

MINUTES
BERRYVILLE TOWN COUNCIL
Berryville-Clarke County Government Center
Regular Meeting
January 10, 2017
7:30 p.m.

Town Council: Present-Patricia Dickinson, Mayor; Harry Lee Arnold, Jr., Recorder; Donna Marie McDonald; Allen Kitselman; Erecka Gibson; David Tollett
Staff: Keith Dalton, Town Manager; Christy Dunkle, Assistant Town Manager/Planner; Neal White, Chief of Police; Ann Phillips, Town Clerk
Press: Cathy Kuehner

1. Call to Order

Mayor Dickinson called the meeting to order at 7:30 p.m.

2. Pledge of Allegiance

3. Approval of Agenda

On motion of Council member Tollett, seconded by Council member Gibson, the agenda was approved unanimously.

4. Public Hearings

Dr. Leah Knode, VMD, (Owner, House Paws Animal Hospital), is requesting a Special Use Permit under Section 204.2(h) of the Berryville Zoning Ordinance in order to operate a Veterinary Hospital at the property located at 37 East Main Street, identified as Tax Map Parcel number 14A5-((A))-81A, zoned C General Commercial.

Ms. Dunkle read the public hearing notice. The public hearing speakers were as follows:

Jerry Johnson, owner of the property at 37 East Main Street, spoke in favor of the special use permit saying the veterinary hospital will be beneficial to Berryville.

The applicant, Dr. Leah Knode, said she is looking forward to being part of Berryville.

The public hearing was closed.

The Berryville Planning Commission is sponsoring a text amendment as requested by Sean Millot, (Kimley-Horn and Associates, Inc.), Agent, (Michele Fascelli, Owner) to Article III, Section 305.17 of the Berryville Zoning Ordinance in order to modify parking requirements for "restaurant, fast food" to require one (1) space per 100 square feet of gross floor area and one (1) space for every four outside seats.

Ms. Dunkle read the public hearing notice. The public hearing speakers were as follows:

Caitlyn Coleman who is not a Town resident said she is tired of greed and that the McDonald's will have a negative impact on the community.

Matt Reid who is not a Town resident said there are health and environmental impacts, including chemicals, with a McDonald's and added that it would not be good for the community.

Bradly Braithwaite, Town resident, presented a petition opposed to McDonald's locating in Berryville. He said he will deliver the petition to the landowner also. He said allowing a fast food restaurant in Town will challenge the small town atmosphere. He added that opening the door to corporations in the Town will not be good for the community, and noted that littering will also be a problem. He spoke against factory farming operations.

The public hearing was closed.

Proposed amendment to the FY 2017 Budget. The specific proposed amendments are: Water Fund: utilization of \$70,000 from the Water Distribution Improvement Reserve for an expenditure under Water Line Improvements and Sewer Fund: utilization of \$90,000 from the Membrane Replacement Reserve for a new expenditure item, WWTP Membrane Pre-purchase.

Ms. Dunkle read the public hearing notice and Mr. Dalton explained the proposed amendment. There was no one wishing to speak on the matter.

The public hearing was closed.

5. Approval of Minutes

The minutes of the joint meeting of the Town Council and the Board of Supervisors on December 13, 2016 were approved unanimously on a motion by Recorder Arnold, seconded by Council member Kitselman.

The minutes of the Town Council meeting of December 13, 2016, were approved unanimously on a motion by Council member Tollett, seconded by Council member Gibson.

6. Citizens' Forum

The speakers were as follows:

Dave Stegmaier of Congresswoman Comstock's office introduced himself to the newer Council members and offered his services to the Council and the residents of Berryville.

Barbara McWilliams, Town resident, said she wished to discuss the water system connection at the new Robert Regan House. She said she was not in favor giving a break of a half million dollars to one developer as was being suggested in the agenda packet. She said the residents should be aware of what is going on with the Council and several decisions that have benefitted one developer in Berryville.

Nada Jill Butler, Town resident, who referenced the previous speakers and said the Council needs to think before adding a new large senior housing project. She noted her remarks at the last Council meeting when she said the proposed facility is completely out of scale for the size of Berryville and is the wrong type of housing for seniors.

Diane Harrison, Town resident, who said that 11 years ago there was an increase in availability fees. She said a group of residents whose homes were not connected to the sanitary sewer system requested that they be guaranteed the old rate should they wish to connect to the system at some future point. Ms. Harrison said the request was denied by the Town Council, and now adding her home to the system will cost \$22,000. She said considering this fee, the reduced fee of \$42,000 for the 120 unit multi-family development is out of line. She added that it makes her angry that the Council would allow a developer to get relief while homeowners have to pay the higher rate.

7. Report of Patricia Dickinson, Mayor

The Mayor had nothing to report.

8. Report of Harry Lee Arnold, Jr, Recorder

Recorder Arnold recognized Christina Kraybill of Berryville Main Street who presented a slide program on the Berryville Main Street Market Assessment.

9. Report of Christy Dunkle, Asst. Town Manager for Community Development

Ms. Dunkle noted the earlier public hearings and referenced the action items in the agenda packet.

Council member Kitselman moved that the Council of the Town of Berryville approve SUP 05-16 in order to operate a veterinary hospital at 37 East Main Street, identified as Tax Map Parcel number 14A5-((A))-81A zoned C General Commercial with the following conditions:

1. **Animal boarding is prohibited.**
2. **Hours of operation may not extend beyond 8:00am to 8:00pm Monday through Friday, 9:00am to 12:00 noon Saturday.**
3. **Animal waste shall not enter the public sanitary sewer system.**
4. **Medical waste shall be disposed of per Commonwealth of Virginia regulations.**
5. **Staff shall park in public parking lots.**

Council member Gibson seconded the motion which carried as follows:

Aye: McDonald, Kitselman, Gibson, Tollett, Arnold, Dickinson

Nay: None

Absent: None

Mayor Dickinson recognized Sean Millot of Kimley-Horn & Associates, Inc., who said he represented the owner of the property who is requesting the parking requirement modification. He said the zoning ordinance change reflects that drive-thru use is now much more common than dining in at fast food establishments.

Council member McDonald moved that the Council of the Town of Berryville adopt the attached ordinance amending Article III Supplementary Regulations, Section 305.17 of the Berryville Zoning Ordinance in order to modify parking requirements for "restaurant, fast-food" to require one (1) parking space per 100 square feet of gross floor area, plus one (1) additional space for every four (4) outside seats and retaining the requirement for three (3) queuing spaces for a drive up window. Recorder Arnold seconded the motion.

The Mayor noted that the motion was not an approval for the McDonald's to come to town, but was to allow a change in the parking requirements for a fast food restaurant anywhere in town. Council member Kitselman said he appreciated the comments made by the citizens at the hearing, but noted

the use is by right in the zoning district. He said it is not related to a strip mall or senior housing and is exactly the type of development planned for its location. **The motion carried as follows:**

Aye: McDonald, Kitselman, Gibson, Tollett, Arnold, Dickinson

Nay: None

Absent: None

AN ORDINANCE AMENDING
ARTICLE III, SECTION 305 OF THE
TOWN OF BERRYVILLE ZONING ORDINANCE

BE IT ORDAINED, by the Council of the Town of Berryville, that Article III, Supplementary Regulations, Section 305 Minimum Off-Street Parking, of the Town of Berryville Zoning Ordinance shall be amended as follows:

ARTICLE III – SUPPLEMENTARY REGULATIONS

SECTION 305 Minimum Off-Street Parking

614.5 MAXIMUM DENSITY

Restaurant, Fast-food

~~1 for each 60-100 square feet,~~
1.0 per 100 square feet gross floor area, plus one additional for every four outside seats plus 3 queuing spaces for drive-up window

SIGNED: _____
Patricia Dickinson, Mayor

ATTEST: _____
Harry Lee Arnold, Jr., Recorder

+ + + + + + + + + + +

Ms. Dunkle referenced the proffer amendment which had previously been the subject of a public hearing. Recorder Arnold said that proffers are voluntary, and provided a history of the proposed development tied to the proffer in question. He said the project continues to be a moving target with the subject of availability fees now in question. In response to Council member Gibson’s question, Mr. Dalton clarified that if the proffers are not amended, then the developer would be unable to build his planned 120 unit development. Council member Kitselman said that approving the amendment would be compounding the mistake made by the Council.

Council member Tollett moved that the Council of the Town of Berryville approve the attached proffer amendments to allow for 120 multifamily senior units (increase from 60 units); on a parcel of approximately 11 acres (increase from 4.34 acres); and removing the reversion from OPR Older Person Residential zoning to B Business and DR-4 Detached Residential zoning. Council member McDonald seconded the motion which carried on a roll call vote as follows:

| | | | |
|-------------|-----|-------------|-----|
| Tollett - | Aye | Arnold - | Nay |
| McDonald - | Aye | Gibson - | Aye |
| Kitselman - | Nay | Dickinson - | Aye |

A PROPOSED PROFFER STATEMENT AMENDMENT TO A REZONING PERMITTING 120 MULTI-FAMILY UNITS IN THE OLDER PERSON RESIDENTIAL (OPR ZONE)

ZONING: RZ #1B (11.37793A) and DR-4 (0.93967A) to OPR1

PROPERTY: 11 Acres +/-

Tax Map Parcel 14-5-251B ("the Property")

RECORD OWNER: A.C. Echols, Jr., Trustee of the Battlefield Center Trust ("Owner")

ORIGINAL DATE

OF PROFFERS: May 4, 2009

REVISION DATE (S) July 9th, 2009 July 16th, 2009, August 4th, 2009



The headings of the proffers set forth below have been prepared for convenience or reference only and shall not control or affect the meaning or be taken as an interpretation of any provision of the proffers. The improvements proffered herein shall be provided at the time of development of that portion of the Property adjacent to or including the improvement or other proffered requirement unless otherwise specified herein. The term "Recorded Owner" as referenced herein shall include within its meaning all future owners and successor in interest. The Record Owner hereby proffers as follows:

Proffers

1. Master Development Plan

1.1 The development of the Property shall be in substantial conformity with the portion of the Master Development Plan entitled Master Development Plan dated Sept. 1, 2015 showing development on the Property, a copy of said Master Development plan being attached hereto as Exhibit A, subject to revisions which may be approved by the Town in final site plan review and approval.

2. Land Use Restrictions

2.1 Multi-family residential uses on the Property shall not exceed 120 units and shall be limited to areas containing 11 +/- acres subject to revisions which may be approved by the Town in final Site Plan review, as delineated on a Preliminary Site Plan attached hereto as Exhibit B.

3. Real Estate Tax

3.1 The Owner, and the Owner's successors and assigns, shall pay the usual and customary real estate taxa to the Town and the County based upon the full real estate tax assessment of the localities and the prevailing tax rate in each locality.

3.2 Neither the Owner nor the Applicant, nor their successors or assigns, shall seek any exemption for the Property from real estate taxation by classification or designation pursuant to Chapter 36 of Title 58.1 (Sec 58.1-3600, et seq.) of the Code of Virginia, or otherwise, and further, the Owner, and the Owner's successors and assigns, shall pay the annual real estate tax as set forth in 3.1, above, notwithstanding any such exemption which may have been granted or obtained.

