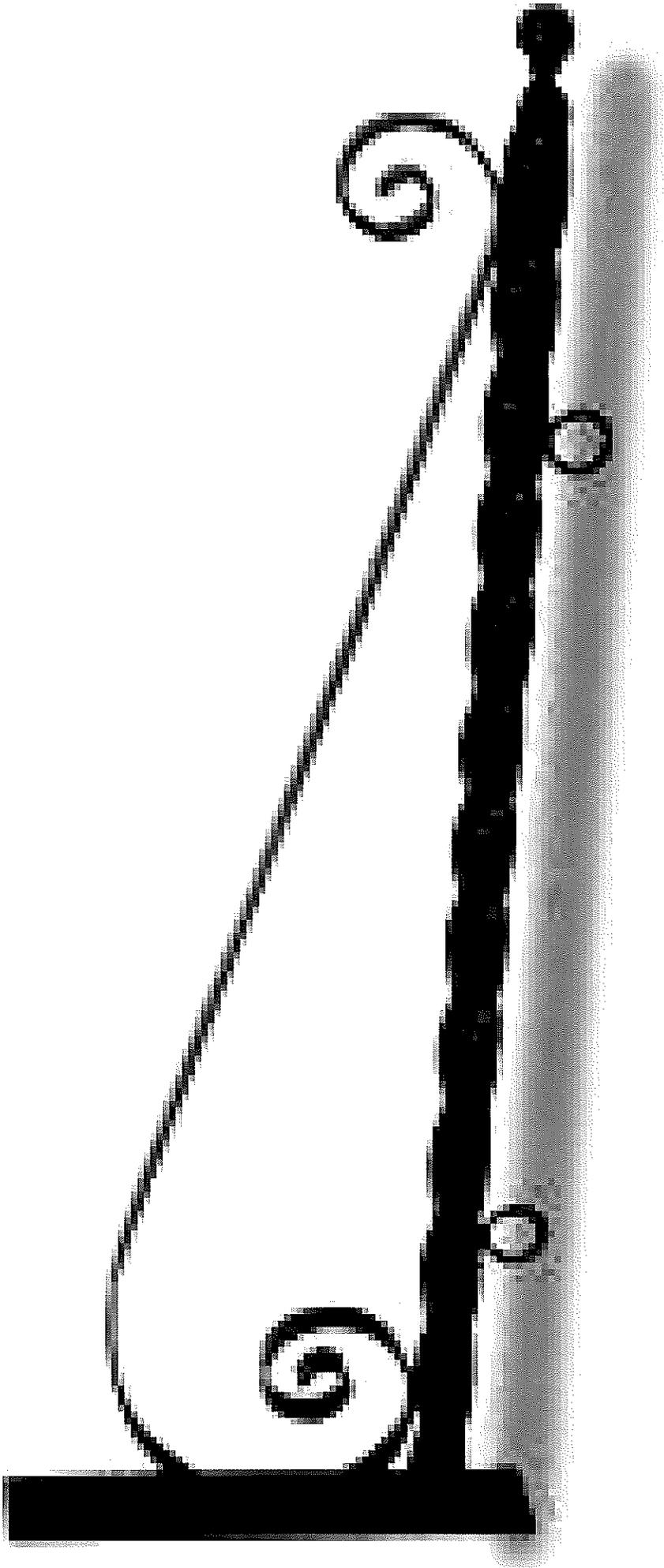
This Sign Permit is approved () denied () for the sign described on the property indicated above. If denied, for the following reason(s): _____

Signature of Zoning Administrator: _____



YFL

YOUR FAMILY LEGACY
LAW FIRM



AL-KHAYY

Cuong Nguyen, Owner, is requesting a Certificate of Appropriateness for a freestanding sign; wall sign; and portable freestanding sign at the property located at 8 Chalmers Court, Suite A, identified as Tax Map Parcel number 14A5-1-((A))-1B, zoned C General Commercial.

Mr. Nguyen is opening a nail salon at the above referenced property. He is requesting the following signs:

- *Freestanding sign*
The proposed two-sided sign is 24” wide by 26” high. It will be made of Fiberite (plastic) that will be installed on a post and bracket as shown in the packet. Staff assumes that the artwork and type are vinyl applied onto the Fiberite. A discussion should occur concerning the material being used. The bracket will be approximately 5 feet tall and constructed of wood.

- *Wall sign*
The one-sided sign will be installed on the north side of the building. The sign will have a white background with black and red lettering and a photo in the upper left corner. A discussion should occur concerning the material being used. The 15 square foot sign conforms to Section 307.4(e) which allows up to 16 square feet on the side or rear of buildings. Staff has informed the applicant that as this square footage uses most of the allowed signage permitted on the side of the building, he may need to discuss the size of the sign with the property owner in case a second business requests signage in the future.

- *Portable freestanding sign*
The proposed sandwich board will be a black plastic A-frame design with Coroplast panels that fit into the frame. The 24”x36” sign face conforms to Section 307.4(k) of the Berryville Zoning Ordinance.

Recommendation

Discuss at the meeting.