4. Cash Proffers

4.1 Prior to the issuance of a building permit for multi-family residential units on the property, the Recorded Owner shall pay to the Town, for fire and rescue proposes, a sum equal to One Thousand Two Hundred Fifty Dollars (\$1,250.00) per unit for the total number of multi-family units shown on the applicable approved final site plan.

5. Deed

5.1 Any deed conveying the Property, or any portion thereof, from the owner of the Property at the time of final rezoning, shall affix as attachment incorporation into said deed, a full copy of these proffers in order to fully advise any subsequent purchaser of the proffered terms and conditions.

A.C. Echols, Jr., Trustee
Battlefield Center Trust

STATE OF VIRGINIA At-Large
County of Clarke, To-wit:

The foregoing document was acknowledged before me this _____ day of _____, 2016 by: A. C. ECHOLS, JR., TRUSTEE OF THE BATTLEFIELD CENTER TRUST.

My Commission expires _____

NOTARY PUBLIC

Notary Registration No: _____



+ + + + + + + + + + + +

Ms. Dunkle noted the documentary airing this week on the Holy Cross Abbey monastery and recommended that everyone see it.

10. Report of Keith Dalton, Town Manager

Mr. Dalton said staff has revised the meeting procedures eliminating the requirement for stating a home address before speaking to the Council. He asked that the Council adopt the amended procedures.

Recorder Arnold moved that the Council of the Town of Berryville adopt the amended procedures as follows. Council member Kitselman seconded the motion which carried as follows:

Aye: McDonald, Kitselman, Gibson, Tollett, Arnold, Dickinson

Nay: None

Absent: None

Agenda and Meeting Procedures

www.berryvilleva.gov

THE TOWN OF BERRYVILLE WELCOMES YOU!

Meetings of Town Council are formal proceedings and are therefore conducted in accordance with specific standards. The purpose of this document is to provide citizens and guests with information necessary to participate effectively in this public process.

Please note that public meetings may be audio recorded.

Revised 1/2017

CITIZEN PARTICIPATION

If a person wishes to address Town Council, he or she may do so in three instances.

1. Citizens' Forum

During every meeting, Town Council sets aside time to hear citizens' comment on any matter that they wish to bring to Council's attention.

2. Public Hearings

Formally advertised public hearings are held to provide the public with the opportunity to speak on the proposal or matter that has been advertised.

3. Other

The presiding officer may also solicit public comment, as he or she feels necessary.

Please note: Citizen speaking time is not intended to be a question and answer period or a debate. Citizen speaking time is afforded to provide citizens an opportunity to speak on topics affecting the Town. If citizens have questions of staff or Council, they should contact Town staff in advance of the meeting. Town staff will endeavor to provide the requested information to the public in a timely manner.

PROCEDURES FOR ADDRESSING TOWN COUNCIL

Anyone wishing to speak during Citizens' Forum or a public hearing must:

1. Enter his or her name and indicate whether he or she is a Town resident on the sign-up sheet posted beside the agenda at the entrance to the meeting room. (This list will be collected by the Town Clerk just prior to the beginning of the meeting.)
2. Be recognized by the presiding officer. (Speakers are recognized in the order they appear on the sign-up sheet.)
3. Once recognized by the presiding officer, the speaker must state his or her name and state whether he or she is a Town resident.

Please note:

1. *Any and all comments must be directed to the presiding officer who may, at his or her discretion, solicit a response.*
2. *If speakers wish to supply a written statement, it must be filed, along with other supporting material, with the Town Clerk.*

Speaking time

Speakers must limit their remarks to three (3) minutes in length or less, whether speaking on behalf of a group or as an individual. No speaker may yield time to another speaker. The presiding officer, at his or her discretion, may amend this provision to further limit or expand speaking time.

PUBLIC HEARING PROCEDURES

1. The presiding officer will call the public hearing to order and direct staff to read the notice and give a brief report on the nature of the request.
2. The presiding officer will recognize the applicant. The applicant may speak for not more than ten (10) minutes.
3. The presiding officer will recognize those members of the public that have entered their names on the speaker list. These persons may speak for three (3) minutes and must comply with the speaking procedures outlined previously.
4. The presiding officer may recognize the applicant for another period of time not to exceed five minutes.
5. The presiding officer will entertain questions from Town Council to staff or the applicant.
6. The presiding officer will adjourn the public hearing.
7. The Town Council will discuss and review the request during their regular session. The presiding officer, at his or her discretion, may amend these procedures. The presiding officer may conclude the public hearing whenever he or she determines that further comment would be repetitive or inappropriate.

INFORMATION REGARDING TOWN COUNCIL MEETINGS

If you have any questions, you may contact the Town Clerk at 540-955-1099 or by email at townclerk@berryvilleva.gov.

ACCOMMODATIONS

The Town of Berryville does not discriminate with respect to admission to its programs and activities by persons with disabilities. Accommodations for persons with disabilities will be made upon prior request. To request such accommodation, please contact the Town Clerk at 540-955-1099 or by email at townclerk@berryvilleva.gov.

In addition, the facility is equipped with an audio amplification system to provide assistance to the hearing impaired. If not requested in advance, please ask Town personnel near the front of the meeting room for assistance with the equipment needed to access the amplified audio feed from the proceedings.

EMERGENCY PROCEDURES

In the event an emergency occurs during a meeting, the presiding officer and town staff, including law enforcement, will provide all attendees with direction regarding building evacuation or sheltering in place.

Please take a moment to familiarize yourself with the exits in the meeting area.

+ + + + + + + + + + +

11. Report of H. Allen Kitselman, III – Berryville Area Development Authority Liaison

Council member Kitselman said the BADA will meet on January 25 with two public hearings continued from the previous meeting.

Mayor Dickinson asked what control the Town has over how the McDonalds will look. Mr. Kitselman replied that the BADA has control of the access corridor, and Mr. Dalton said the BADA is responsible for architectural review of building elevations.

12. Report of Erecka Gibson - Chair, Budget and Finance Committee

The minutes of the December 15 meeting were approved with the notation that the evaluation sheet referenced should be attached to the minutes.

Ms. Gibson suggested waiting to vote on the budget amendment until the Streets and Utilities Committee votes on the issues involved in the budget amendment.

13. Report of Donna McDonald - Chair, Community Improvements Committee

Council member McDonald said the Committee will meet again on January 23 at 7:00 pm.

14. Report of David Tollett -- Planning Commission Liaison

Council member Tollett said the Planning Commission will meet again on January 24.

15. Report of David Tollett – Police and Security Committee

Council member Tollett said the Committee meet again on January 24.

Chief White said the Police Department Toy Drive was very successful and helped 12 families with toys left over to donate to Head Start students. He said starting today, a new officer was on staff and he will be going to the academy soon.

Council member McDonald praised the Police Department staff for their efforts with the Toy Drive.

16. Report of Patricia Dickinson – Chair, Streets and Utilities Committee

The minutes of the Committee meeting of January 3, 2017, were approved.

In reference to the Availability Fee Schedule, the Mayor said she thinks it is strange that the water fee is three times more than sewer fee, and said she cannot understand how the Mary Hardesty House was priced for tap fees. She said the sewer fee should be more, but the water fee has a per unit price which increases the costs making affordable housing less likely to be built.

Council member Tollett said the fee should be based on meter size only without regard to number of users. He said this would level the playing field.

The Mayor said other communities that have a per-unit cost have a lower per unit cost for multi-family units. She said the Town's fee is way out of line with other communities.

Council member Kitselman said the multi-family units are done this way because you have a vast number of users. He said he did not wish to leave a half-million dollars on the table.

Council member Gibson said her concern is not knowing how this fee change will affect the reserve funds with upcoming water fund projects. She said she wants to know the impact that changing the fees will have, adding that the process of developing the fees should be separate from the senior housing development. She said she wanted to take the time to review the whole schedule properly.

Recorder Arnold agreed, and gave background on the current fee schedule. He said the Council is being accused of holding up the senior housing project when the Marlyn Corporation was involved, but at no time did staff from the Marlyn Corporation express any concern about the availability fees. He said he is not looking for a fast public hearing on this issue.

Mayor Dickinson asked for direction on the request to review the fee schedule.

Council member McDonald said she is not opposed to analysis, but wonders how long that will delay the Robert Regan House project. Council member Kitselman said if the applicant pays the fee as currently listed, he could move forward now, adding he is not in favor of leaving over half a million dollars on the table with the Berryville tax payers footing the bill to help a developer's project. He said it is not wise to make this change at this time.

Council member McDonald asked if the developer were any other person, would the Council be doing the same thing. She said she had never seen anything done that affected downtown Berryville. She said Berryville will meld right into Winchester at some point. Council member Kitselman said that perhaps the Council has kept bad things from happening that would have damaged the downtown.

Mayor Dickinson said the Council needs to be mindful of affordable housing. She said adding a half million dollars to the senior housing project will pass those costs on to the residents who live there by increasing the rents. Council member Gibson said she is aware of that, but it should not be done at the risk of raising fees for the current residents.

Mr. Dalton said there are two concerns he is hearing: the structure of the rates, and timing. He said there could be an analysis of the water availability fee structure in comparison to other localities. He said he could provide recommendations on changes. Council member Gibson requested that the impacts also be studied. Mr. Dalton said he would do his best to have something to provide to the Streets & Utilities Committee at their next meeting.

Mayor Dickinson referenced the pre-purchase of the wastewater treatment plant membranes. The Council discussed the summary prepared by staff. **Council member Kitselman moved that the Council of the Town of Berryville authorize the Town Manager to finalize and execute the pre-purchase agreement for wastewater treatment plant membranes from General Electric Corporation. Council member McDonald seconded the motion which carried as follows:**

Aye: McDonald, Kitselman, Gibson, Tollett, Arnold, Dickinson
Nay: None
Absent: None

Mayor Dickinson asked Mr. Dalton to discuss the Treadwell Street project, and he noted several recent fire protection projects saying the work also improves laterals at the same time. He said the money is nearly all in the budget, and he wanted to make sure the money was allotted prior to scheduling the work.

Recorder Arnold said that several residents had noticed the removal of fire hydrants, so completing the project would be a good option. He noted that the hydrants that were removed were of no assistance to firefighters.

Mayor Dickinson asked why the project had not been in the current budget. Mr. Dalton said that typically, a budget amount is designated, with projects identified later as work dictates. The Mayor asked about costs of the project.

Council member Gibson asked if a schedule of the reserve accounts is available. Mr. Dalton said that he would make sure the Council receives the schedule. **Recorder Arnold moved that the Council of the Town of Berryville authorize staff to proceed with the planned upgrade of the water main on Treadwell Street. Council member Kitselman seconded the motion which carried as follows:**

Aye: McDonald, Kitselman, Gibson, Tollett, Arnold, Dickinson
Nay: None
Absent: None

Council member Gibson moved that the Council of the Town of Berryville adopt the attached Resolution to Amend the FY 2016-2017 Budget. Council member Tollett seconded the motion which carried as follows:

Aye: McDonald, Kitselman, Gibson, Tollett, Arnold, Dickinson
Nay: None
Absent: None

RESOLUTION TO AMEND FY 2016-2017 BUDGET

WHEREAS, THE Town of Berryville FY 2016-2017 Budget was approved and appropriated on the fourteenth day of June, 2016, and

WHEREAS, THE Public Hearing on said budget was held as advertised, and

WHEREAS, it is desired to amend said approved budget,

NOW, THEREFORE BE IT RESOLVED, by the Council of the Town of Berryville, that the following amendments to the approved budget for FY 2016-2017 be made:

| | <u>From</u> | <u>To</u> |
|--|-------------|------------|
| WATER FUND REVENUES | | |
| 501-3000000-0000 Fund Balance | .00 | 70,000.00 |
| WATER FUND EXPENSES | | |
| Capital Outlay | | |
| 501-4094200-8361 Water Line Upgrades | 75,000.00 | 145,000.00 |
| SEWER FUND REVENUES | | |
| 502-3000000-0000 Fund Balance | .00 | 90,000.00 |
| WATER FUND EXPENSES | | |
| Capital Outlay | | |
| 502-4094200-8545 Membrane Pre-purchase | .00 | 90,000.00 |

PY 16-17 BUDGET REVENUES

| Account Number | Account Description | Prior Year Budget
2014-2015 | Prior Year Budget
2015-2016 | APPROVED
2016-2017 | PROPOSED
AMENDED
2016-2017 |
|-------------------------------------|---|--------------------------------|--------------------------------|-----------------------|----------------------------------|
| GENERAL FUND | | | | | |
| FUND BALANCE | | | | | |
| 100-3000000-0000 | FUND BALANCE FORWARD | \$ 386,940.00 | \$ - | | |
| | TOTAL FUND BALANCE | \$ 386,940.00 | \$ - | | |
| REVENUE FROM LOCAL SOURCES | | | | | |
| 100-3110101-0000 | CURRENT REAL ESTATE TAXES | \$ 660,000.00 | \$ 881,500.00 | \$ 885,000.00 | \$ 885,000.00 |
| 100-3110102-0000 | DEL REAL ESTATE TAXES | \$ 2,500.00 | \$ 2,500.00 | \$ 2,500.00 | \$ 2,500.00 |
| 100-3110201-0000 | UTILITY REAL ESTATE TAXES | \$ 7,000.00 | \$ 7,000.00 | \$ 11,200.00 | \$ 11,200.00 |
| 100-3110301-0000 | CURRENT PERS PROP TAXES | \$ 170,000.00 | \$ 216,000.00 | \$ 230,000.00 | \$ 230,000.00 |
| 100-3110302-0000 | DEL PERS PROP TAXES | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 |
| 100-3110401-0000 | MACHINERY & TOOLS | \$ 163,000.00 | \$ 160,000.00 | \$ 207,000.00 | \$ 207,000.00 |
| 100-3110601-0000 | TAX PENALTIES | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 |
| 100-3110602-0000 | TAX INTEREST | \$ 1,500.00 | \$ 1,500.00 | \$ 5,000.00 | \$ 5,000.00 |
| | TOTAL REV FROM LOCAL SOURCES | \$ 1,274,500.00 | \$ 1,274,500.00 | \$ 1,346,700.00 | \$ 1,346,700.00 |
| OTHER LOCAL TAXES | | | | | |
| 100-3120101-0000 | LOCAL SALES TAX | \$ 160,000.00 | \$ 175,000.00 | \$ 190,000.00 | \$ 190,000.00 |
| 100-3120201-0000 | CONSUMER UTILITY TAX | \$ 90,000.00 | \$ 90,000.00 | \$ 90,000.00 | \$ 90,000.00 |
| 100-3120300-0000 | BUSINESS LICENSE | \$ 185,000.00 | \$ 185,000.00 | \$ 185,000.00 | \$ 185,000.00 |
| 100-3120402-0000 | REC FRANCHISE FEES | \$ 25,000.00 | \$ 27,000.00 | \$ 35,000.00 | \$ 35,000.00 |
| 100-3120501-0000 | AUTO LICENSE | \$ 90,000.00 | \$ 90,000.00 | \$ 90,000.00 | \$ 90,000.00 |
| 100-3120601-0000 | BANK FRANCHISE TAXES | \$ 110,000.00 | \$ 140,000.00 | \$ 145,000.00 | \$ 145,000.00 |
| 100-3120801-0000 | CIGARETTE TAX (10¢) | \$ - | \$ 1,300.00 | \$ 42,500.00 | \$ 42,500.00 |
| 100-3121001-0000 | LODGING TAX (2%) | \$ - | \$ 17,500.00 | \$ 9,000.00 | \$ 9,000.00 |
| 100-3121101-0000 | MEALS TAX (4%) | \$ 192,000.00 | \$ 185,000.00 | \$ 190,000.00 | \$ 190,000.00 |
| | TOTAL OTHER LOCAL TAXES | \$ 852,000.00 | \$ 910,800.00 | \$ 976,500.00 | \$ 976,500.00 |
| PERMITS, FEES & LICENSES | | | | | |
| 100-3130304-0000 | LAND USE APPLICATION FEES | \$ 1,000.00 | \$ 1,500.00 | \$ 500.00 | \$ 500.00 |
| 100-3130307-0000 | ZONING & SUBDIVISION FEES | \$ 10,000.00 | \$ 10,000.00 | \$ 10,000.00 | \$ 10,000.00 |
| | TOTAL PERMITS, FEES & LICENSES | \$ 11,000.00 | \$ 11,500.00 | \$ 10,500.00 | \$ 10,500.00 |
| FINES & FORFEITURES | | | | | |
| 100-3140101-0000 | COURT FINES | \$ 20,000.00 | \$ 30,000.00 | \$ 25,000.00 | \$ 25,000.00 |
| 100-3140102-0000 | PARKING METER FINES | \$ 2,750.00 | \$ 2,000.00 | \$ 3,300.00 | \$ 3,300.00 |
| | TOTAL FINES & FORFEITURES | \$ 22,750.00 | \$ 32,000.00 | \$ 28,300.00 | \$ 28,300.00 |
| REVENUE FROM MONEY OR PROP | | | | | |
| 100-3150101-0000 | INTEREST ON DEPOSITS | \$ 7,000.00 | \$ 6,000.00 | \$ 6,000.00 | \$ 6,000.00 |
| 100-3150201-0000 | RENTAL OF PROPERTY | \$ 12,000.00 | \$ 12,000.00 | \$ 12,000.00 | \$ 12,000.00 |
| 100-3150205-0000 | WATER TANK SITE LEASE | \$ 63,600.00 | \$ 64,500.00 | \$ 66,250.00 | \$ 66,250.00 |
| | TOTAL FROM MONEY OR PROP | \$ 82,600.00 | \$ 82,500.00 | \$ 84,250.00 | \$ 84,250.00 |
| CHARGES FOR SERVICES | | | | | |
| 100-3160703-0000 | PARKING METERS | \$ 8,000.00 | \$ 8,000.00 | \$ 11,000.00 | \$ 11,000.00 |
| 100-3161502-0000 | SALE OF PUBLICATIONS | \$ 100.00 | \$ 100.00 | \$ - | \$ - |
| | TOTAL CHARGES FOR SERVICES | \$ 8,100.00 | \$ 8,100.00 | \$ 11,000.00 | \$ 11,000.00 |
| MISCELLANEOUS REVENUES | | | | | |
| 100-3189905-0000 | SALE OF SURPLUS | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 |
| | TOTAL MISC REVENUES | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 |
| RECOVERED COSTS | | | | | |
| 100-3190203-0000 | REIMBURSABLE FEES | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 |
| | TOTAL RECOVERED COSTS | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 |
| TOTAL LOCAL REVENUES | | \$ 2,379,390.00 | \$ 2,325,300.00 | \$ 2,463,250.00 | \$ 2,463,250.00 |

REVENUE FROM THE COMMONWEALTH

| | | | | | | | |
|----------------------------|----------------------------------|----|-------------------|----|-------------------|----|-------------------|
| NON-CATEGORICAL AID | | | | | | | |
| 100-3220107-0000 | ROLLING STOCK TAX | \$ | 2,000.00 | \$ | 2,000.00 | \$ | 2,000.00 |
| 100-3220109-0000 | PPTRA | \$ | 209,917.00 | \$ | 209,917.00 | \$ | 209,917.00 |
| 100-3220201-0000 | COMMUNICATION TAX | \$ | 90,000.00 | \$ | 90,000.00 | \$ | 90,000.00 |
| | TOTAL NON-CATEGORICAL AID | \$ | 301,917.00 | \$ | 301,917.00 | \$ | 301,917.00 |

| | | | | | | | |
|------------------------|------------------------------|----|-------------------|----|-------------------|----|-------------------|
| CATEGORICAL AID | | | | | | | |
| 100-3240103-0000 | 599 LAW ENFORCEMENT GRANT | \$ | 74,052.00 | \$ | 74,052.00 | \$ | 74,052.00 |
| 100-3240103-0000 | LE BLOCK GRANT | \$ | - | \$ | - | \$ | 10,000.00 |
| 100-3240201-0000 | FIRE FUND PROGRAM | \$ | 11,187.00 | \$ | 14,000.00 | \$ | 14,000.00 |
| 100-3240300-0000 | VDOT LANE MILE ALLOWANCE | \$ | 431,812.00 | \$ | 431,812.00 | \$ | 474,787.00 |
| 100-3240301-0000 | VDOT ROAD MAINTENANCE | \$ | 10,000.00 | \$ | 10,000.00 | \$ | 10,000.00 |
| 100-3240302-0000 | LITTER CONTROL GRANT | \$ | 2,000.00 | \$ | 2,000.00 | \$ | 2,000.00 |
| 100-3240311-0000 | ST EMERGENCY R&R | \$ | - | \$ | - | \$ | - |
| 100-3240312-0000 | VA COMMISSION FOR THE ARTS | \$ | 5,000.00 | \$ | 5,000.00 | \$ | 5,000.00 |
| 100-3240710-0000 | DMV ANIMAL FRIENDLY PLATES | \$ | - | \$ | - | \$ | 30.00 |
| | TOTAL CATEGORICAL AID | \$ | 534,052.00 | \$ | 536,864.00 | \$ | 589,869.00 |

TOTAL FROM THE COMMONWEALTH \$ 835,969.00 \$ 838,781.00 \$ 891,786.00

REVENUE FROM THE FEDERAL GOVERNMENT

| | | | | | | | |
|------------------------|------------------------------|----|----------|----|----------|----|----------|
| CATEGORICAL AID | | | | | | | |
| 100-3340102-0000 | FEDERAL FIRE FUND PROGRAM | \$ | - | \$ | - | \$ | - |
| 100-3340311-0000 | FEDERAL EMERGENCY R&R | \$ | - | \$ | - | \$ | - |
| | TOTAL CATEGORICAL AID | \$ | - | \$ | - | \$ | - |

TOTAL FROM FEDERAL GOVERNMENT \$ - \$ - \$ -

REVENUE FROM OTHER SOURCES

| | | | | | | | |
|-----------------------------|---------------------------------|----|-----------------|----|-----------------|----|-----------------|
| NON-REVENUE RECEIPTS | | | | | | | |
| 100-3410201-0000 | MISCELLANEOUS REVENUES | \$ | 1,000.00 | \$ | 1,000.00 | \$ | 1,000.00 |
| | TOTAL FROM OTHER SOURCES | \$ | 1,000.00 | \$ | 1,000.00 | \$ | 1,000.00 |