TOWN OF BERRYVILLE

101 CHALMERS COURT, SUITE A * BERRYVILLE VA 22611
Phone (540) 955-4081 * Fax (540) 955-4524 - E-mail: planner@berryvilleva.gov

HISTORIC DISTRICT SIGN PERMIT APPLICATION

Please Note: This is an application only. The permit will be issued only if approved by the Zoning Administrator and after review and recommendation from the Architectural Review Board.

To be completed by Applicant: Date 01-24-2017

Applicant's Name: Cuong P Nguyen

Name of business for which the signage is being requested: Po K Nails

Applicant's Address: 8 Chalmers CT # A

Telephone Number: 540-277-2908 E-mail: TAYDO66@YAHOO.COM

Property Owner's Name: AL ATTA

Property Owner's Address: 117 E MAIN ST BERRYVILLE VA 22611

Application is hereby made for a permit to erect (X) or remodel () a sign as described below:

Total # of Requested Signs: 3 Fee: _____

Please include a copy of the following information for each sign requested:

X Scale color illustration of the sign, indicating the material, dimensions (including square footage), the location of the sign (including minimum 8'-6" above all sidewalks or rights-of-way for projecting signs), type of sign (freestanding, hanging, wall, etc.) and method of mounting

Color chips if applicable

Illustration and details of the proposed illumination, if any

Sign Company/Telephone: Fine line Signs

Signature of Applicant: [Handwritten Signature]

TO BE COMPLETED BY ZONING ADMINISTRATOR

Street Address: _____

Tax Map #: _____

Zoning Designation: _____

Applicable Regulations: _____

Other Conditions: _____

This Sign Permit is approved () denied () for the sign described on the property indicated above. If denied, for the following reason(s): _____

Signature of Zoning Administrator: _____

1_ 2 OF 24" X 36" SINGLE SIDED COROPLAST TO FIT INTO A
SIGNADE DELUXE A-FRAME

2_ 1 OF 24" X 36" DOUBLE SIDED FIBERITE MATERIAL , WILL HANG ON
FREESTANDING POLE

3_ 1 OF 36" X 60" SINGLE SIDED FIBERITE MATERIAL , WILL HANG ON
SIDE WALL

* ALL SIGNS WILL BE THE SAME : WHITE BACK -GROUND ,BLACK &
RED LETTERS ,SOME GREEN ON LEFT CORNER DESIGN



P & K

Nails

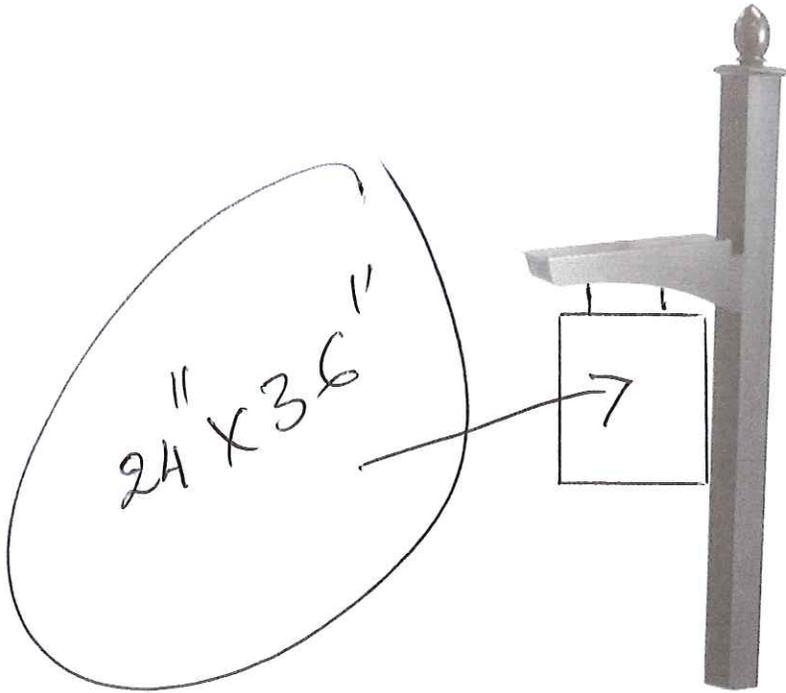
Free standing Pole.

540.277.2908

Attachments

- 00743[2].jpg (93.95KB)
- 00742[3].jpg (72.72KB)
- 0074[3].jpg (92.22KB)

Free standing sign.



Qty: 1 Single-sided 3' x 5' Fiberbrite material



P&K Nails

540.277.2908

Wall

1/29/2017

Print

Subject: [No Subject]

From: cuong nguyen (taydo66@yahoo.com)

To: taydo66@yahoo.com;

Date: Friday, January 20, 2017 9:02 AM



Sent from Yahoo Mail for iPhone

Attachments

- IMG_2418.JPG (1.97MB)

Qty: 1 24"x36" double-sided coroplast panels to fit into a Signade Deluxe A-frame



P & K

Nails

*Deluxe
A-Frame.*

540.277.2908

Attachments

- 00743[2].jpg (93.95KB)
- 00742[3].jpg (72.72KB)
- 0074[3].jpg (92.22KB)

Deluxe A-Frame



Patented Slot Design
Slide In Coroplast
or other sign material. (

No tape, Velcro or
screws needed