TOTAL FROM OTHER SOURCES \$ 1,000.00 \$ 1,000.00 \$ 1,000.00

TOTAL GENERAL FUND REVENUES \$ 836,969.00 \$ 839,781.00 \$ 892,786.00

WATER FUND

| | | | | | | | |
|---------------------|---------------------------|----|----------|----|----------|----|------------------|
| FUND BALANCE | | | | | | | |
| 501-3000000-0000 | FUND BALANCE | \$ | - | \$ | - | \$ | 70,000.00 |
| | TOTAL FUND BALANCE | \$ | - | \$ | - | \$ | 70,000.00 |

| | | | | | | | |
|-----------------------------------|--|----|-----------------|----|-----------------|----|-----------------|
| REVENUE FROM MONEY OR PROP | | | | | | | |
| 501-3150102-0000 | INTEREST ON INVESTMENTS | \$ | 5,000.00 | \$ | 3,000.00 | \$ | 3,000.00 |
| | TOTAL FROM USE OF MONEY OR PROP | \$ | 5,000.00 | \$ | 3,000.00 | \$ | 3,000.00 |

| | | | | | | | |
|-----------------------------|-----------------------------------|----|-------------------|----|-------------------|----|-------------------|
| CHARGES FOR SERVICES | | | | | | | |
| 501-3160110-0000 | TREATMENT FEES | \$ | 754,000.00 | \$ | 800,900.00 | \$ | 825,000.00 |
| 501-3160111-0000 | DELINQUENT ACCT PENALTIES | \$ | 30,000.00 | \$ | 30,000.00 | \$ | 30,000.00 |
| 501-3160112-0000 | SECURITY DEPOSITS | \$ | 100.00 | \$ | 100.00 | \$ | 100.00 |
| 501-3160113-0000 | AVAILABILITY CHARGES | \$ | 26,250.00 | \$ | 52,500.00 | \$ | 78,050.00 |
| 501-3160114-0000 | CONNECTION CHARGES | \$ | - | \$ | - | \$ | - |
| 501-3160115-0000 | METER FEES | \$ | 1,625.00 | \$ | 3,250.00 | \$ | 4,550.00 |
| | TOTAL CHARGES FOR SERVICES | \$ | 811,975.00 | \$ | 886,750.00 | \$ | 937,700.00 |

| | | | | |
|-------------------------|---------------|---------------|---------------|-----------------|
| TOTAL WATER FUND | \$ 816,975.00 | \$ 889,750.00 | \$ 940,700.00 | \$ 1,010,700.00 |
|-------------------------|---------------|---------------|---------------|-----------------|

SEWER FUND

| | | | | | |
|------------------|---------------------------|------|------|------|--------------|
| 502-3000000-0000 | FUND BALANCE | \$ - | \$ - | \$ - | \$ 90,000.00 |
| | TOTAL FUND BALANCE | \$ - | \$ - | \$ - | \$ 90,000.00 |

| | | | | | |
|------------------|--|-------------|-------------|-------------|-------------|
| 502-3150101-0000 | REVENUE FROM MONEY OR PROP INTEREST INCOME | \$ 8,000.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 |
| | TOTAL REVENUE FROM MONEY OR PROP | \$ 8,000.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 |

| | | | | | |
|------------------|-------------------------------------|-----------------|-----------------|-----------------|-----------------|
| 502-3160110-0000 | CHARGES FOR SERVICES TREATMENT FEES | \$ 1,486,000.00 | \$ 1,570,000.00 | \$ 1,620,000.00 | \$ 1,620,000.00 |
| 502-3160112-0000 | SECURITY DEPOSITS | \$ 100.00 | \$ 100.00 | \$ 100.00 | \$ 100.00 |
| 502-3160113-0000 | AVAILABILITY CHARGES | \$ 113,750.00 | \$ 227,500.00 | \$ 318,500.00 | \$ 318,500.00 |
| | TOTAL CHARGES FOR SERVICES | \$ 1,599,850.00 | \$ 1,797,600.00 | \$ 1,938,600.00 | \$ 1,938,600.00 |

REVENUE FROM OTHER SOURCES

| | | | | | |
|------------------|-----------------------------------|------|------|------|------|
| 502-3410401-0000 | NON-REVENUE RECEIPTS VRA LOAN | \$ - | \$ - | \$ - | \$ - |
| 502-3410402-0000 | WQIF Grant | \$ - | \$ - | \$ - | \$ - |
| | TOTAL NON-REVENUE RECEIPTS | \$ - | \$ - | \$ - | \$ - |

TOTAL FROM OTHER SOURCES

| | | | | |
|-------------------------|-----------------|-----------------|-----------------|-----------------|
| TOTAL SEWER FUND | \$ 1,607,850.00 | \$ 1,802,600.00 | \$ 1,943,600.00 | \$ 2,038,600.00 |
|-------------------------|-----------------|-----------------|-----------------|-----------------|

| | | | | |
|---------------------------------|-----------------|-----------------|-----------------|-----------------|
| TOTAL REVENUES ALL FUNDS | \$ 5,641,183.00 | \$ 5,857,531.00 | \$ 6,240,336.00 | \$ 6,400,336.00 |
|---------------------------------|-----------------|-----------------|-----------------|-----------------|

FY 16-17 BUDGET EXPENSES

| Account Number | Account Description | Prior Year Budget
2014-2015 | Prior Year Budget
2015-2016 | APPROVED
2016-2017 | APPROVED
2016-2017 |
|----------------|---------------------|--------------------------------|--------------------------------|-----------------------|-----------------------|
|----------------|---------------------|--------------------------------|--------------------------------|-----------------------|-----------------------|

GENERAL FUND

| | | | | | |
|---------------------|---------------------------|--------------|--------------|--------------|--------------|
| TOWN COUNCIL | | | | | |
| 100-4011100-1111 | EXPENSE COMPENSATION | \$ 18,900.00 | \$ 18,900.00 | \$ 18,900.00 | \$ 18,900.00 |
| 100-4011100-5540 | TRAINING | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 |
| 100-4011100-5699 | LOCAL CONTRIBUTIONS | \$ - | \$ - | \$ - | \$ - |
| 100-4011100-5800 | MISCELLANEOUS | \$ 1,500.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 |
| 100-4011100-5810 | Dues | \$ 2,300.00 | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 |
| 100-4011100-6017 | TOWN CODE SUPPLEMENTS | \$ 2,250.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 |
| 100-4011100-6018 | STATE CODE SUPPLEMENTS | \$ - | \$ - | \$ - | \$ - |
| | TOTAL TOWN COUNCIL | \$ 25,950.00 | \$ 25,900.00 | \$ 25,900.00 | \$ 25,900.00 |

| | | | | | |
|-------------------|--------------------------------|--------------|--------------|--------------|--------------|
| TOWN CLERK | | | | | |
| 100-4011200-1114 | SALARIES/WAGES/TNCLK | \$ 44,290.00 | \$ 36,800.00 | \$ 40,300.00 | \$ 40,300.00 |
| 100-4011200-2100 | MATCHING FICA EXPENSE (7.65 %) | \$ - | \$ - | \$ 3,080.00 | \$ 3,080.00 |
| 100-4011200-5540 | EDUCATION/TRAINING | \$ 500.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 |
| 100-4011200-5810 | DUES | \$ 200.00 | \$ 200.00 | \$ 200.00 | \$ 200.00 |
| | TOTAL TOWN CLERK | \$ 44,990.00 | \$ 38,000.00 | \$ 44,580.00 | \$ 44,580.00 |

| | | | | | |
|---------------------|--------------------------------|---------------|---------------|---------------|---------------|
| TOWN MANAGER | | | | | |
| 100-4012110-1112 | COMPENSATION | \$ 124,800.00 | \$ 129,000.00 | \$ 129,000.00 | \$ 129,000.00 |
| 100-4012110-2100 | MATCHING FICA EXPENSE (7.65 %) | \$ - | \$ - | \$ 9,850.00 | \$ 9,850.00 |
| 100-4012110-5230 | TELECOMMUNICATIONS | \$ - | \$ 600.00 | \$ 600.00 | \$ 600.00 |
| 100-4012110-5510 | MILEAGE | \$ 150.00 | \$ 150.00 | \$ 150.00 | \$ 150.00 |
| 100-4012110-5540 | TRAINING | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 |
| 100-4012110-5810 | DUES | \$ 300.00 | \$ 300.00 | \$ 300.00 | \$ 300.00 |

| | | | | | |
|------------------|--------------------------------|---------------|---------------|---------------|---------------|
| | TOTAL TOWN MANAGER | \$ 126,250.00 | \$ 133,050.00 | \$ 140,900.00 | \$ 140,900.00 |
| | LEGAL SERVICES | | | | |
| 100-4012210-3150 | PROFESSIONAL SERVICES | \$ 30,000.00 | \$ 30,000.00 | \$ 20,000.00 | \$ 20,000.00 |
| | TOTAL LEGAL SERVICES | \$ 30,000.00 | \$ 30,000.00 | \$ 20,000.00 | \$ 20,000.00 |
| | PERSONNEL | | | | |
| 100-4012220-2100 | SOCIAL SECURITY | \$ 71,300.00 | \$ 69,940.00 | \$ - | \$ - |
| 100-4012220-2210 | VRS | \$ 80,210.00 | \$ 102,200.00 | \$ 116,350.00 | \$ 116,350.00 |
| 100-4012220-2220 | VMLIP - STD | \$ 580.00 | \$ 560.00 | \$ 570.00 | \$ 570.00 |
| 100-4012220-2230 | VMLIP - LTD | \$ 5,100.00 | \$ 4,905.00 | \$ 5,145.00 | \$ 5,145.00 |
| 100-4012220-2250 | Line of Duty Act | \$ 3,000.00 | \$ 3,550.00 | \$ 3,750.00 | \$ 3,750.00 |
| 100-4012220-2300 | HEALTH INSURANCE | \$ 133,000.00 | \$ 140,635.00 | \$ 154,650.00 | \$ 154,650.00 |
| 100-4012220-2400 | LIFE INSURANCE | \$ 12,300.00 | \$ 10,785.00 | \$ 11,320.00 | \$ 11,320.00 |
| 100-4012220-2600 | UNEMPLOYMENT INSURANCE | \$ 800.00 | \$ 675.00 | \$ 270.00 | \$ 270.00 |
| 100-4012220-2700 | WORKER'S COMPENSATION | \$ 30,000.00 | \$ 24,000.00 | \$ 21,750.00 | \$ 21,750.00 |
| 100-4012220-3110 | RANDOM DRUG SCREENING | \$ 450.00 | \$ 500.00 | \$ 750.00 | \$ 750.00 |
| | TOTAL PERSONNEL | \$ 336,740.00 | \$ 357,750.00 | \$ 314,555.00 | \$ 314,555.00 |
| | INDEPENDENT AUDITOR | | | | |
| 100-4012240-3120 | CONTRACTUAL SERVICES | \$ 15,100.00 | \$ 15,300.00 | \$ 16,000.00 | \$ 16,000.00 |
| | TOTAL INDEPENDENT AUDITOR | \$ 15,100.00 | \$ 15,300.00 | \$ 16,000.00 | \$ 16,000.00 |
| | TOWN TREASURER | | | | |
| 100-4012410-1113 | COMPENSATION | \$ 89,600.00 | \$ 90,800.00 | \$ 92,800.00 | \$ 92,800.00 |
| 100-4012410-2100 | MATCHING FICA EXPENSE (7.65 %) | | \$ - | \$ 7,000.00 | \$ 7,000.00 |
| 100-4012410-3130 | PROFESSIONAL SER/TAX CONV | \$ - | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 |
| 100-4012410-3150 | PROFESSIONAL SER/VEC | \$ 950.00 | \$ 100.00 | \$ 100.00 | \$ 100.00 |
| 100-4012410-5306 | SURETY BONDS | \$ 300.00 | \$ 300.00 | \$ 300.00 | \$ 300.00 |
| 100-4012410-5540 | TRAINING | \$ 1,000.00 | \$ 1,500.00 | \$ 1,500.00 | \$ 1,500.00 |
| 100-4012410-5810 | DUES | \$ 150.00 | \$ 300.00 | \$ 300.00 | \$ 300.00 |
| 100-4012410-6015 | AUTO DECALS | | | \$ 250.00 | \$ 250.00 |
| | TOTAL TOWN TREASURER | \$ 92,000.00 | \$ 95,000.00 | \$ 104,250.00 | \$ 104,250.00 |
| | FINANCE/ACCOUNTING | | | | |
| 100-4012430-1113 | COMPENSATION | \$ 56,220.00 | \$ 58,600.00 | \$ 64,400.00 | \$ 64,400.00 |
| 100-4012430-2100 | MATCHING FICA EXPENSE (7.65 %) | | | \$ 4,900.00 | \$ 4,900.00 |
| 100-4012430-5540 | TRAINING | \$ 400.00 | \$ 200.00 | \$ 500.00 | \$ 500.00 |
| | TOTAL FINANCE/ACCOUNTING | \$ 56,620.00 | \$ 58,800.00 | \$ 69,800.00 | \$ 69,800.00 |
| | CENTRAL ADM/PURCHASING | | | | |
| 100-4012530-3320 | MAINTENANCE CONTRACTS | \$ 34,525.00 | \$ 22,350.00 | \$ 25,000.00 | \$ 25,000.00 |
| 100-4012530-3400 | WEB SITE | \$ 2,000.00 | \$ 5,135.00 | \$ 5,000.00 | \$ 5,000.00 |
| 100-4012530-3501 | NEWSLETTER | \$ 1,500.00 | \$ 1,000.00 | \$ 250.00 | \$ 250.00 |
| 100-4012530-3600 | ADVERTISING | \$ 7,000.00 | \$ 7,000.00 | \$ 7,000.00 | \$ 7,000.00 |
| 100-4012530-5210 | POSTAGE | \$ 8,000.00 | \$ 8,000.00 | \$ 8,000.00 | \$ 8,000.00 |
| 100-4012530-5230 | TELECOMMUNICATIONS | \$ 2,400.00 | \$ 1,200.00 | \$ 400.00 | \$ 400.00 |
| 100-4012530-5415 | COPIER LEASE | | | \$ 3,000.00 | \$ 3,000.00 |
| 100-4012530-5540 | TRAINING | \$ 750.00 | \$ 1,500.00 | \$ 1,500.00 | \$ 1,500.00 |
| 100-4012530-5810 | DUES | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 |
| 100-4012530-6001 | OFFICE SUPPLIES | \$ 11,000.00 | \$ 11,000.00 | \$ 11,000.00 | \$ 11,000.00 |
| | TOTAL CENTRAL ADM/PURCHASING | \$ 67,975.00 | \$ 60,685.00 | \$ 61,650.00 | \$ 61,650.00 |
| | RISK MANAGEMENT | | | | |
| 100-4012550-5304 | BLANKET EXCESS LIABILITY | \$ 13,500.00 | \$ 13,200.00 | \$ 11,000.00 | \$ 11,000.00 |
| 100-4012550-5305 | AUTOMOBILE INSURANCE | \$ 9,000.00 | \$ 9,300.00 | \$ 9,000.00 | \$ 9,000.00 |
| 100-4012550-5307 | VARISK-2 | \$ 0 | \$ - | \$ - | \$ - |
| 100-4012550-5308 | SEMI-MULTI PERIL INS | \$ 11,500.00 | \$ 26,500.00 | \$ 29,150.00 | \$ 29,150.00 |
| 100-4012550-5800 | INSURANCE DEDUCTIBLES | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 |
| | TOTAL RISK MANAGEMENT | \$ 37,000.00 | \$ 52,000.00 | \$ 52,150.00 | \$ 52,150.00 |
| | ENGINEERING SERVICES | | | | |
| 100-4012600-3140 | ENGINEERING SERVICES | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 |
| | TOTAL ENGINEERING SERVICES | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 |

| | | | | | | |
|------------------|--------------------------------|---------------|---------------|---------------|---------------|------------|
| | ELECTIONS | | | | | |
| 100-4013100-1125 | ELECTION OFFICIALS | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | 500.00 |
| 100-4013100-6001 | OFFICE SUPPLIES | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | 1,000.00 |
| | TOTAL ELECTIONS | \$ 1,500.00 | \$ 1,500.00 | \$ 1,500.00 | \$ 1,500.00 | 1,500.00 |
| | PUBLIC DEFENDER FEES | | | | | |
| 100-4021500-8150 | PUBLIC DEFENDER FEES | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | 2,000.00 |
| | TOTAL PUBLIC DEFENDER FEES | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | 2,000.00 |
| | POLICE DEPARTMENT | | | | | |
| 100-4031100-1139 | COMPENSATION | \$ 500,000.00 | \$ 479,600.00 | \$ 534,600.00 | \$ 534,600.00 | 534,600.00 |
| 100-4031100-2100 | MATCHING FICA EXPENSE (7.65 %) | | | \$ 40,900.00 | \$ 40,900.00 | 40,900.00 |
| 100-4031100-3110 | MEDICAL EXAMINATIONS | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | 500.00 |
| 100-4031100-3115 | PRE EMPLOYMENT DRUG SCREEN | \$ 500.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | 1,000.00 |
| 100-4031100-3190 | INTERPRETER | \$ 400.00 | \$ 400.00 | \$ 400.00 | \$ 400.00 | 400.00 |
| 100-4031100-3310 | REPAIR & MAINTENANCE | \$ 9,875.00 | \$ 12,000.00 | \$ 14,000.00 | \$ 14,000.00 | 14,000.00 |
| 100-4031100-3320 | MAINTENANCE CONTRACTS | \$ 8,088.00 | \$ 7,500.00 | \$ 9,850.00 | \$ 9,850.00 | 9,850.00 |
| 100-4031100-4082 | WILDLIFE MANAGEMENT | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | 1,000.00 |
| 100-4031100-5210 | POSTAGE | \$ 275.00 | \$ 250.00 | \$ 250.00 | \$ 250.00 | 250.00 |
| 100-4031100-5230 | TELECOMMUNICATIONS | \$ 1,550.00 | \$ 4,044.00 | \$ 4,044.00 | \$ 4,044.00 | 4,044.00 |
| 100-4031100-5415 | COPIER LEASE | | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 | 3,000.00 |
| 100-4031100-5540 | TRAINING | \$ 8,000.00 | \$ 9,500.00 | \$ 9,500.00 | \$ 9,500.00 | 9,500.00 |
| 100-4031100-5810 | DUES | \$ 3,045.00 | \$ 2,050.00 | \$ 700.00 | \$ 700.00 | 700.00 |
| 100-4031100-5815 | COMMUNITY RELATIONS | \$ 700.00 | \$ 900.00 | \$ 1,200.00 | \$ 1,200.00 | 1,200.00 |
| 100-4031100-6001 | OFFICE SUPPLIES | \$ 1,850.00 | \$ 1,850.00 | \$ 2,350.00 | \$ 2,350.00 | 2,350.00 |
| 100-4031100-6008 | GASOLINE & OIL | \$ 24,288.00 | \$ 20,000.00 | \$ 14,000.00 | \$ 14,000.00 | 14,000.00 |
| 100-4031100-6010 | POLICE SUPPLIES | \$ 8,000.00 | \$ 12,300.00 | \$ 13,500.00 | \$ 13,500.00 | 13,500.00 |
| 100-4031100-6011 | UNIFORMS | \$ 3,000.00 | \$ 4,000.00 | \$ 4,000.00 | \$ 4,000.00 | 4,000.00 |
| | TOTAL POLICE DEPARTMENT | \$ 571,071.00 | \$ 559,894.00 | \$ 654,794.00 | \$ 654,794.00 | 654,794.00 |
| | TRAFFIC CONTROL | | | | | |
| 100-4031300-5699 | COUNTY CONT/CROSSING GD | \$ 2,500.00 | \$ 2,500.00 | \$ 2,500.00 | \$ 2,500.00 | 2,500.00 |
| | TOTAL TRAFFIC CONTROL | \$ 2,500.00 | \$ 2,500.00 | \$ 2,500.00 | \$ 2,500.00 | 2,500.00 |
| | EMERGENCY SERVICES | | | | | |
| 100-4031400-5699 | CONTRIBUTION/CC CENT ALRM | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | 2,000.00 |
| | TOTAL EMERGENCY SERVICES | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | 2,000.00 |
| | VOLUNTEER FIRE DEPARTMENT | | | | | |
| 100-4032200-5699 | CONTRIBUTION/JHEVFD | \$ 25,000.00 | \$ 25,000.00 | \$ 25,000.00 | \$ 25,000.00 | 25,000.00 |
| 100-4032200-5707 | FIRE FUND PROGRAM | \$ 11,187.00 | \$ 14,000.00 | \$ 14,000.00 | \$ 14,000.00 | 14,000.00 |
| | TOTAL VOLUNTEER FIRE DEPT | \$ 36,187.00 | \$ 39,000.00 | \$ 39,000.00 | \$ 39,000.00 | 39,000.00 |
| | RESCUE SERVICES | | | | | |
| 100-4032300-5699 | PROFESSIONAL SER EMT™ | \$ 67,920.00 | \$ 67,920.00 | \$ 50,000.00 | \$ 50,000.00 | 50,000.00 |
| | TOTAL RESCUE SERVICES | \$ 67,920.00 | \$ 67,920.00 | \$ 50,000.00 | \$ 50,000.00 | 50,000.00 |
| | CORRECTION & DETENTION | | | | | |
| 100-4033200-5550 | CONFINEMENT OF PRISONERS | \$ 250.00 | \$ 250.00 | \$ 250.00 | \$ 250.00 | 250.00 |
| | TOTAL CORRECTION & DETENTION | \$ 250.00 | \$ 250.00 | \$ 250.00 | \$ 250.00 | 250.00 |
| | PUBLIC WORKS ADMINISTRATION | | | | | |
| 100-4041100-1140 | COMPENSATION | \$ 42,425.00 | \$ 42,700.00 | \$ 44,450.00 | \$ 44,450.00 | 44,450.00 |
| 100-4041100-2100 | MATCHING FICA EXPENSE (7.65 %) | | | \$ 3,400.00 | \$ 3,400.00 | 3,400.00 |
| 100-4041100-3110 | MEDICAL EXAMS | \$ 525.00 | \$ 525.00 | \$ 525.00 | \$ 525.00 | 525.00 |
| 100-4041100-3310 | VEHICLE REP & MAINTENANCE | \$ 6,000.00 | \$ 7,000.00 | \$ 7,000.00 | \$ 7,000.00 | 7,000.00 |
| 100-4041100-5120 | FUEL OIL/HEAT | \$ 3,325.00 | \$ 3,325.00 | \$ 3,325.00 | \$ 3,325.00 | 3,325.00 |
| 100-4041100-5230 | TELECOMMUNICATIONS | \$ 3,800.00 | \$ 4,400.00 | \$ 3,800.00 | \$ 3,800.00 | 3,800.00 |
| 100-4041100-5415 | COPIER LEASE | | \$ 2,100.00 | \$ 2,250.00 | \$ 2,250.00 | 2,250.00 |
| 100-4041100-5540 | TRAINING | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | 500.00 |
| 100-4041100-6001 | OFFICE SUPPLIES | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | 500.00 |
| | TOTAL PUBLI WKS ADMINISTRATION | \$ 57,075.00 | \$ 61,050.00 | \$ 65,750.00 | \$ 65,750.00 | 65,750.00 |
| | HWAYS, STS BRIDGES & PDWLRK | | | | | |

| | | | | | | | | | |
|------------------|--|----|-------------------|----|-------------------|----|-------------------|----|-------------------|
| 100-4041200-1183 | COMPENSATION | \$ | 117,600.00 | \$ | 123,855.00 | \$ | 127,500.00 | \$ | 127,500.00 |
| 100-4041200-2100 | MATCHING FICA EXPENSE (7.65 %) | | | | | | 9,750.00 | | 9,750.00 |
| 100-4041200-3310 | EQUIPMENT MAINTENANCE | \$ | 10,000.00 | \$ | 10,000.00 | \$ | 10,000.00 | \$ | 10,000.00 |
| 100-4041200-3315 | SIDEWALK MAINTENANCE | \$ | 6,000.00 | \$ | 6,000.00 | \$ | 6,000.00 | \$ | 6,000.00 |
| 100-4041200-3316 | STREET SIGN MAINTENANCE | \$ | 500.00 | \$ | 500.00 | \$ | 500.00 | \$ | 500.00 |
| 100-4041200-5425 | NORFOLK/SOUTHERN R.O-W'S | \$ | 950.00 | \$ | 950.00 | \$ | 950.00 | \$ | 950.00 |
| 100-4041200-6007 | MATERIALS & SUPPLIES | \$ | 4,000.00 | \$ | 4,000.00 | \$ | 4,000.00 | \$ | 4,000.00 |
| 100-4041200-6008 | GASOLINE & OIL | \$ | 37,040.00 | \$ | 37,400.00 | \$ | 37,400.00 | \$ | 37,400.00 |
| 100-4041200-6011 | UNIFORMS | \$ | 3,000.00 | \$ | 3,000.00 | \$ | 3,000.00 | \$ | 3,000.00 |
| | TOTAL HWYS, STS BRIDGES & SWLKS | \$ | 179,090.00 | \$ | 185,705.00 | \$ | 199,100.00 | \$ | 199,100.00 |
| | VDOT STREET MAINTENANCE | | | | | | | | |
| 100-4041250-8300 | VDOT STREET MAINTENANCE | \$ | 431,812.00 | \$ | 384,312.00 | \$ | 287,037.00 | \$ | 287,037.00 |
| 100-4041250-3310 | EQUIPMENT MAINTENANCE (VDOT) | \$ | - | \$ | - | \$ | - | \$ | - |
| 100-4041250-3316 | STREET SIGN MAINTENANCE (VDOT) | \$ | - | \$ | - | \$ | - | \$ | - |
| 100-4041250-6050 | ASPHALT (VDOT) | \$ | - | \$ | - | \$ | - | \$ | - |
| 100-4041250-6130 | TREE REMOVAL (VDOT) | \$ | - | \$ | - | \$ | - | \$ | - |
| 100-4041250-6307 | SNOW REMOVAL (VDOT) | \$ | - | \$ | - | \$ | - | \$ | - |
| 100-4041250-8801 | EQUIPMENT PURCHASE (VDOT) | \$ | - | \$ | 47,500.00 | \$ | 125,500.00 | \$ | 125,500.00 |
| 100-4041250-8803 | PUBLIC WORKS IMPROVEMENTS | | | | | | 62,250.00 | | 62,250.00 |
| | TOTAL VDOT STREET MAINTENANCE | \$ | 431,812.00 | \$ | 431,812.00 | \$ | 474,787.00 | \$ | 474,787.00 |
| | STREET LIGHTS | | | | | | | | |
| 100-4041320-5110 | ELECTRICITY | \$ | 79,000.00 | \$ | 79,000.00 | \$ | 79,000.00 | \$ | 79,000.00 |
| | TOTAL STREET LIGHTS | \$ | 79,000.00 | \$ | 79,000.00 | \$ | 79,000.00 | \$ | 79,000.00 |
| | SNOW REMOVAL | | | | | | | | |
| 100-4041330-6007 | MATERIALS & SUPPLIES | \$ | 2,000.00 | \$ | 2,000.00 | \$ | 2,000.00 | \$ | 2,000.00 |
| | TOTAL SNOW REMOVAL | \$ | 2,000.00 | \$ | 2,000.00 | \$ | 2,000.00 | \$ | 2,000.00 |
| | PARKING METERS & LOTS | | | | | | | | |
| 100-4041340-6007 | MATERIALS & SUPPLIES | \$ | 1,500.00 | \$ | 1,500.00 | \$ | 1,500.00 | \$ | 1,500.00 |
| | TOTAL PARKING METERS & LOTS | \$ | 1,500.00 | \$ | 1,500.00 | \$ | 1,500.00 | \$ | 1,500.00 |
| | STREET & ROAD CLEANING | | | | | | | | |
| 100-4042200-6007 | MATERIALS & SUPPLIES | \$ | 4,000.00 | \$ | 4,000.00 | \$ | 4,000.00 | \$ | 4,000.00 |
| | TOTAL STREET & ROAD CLEANING | \$ | 4,000.00 | \$ | 4,000.00 | \$ | 4,000.00 | \$ | 4,000.00 |
| | REFUSE COLLECTION | | | | | | | | |
| 100-4042300-8220 | CONTRACTUAL SERVICES | \$ | 170,200.00 | \$ | 177,000.00 | \$ | 182,300.00 | \$ | 182,300.00 |
| 100-4042300-6225 | RECYCLING SERVICES | \$ | 51,000.00 | \$ | 53,000.00 | \$ | 54,600.00 | \$ | 54,600.00 |
| | TOTAL REFUSE COLLECTION | \$ | 221,200.00 | \$ | 230,000.00 | \$ | 236,900.00 | \$ | 236,900.00 |
| | REFUSE DISPOSAL | | | | | | | | |
| 100-4042400-9800 | FCO LANDFILL CHARGES | \$ | 20,000.00 | \$ | 20,000.00 | \$ | 20,000.00 | \$ | 20,000.00 |
| | TOTAL REFUSE DISPOSAL | \$ | 20,000.00 | \$ | 20,000.00 | \$ | 20,000.00 | \$ | 20,000.00 |
| | GENERAL PROPERTIES | | | | | | | | |
| 100-4043200-3310 | REPAIR & MAINTENANCE | \$ | 9,000.00 | \$ | 9,000.00 | \$ | 9,000.00 | \$ | 9,000.00 |
| 100-4043200-3325 | HERMITAGE SWPOND MAINT | \$ | 4,180.00 | \$ | 4,100.00 | \$ | 4,100.00 | \$ | 4,100.00 |
| 100-4043200-6007 | MATERIALS & SUPPLIES | \$ | 1,000.00 | \$ | 1,000.00 | \$ | 1,000.00 | \$ | 1,000.00 |
| 100-4043200-6017 | CHRISTMAS LIGHTS | \$ | 1,100.00 | \$ | 1,200.00 | \$ | 1,200.00 | \$ | 1,200.00 |
| | TOTAL GENERAL PROPERTIES | \$ | 15,280.00 | \$ | 15,300.00 | \$ | 15,300.00 | \$ | 15,300.00 |
| | BUILDING SERVICES | | | | | | | | |
| 100-4064200-3150 | PROFESSIONAL SERVICES | \$ | 1,350.00 | \$ | 1,500.00 | \$ | 3,000.00 | \$ | 3,000.00 |
| 100-4064200-3200 | CONTRACTUAL SERVICES | \$ | 15,610.00 | \$ | 16,000.00 | \$ | 16,650.00 | \$ | 16,650.00 |
| 100-4064200-5110 | ELECTRICITY | \$ | 13,540.00 | \$ | 14,000.00 | \$ | 18,000.00 | \$ | 18,000.00 |
| 100-4064200-5120 | NATURAL GAS/HEAT | \$ | 2,010.00 | \$ | 2,500.00 | \$ | 3,200.00 | \$ | 3,200.00 |
| 100-4064200-5130 | WATER/SEWER | \$ | 880.00 | \$ | 850.00 | \$ | 650.00 | \$ | 650.00 |
| 100-4064200-5230 | TELECOMMUNICATIONS | \$ | 9,810.00 | \$ | 10,000.00 | \$ | 4,000.00 | \$ | 4,000.00 |
| 100-4064200-5304 | LIABILITY INSURANCE | \$ | 1,980.00 | \$ | 2,000.00 | \$ | 2,000.00 | \$ | 2,000.00 |
| 100-4064200-7113 | IN KIND COSTS | \$ | - | \$ | 15,000.00 | \$ | 10,000.00 | \$ | 10,000.00 |
| 100-4064200-7115 | SHARED MAINTENANCE | \$ | 33,850.00 | \$ | 20,000.00 | \$ | 15,000.00 | \$ | 15,000.00 |

| | | | | | | | | | |
|------------------|---|----|------------------|----|------------------|----|------------------|----|------------------|
| 100-4064200-8411 | CAPITAL ASSET RESERVES | \$ | 6,520.00 | \$ | 7,000.00 | \$ | 6,150.00 | \$ | 6,150.00 |
| | TOTAL BUILDING SERVICES | \$ | 85,500.00 | \$ | 88,850.00 | \$ | 78,650.00 | \$ | 78,650.00 |
| | PARKS & RECREATION | | | | | | | | |
| 100-4071310-3160 | CONTRACTURAL SER/JIN BLUE | \$ | 1,000.00 | \$ | 1,000.00 | \$ | 1,000.00 | \$ | 1,000.00 |
| 100-4071310-5699 | CONTRIBUTION/CCP&R | \$ | 5,000.00 | \$ | 5,000.00 | \$ | 5,000.00 | \$ | 5,000.00 |
| 100-4071310-6017 | CHRISTMAS LIGHTS | \$ | 400.00 | \$ | 400.00 | \$ | 400.00 | \$ | 400.00 |
| 100-4071310-6018 | ROSE HILL IMPROVEMENTS | \$ | 5,000.00 | \$ | 5,000.00 | \$ | 5,000.00 | \$ | 5,000.00 |
| | TOTAL PARKS & RECREATION | \$ | 11,400.00 | \$ | 11,400.00 | \$ | 11,400.00 | \$ | 11,400.00 |
| | PLANNING | | | | | | | | |
| 100-4081100-1155 | COMPENSATION | \$ | 75,375.00 | \$ | 77,435.00 | \$ | 79,500.00 | \$ | 79,500.00 |
| 100-4081100-2100 | MATCHING FICA EXPENSE (7.65 %) | | | | | \$ | 6,000.00 | \$ | 6,000.00 |
| 100-4081100-3190 | PROFESSIONAL SERVICES | \$ | 4,500.00 | \$ | 5,000.00 | \$ | 5,000.00 | \$ | 5,000.00 |
| 100-4081100-3500 | PRINTING | \$ | 200.00 | \$ | 200.00 | \$ | 100.00 | \$ | 100.00 |
| 100-4081100-5510 | MILEAGE | \$ | 750.00 | \$ | 750.00 | \$ | 750.00 | \$ | 750.00 |
| 100-4081100-5540 | TRAINING | \$ | 500.00 | \$ | 500.00 | \$ | 500.00 | \$ | 500.00 |
| 100-4081100-5810 | DUES | \$ | 600.00 | \$ | 600.00 | \$ | 500.00 | \$ | 500.00 |
| 100-4081100-6001 | OFFICE EQUIPMENT | \$ | 100.00 | \$ | 100.00 | \$ | 100.00 | \$ | 100.00 |
| 100-4081100-6012 | PUBLICATIONS | \$ | - | \$ | - | \$ | - | \$ | - |
| | TOTAL PLANNING | \$ | 82,025.00 | \$ | 84,585.00 | \$ | 92,450.00 | \$ | 92,450.00 |
| | BOARD OF ZONING APPEALS | | | | | | | | |
| 100-4081400-1110 | EXPENSE COMPENSATION | \$ | 500.00 | \$ | 500.00 | \$ | 750.00 | \$ | 750.00 |
| 100-4081400-5540 | TRAINING | \$ | 500.00 | \$ | - | \$ | 750.00 | \$ | 750.00 |
| | TOTAL BOARD OF ZONING APPEALS | \$ | 1,000.00 | \$ | 500.00 | \$ | 1,500.00 | \$ | 1,500.00 |
| | ECONOMIC DEVELOPMENT | | | | | | | | |
| 100-4081500-5410 | TOD SIGNS | \$ | 2,000.00 | \$ | - | \$ | 3,000.00 | \$ | 3,000.00 |
| 100-4081500-5411 | WAYFINDING SIGNS | \$ | 10,000.00 | \$ | - | \$ | - | \$ | - |
| 100-4081500-5696 | ECONOMIC DEVELOPMENT RESERVE | | | | | \$ | 9,000.00 | \$ | 9,000.00 |
| 100-4081500-5697 | IDA GRANT MATCH | \$ | 30,000.00 | \$ | 54,000.00 | \$ | - | \$ | - |
| 100-4081500-5698 | GRANT AND MATCHING FUNDS | \$ | 10,000.00 | \$ | 10,000.00 | \$ | 10,000.00 | \$ | 10,000.00 |
| 100-4081500-5699 | DB/ECO DEV PROF SERVICES | \$ | 20,000.00 | \$ | 18,000.00 | \$ | 18,000.00 | \$ | 18,000.00 |
| | TOTAL ECONOMIC DEVELOPMENT | \$ | 72,000.00 | \$ | 82,000.00 | \$ | 40,000.00 | \$ | 40,000.00 |
| | PLANNING COMMISSION | | | | | | | | |
| 100-4081600-1111 | EXPENSE COMPENSATION | \$ | 5,000.00 | \$ | 5,000.00 | \$ | 5,000.00 | \$ | 5,000.00 |
| 100-4081600-5540 | TRAINING | \$ | 1,000.00 | \$ | 1,000.00 | \$ | 1,000.00 | \$ | 1,000.00 |
| 100-4081600-5810 | DUES | \$ | 250.00 | \$ | 250.00 | \$ | 250.00 | \$ | 250.00 |
| | TOTAL PLANNING COMMISSION | \$ | 6,250.00 | \$ | 6,250.00 | \$ | 6,250.00 | \$ | 6,250.00 |
| | B'VILLE AREA DEV AUTHORITY | | | | | | | | |
| 100-4081700-1111 | EXPENSE COMPENSATION | \$ | 2,500.00 | \$ | 2,500.00 | \$ | 2,500.00 | \$ | 2,500.00 |
| 100-4081700-5540 | TRAINING | \$ | 250.00 | \$ | 250.00 | \$ | 250.00 | \$ | 250.00 |
| 100-4081700-5810 | DUES | \$ | 125.00 | \$ | 125.00 | \$ | 125.00 | \$ | 125.00 |
| | TOTAL B'VILLE AREA DEV AUTHORITY | \$ | 2,875.00 | \$ | 2,875.00 | \$ | 2,875.00 | \$ | 2,875.00 |
| | ARCHITECTURAL REVIEW BOARD | | | | | | | | |
| 100-4081800-5540 | TRAINING | \$ | 250.00 | \$ | 500.00 | \$ | 500.00 | \$ | 500.00 |
| | TOTAL ARCHITECTURAL REVIEW BD | \$ | 250.00 | \$ | 500.00 | \$ | 500.00 | \$ | 500.00 |
| | CAPITAL OUTLAY | | | | | | | | |
| 100-4094200-8200 | PW SITE EXPANSION-RESERVE | | | | | | | | |
| 100-4094200-8201 | CHRISTMAS DECORATIONS | | | | | | | | |
| 100-4094200-8225 | COMPUTER REPLACEMENT | \$ | 4,000.00 | \$ | 4,000.00 | \$ | 4,000.00 | \$ | 4,000.00 |
| 100-4094200-8231 | Police Cruiser | \$ | - | \$ | - | \$ | 43,530.00 | \$ | 43,530.00 |
| 100-4094200-8338 | ONE TON DUMP | \$ | 40,000.00 | | | | | | |
| 100-4094200-8339 | SALT BOX/SNOW PLOW | \$ | 9,600.00 | | | | | | |
| 100-4094200-8340 | MOWER | \$ | - | \$ | 6,000.00 | | | | |
| 100-4094200-8345 | PW TON DUMP BED (1/2 VDOT) | \$ | - | \$ | - | \$ | 4,500.00 | \$ | 4,500.00 |
| 100-4094200-8367 | SEWER JET RODDER | \$ | 22,445.00 | | | | | | |
| 100-4094200-8411 | CAPITAL RESERVE | \$ | - | \$ | 43,508.00 | | | | |
| 100-4094200-8421 | PD IN CAR CAMERA REP | \$ | - | | | | | | |
| 100-4094200-8450 | HVAC JOINT GOV CTR | \$ | - | | | | | | |

| | | | | | | | | | |
|------------------|--|----|--------------|----|--------------|----|--------------|----|--------------|
| 100-4094200-8500 | PPTRA RESERVE | \$ | | \$ | 10,000.00 | \$ | 10,000.00 | \$ | 10,000.00 |
| 100-4094200-8601 | PD SOFTWARE UPGRADE | | | \$ | 25,610.00 | | | | |
| 100-4094200-8603 | PD SERVER REPLACEMENT | | | \$ | 5,000.00 | | | | |
| 100-4094200-8702 | WAYFINDING SIGNS | | | | | \$ | 10,000.00 | \$ | 10,000.00 |
| 100-4094200-8803 | PUBLIC WORKS IMPROVEMENTS (3/4 VDOT) | | | | | | 24,750.00 | \$ | 24,750.00 |
| | TOTAL CAPITAL OUTLAY | \$ | 76,045.00 | \$ | 94,118.00 | \$ | 96,780.00 | \$ | 96,780.00 |
| | CONTINGENCY | | | | | | | | |
| 100-4094300-5800 | CONTINGENCY (6.35%) | \$ | 213,976.00 | \$ | 85,560.00 | \$ | 186,838.00 | \$ | 186,838.00 |
| | TOTAL CONTINGENCY | \$ | 213,976.00 | \$ | 85,560.00 | \$ | 186,838.00 | \$ | 186,838.00 |
| | DEBT SERVICE | | | | | | | | |
| 100-4095000-9110 | CIP PRINCIPAL | \$ | 81,800.00 | \$ | 33,120.00 | \$ | 35,000.00 | \$ | 35,000.00 |
| 100-4095000-9120 | CIP INTEREST | \$ | 89,680.00 | \$ | 88,960.00 | \$ | 86,480.00 | \$ | 86,480.00 |
| 100-4095000-9130 | RDA DEBT SER RESERVE | \$ | 12,147.00 | \$ | 12,147.00 | \$ | 12,147.00 | \$ | 12,147.00 |
| | TOTAL DEBT SERVICE | \$ | 133,627.00 | \$ | 133,627.00 | \$ | 133,627.00 | \$ | 133,627.00 |
| | TOTAL GENERAL FUND OPERATIONAL | \$ | 2,792,710.00 | \$ | 2,851,876.00 | \$ | 2,938,791.00 | \$ | 2,938,791.00 |
| | TOTAL GENERAL FUND CONTINGENCY | \$ | 213,976.00 | \$ | 85,560.00 | \$ | 186,838.00 | \$ | 186,838.00 |
| | TOTAL GENERAL FUND CAP OUTLAY | \$ | 76,045.00 | \$ | 94,118.00 | \$ | 96,780.00 | \$ | 96,780.00 |
| | TOTAL GENERAL FUND DEBT SERVICE | \$ | 133,627.00 | \$ | 133,627.00 | \$ | 133,627.00 | \$ | 133,627.00 |

| | | | | | | | | |
|------------------------------------|----|--------------|----|--------------|----|--------------|----|--------------|
| TOTAL GENERAL FUND EXPENSES | \$ | 3,216,358.00 | \$ | 3,165,101.00 | \$ | 3,256,036.00 | \$ | 3,256,036.00 |
|------------------------------------|----|--------------|----|--------------|----|--------------|----|--------------|

WATER FUND

PERSONNEL

| | | | | | | | | | |
|------------------|--------------------------------|----|------------|----|------------|----|------------|----|------------|
| 501-4012220-1140 | COMPENSATION | \$ | 37,825.00 | \$ | 38,460.00 | \$ | 40,100.00 | \$ | 40,100.00 |
| 501-4012220-2100 | MATCHING FICA EXPENSE (7.65 %) | \$ | 18,900.00 | \$ | 18,525.00 | \$ | 3,100.00 | \$ | 3,100.00 |
| 501-4012220-2210 | VRS | \$ | 21,255.00 | \$ | 27,075.00 | \$ | 28,950.00 | \$ | 28,950.00 |
| 501-4012220-2220 | VMLIP - STD | \$ | 155.00 | \$ | 155.00 | \$ | 145.00 | \$ | 145.00 |
| 501-4012220-2230 | VMLIP - LTD | \$ | 1,340.00 | \$ | 1,300.00 | \$ | 1,280.00 | \$ | 1,280.00 |
| 501-4012220-2300 | HEALTH INSURANCE | \$ | 35,000.00 | \$ | 37,255.00 | \$ | 38,500.00 | \$ | 38,500.00 |
| 501-4012220-2400 | LIFE INSURANCE | \$ | 3,260.00 | \$ | 2,860.00 | \$ | 2,820.00 | \$ | 2,820.00 |
| 501-4012220-2600 | UNEMPLOYMENT INSURANCE | \$ | 215.00 | \$ | 180.00 | \$ | 70.00 | \$ | 70.00 |
| 501-4012220-2700 | WORKER'S COMPENSATION | \$ | 8,250.00 | \$ | 6,400.00 | \$ | 5,250.00 | \$ | 5,250.00 |
| 501-4012220-3145 | PROFESSIONAL SERVICES | \$ | 1,000.00 | \$ | 100.00 | \$ | - | \$ | - |
| 501-4012220-3170 | MISS UTILITY | \$ | 1,900.00 | \$ | 1,000.00 | \$ | 1,000.00 | \$ | 1,000.00 |
| 501-4012220-3320 | HANDHELD MAINT | \$ | 2,000.00 | \$ | 2,000.00 | \$ | 2,000.00 | \$ | 2,000.00 |
| 501-4012220-5210 | POSTAGE | \$ | 2,500.00 | \$ | 2,500.00 | \$ | 2,500.00 | \$ | 2,500.00 |
| 501-4012220-5540 | TRAINING | \$ | - | \$ | 1,000.00 | \$ | 1,000.00 | \$ | 1,000.00 |
| 501-4012220-6001 | OFFICE SUPPLIES | \$ | 650.00 | \$ | 650.00 | \$ | 1,000.00 | \$ | 1,000.00 |
| | TOTAL PERSONNEL | \$ | 134,250.00 | \$ | 139,455.00 | \$ | 127,715.00 | \$ | 127,715.00 |

TREATMENT

| | | | | | | | | | |
|------------------|--------------------------------|----|------------|----|------------|----|------------|----|------------|
| 501-4012222-1147 | COMPENSATION | \$ | 150,500.00 | \$ | 143,810.00 | \$ | 141,200.00 | \$ | 141,200.00 |
| 501-4012222-2100 | MATCHING FICA EXPENSE (7.65 %) | | | | | \$ | 10,800.00 | \$ | 10,800.00 |
| 501-4012222-2830 | CERTIFICATION FEES | \$ | 900.00 | \$ | 500.00 | \$ | 900.00 | \$ | 900.00 |
| 501-4012222-2840 | STATE CONNECTION FEES | \$ | 5,100.00 | \$ | 5,100.00 | \$ | 5,100.00 | \$ | 5,100.00 |
| 501-4012222-2850 | LAB TESTING | \$ | 10,000.00 | \$ | 10,000.00 | \$ | 22,000.00 | \$ | 22,000.00 |
| 501-4012222-3110 | MEDICAL EXAMS | \$ | 200.00 | \$ | 200.00 | \$ | 200.00 | \$ | 200.00 |
| 501-4012222-3145 | PROFESSIONAL SERVICES | \$ | 10,000.00 | \$ | 15,000.00 | \$ | 15,000.00 | \$ | 15,000.00 |
| 501-4012222-3210 | SLUDGE REMOVAL | \$ | 22,000.00 | \$ | 22,000.00 | \$ | 22,000.00 | \$ | 22,000.00 |
| 501-4012222-3220 | CLEAN RIVER INTAKE | \$ | - | \$ | 1,000.00 | \$ | 2,000.00 | \$ | 2,000.00 |
| 501-4012222-3310 | REPAIR & MAINTENANCE | \$ | 40,000.00 | \$ | 40,000.00 | \$ | 44,000.00 | \$ | 44,000.00 |
| 501-4012222-3510 | CONSUMER CONFIDENCE RPT | \$ | 1,700.00 | \$ | 500.00 | \$ | 500.00 | \$ | 500.00 |
| 501-4012222-5110 | ELECTRICITY | \$ | 55,000.00 | \$ | 55,000.00 | \$ | 59,000.00 | \$ | 59,000.00 |
| 501-4012222-5120 | FUEL/OIL HEAT | \$ | 2,700.00 | \$ | 2,700.00 | \$ | 2,700.00 | \$ | 2,700.00 |
| 501-4012222-5230 | TELECOMMUNICATIONS | \$ | 2,500.00 | \$ | 2,500.00 | \$ | 2,500.00 | \$ | 2,500.00 |
| 501-4012222-5415 | COPIER LEASE | \$ | - | \$ | 600.00 | \$ | 600.00 | \$ | 600.00 |
| 501-4012222-5540 | TRAINING | \$ | 2,500.00 | \$ | 2,500.00 | \$ | 2,500.00 | \$ | 2,500.00 |
| 501-4012222-5690 | DISCHARGE PERMIT RENEWAL | \$ | 2,100.00 | \$ | 2,700.00 | \$ | 2,700.00 | \$ | 2,700.00 |
| 501-4012222-5810 | DUES | \$ | 1,000.00 | \$ | 1,000.00 | \$ | 1,000.00 | \$ | 1,000.00 |
| 501-4012222-6001 | OFFICE SUPPLIES | \$ | 1,000.00 | \$ | 1,000.00 | \$ | 1,000.00 | \$ | 1,000.00 |
| 501-4012222-6004 | LAB SUPPLIES | \$ | 3,600.00 | \$ | 3,600.00 | \$ | 3,600.00 | \$ | 3,600.00 |

| | | | | | | | | | |
|------------------|---------------------------------------|----|-------------------|----|-------------------|----|-------------------|----|---------------------|
| 501-4012222-6005 | JANITORIAL SUPPLIES | \$ | 700.00 | \$ | 700.00 | \$ | 700.00 | \$ | 700.00 |
| 501-4012222-6008 | GASOLINE & OIL | \$ | 6,200.00 | \$ | 6,200.00 | \$ | 6,200.00 | \$ | 6,200.00 |
| 501-4012222-6011 | UNIFORMS | \$ | 500.00 | \$ | 500.00 | \$ | 500.00 | \$ | 500.00 |
| 501-4012222-6014 | TOOLS | \$ | 250.00 | \$ | 250.00 | \$ | 250.00 | \$ | 250.00 |
| 501-4012222-6019 | SAFETY EQUIPMENT | \$ | 2,000.00 | \$ | 2,000.00 | \$ | 2,000.00 | \$ | 2,000.00 |
| 501-4012222-6020 | PERSONAL EQUIPMENT | \$ | 600.00 | \$ | 600.00 | \$ | 600.00 | \$ | 600.00 |
| 501-4012222-6025 | CHEMICALS | \$ | 43,000.00 | \$ | 40,000.00 | \$ | 40,000.00 | \$ | 40,000.00 |
| | TOTAL TREATMENT | \$ | 364,050.00 | \$ | 359,960.00 | \$ | 389,550.00 | \$ | 389,550.00 |
| | DISTRIBUTION & MAINTENANCE | | | | | | | | |
| 501-4012224-1183 | COMPENSATION | \$ | 88,150.00 | \$ | 92,895.00 | \$ | 95,600.00 | \$ | 95,600.00 |
| 501-4012224-2100 | MATCHING FICA EXPENSE (7.65 %) | | | | | \$ | 7,300.00 | \$ | 7,300.00 |
| 501-4012224-3330 | LINE REPAIR & MAINTENANCE | \$ | 42,750.00 | \$ | 42,750.00 | \$ | 42,750.00 | \$ | 42,750.00 |
| 501-4012224-6007 | MATERIALS & SUPPLIES | \$ | 11,875.00 | \$ | 11,875.00 | \$ | 11,875.00 | \$ | 11,875.00 |
| 501-4012224-6019 | SAFETY EQUIPMENT | \$ | 710.00 | \$ | 710.00 | \$ | 710.00 | \$ | 710.00 |
| 501-4012224-6030 | NEW SERVICE SUPPLIES | \$ | 3,800.00 | \$ | 3,000.00 | \$ | 3,800.00 | \$ | 3,800.00 |
| | TOTAL DISTRIBUTION & MAINT | \$ | 147,285.00 | \$ | 151,230.00 | \$ | 162,035.00 | \$ | 162,035.00 |
| | CAPITAL OUTLAY | | | | | | | | |
| 501-4094200-8102 | TANK REPAIR & MAINT RESERVE | | | | | \$ | 75,000.00 | \$ | 75,000.00 |
| 501-4094200-8210 | DEPRECIATION EXPENSE | \$ | | | | | | | |
| 501-4094200-8211 | CAPITAL RESERVES | \$ | 27,110.00 | | | \$ | 34,800.00 | \$ | 34,800.00 |
| 501-4094200-8361 | WATER LINE UPGRADES | \$ | 75,000.00 | \$ | 150,000.00 | \$ | 75,000.00 | \$ | 145,000.00 |
| 501-4094200-8368 | LEAK DETECTOR | \$ | 12,000.00 | | | | | | |
| 501-4094200-8550 | EQUIPMENT REPAIR RESERVE | \$ | 25,000.00 | \$ | 25,000.00 | \$ | 25,000.00 | \$ | 25,000.00 |
| 501-4094200-8605 | WTP BUILDING MAINTENANCE | | | \$ | 33,000.00 | | | | |
| 501-4094200-8703 | PICKUP (1/2) | | | | | \$ | 15,000.00 | \$ | 15,000.00 |
| 501-4094200-8704 | WATER FINISH PUMPS | | | | | \$ | 12,000.00 | \$ | 12,000.00 |
| | TOTAL CAPITAL OUTLAY | \$ | 139,110.00 | \$ | 208,000.00 | \$ | 236,800.00 | \$ | 306,800.00 |
| | CONTINGENCY | | | | | | | | |
| 501-4094300-5800 | CONTINGENCY (3.5%) | \$ | 32,359.00 | \$ | 31,105.00 | \$ | 24,600.00 | \$ | 24,600.00 |
| | TOTAL CONTINGENCY | \$ | 32,359.00 | \$ | 31,105.00 | \$ | 24,600.00 | \$ | 24,600.00 |
| | TOTAL WATER FUND OPERATIONAL | \$ | 645,585.00 | \$ | 650,645.00 | \$ | 679,300.00 | \$ | 679,300.00 |
| | TOTAL WATER FUND CONTINGENCY | \$ | 32,280.00 | \$ | 31,105.00 | \$ | 24,600.00 | \$ | 24,600.00 |
| | TOTAL WATER FUND CAP OUTLAY | \$ | 139,110.00 | \$ | 208,000.00 | \$ | 236,800.00 | \$ | 306,800.00 |
| | TOTAL WATER FUND EXPENSES | \$ | 816,975.00 | \$ | 889,750.00 | \$ | 940,700.00 | \$ | 1,010,700.00 |

| SEWER FUND | | | | | | | | | |
|-------------------|--------------------------------|----|-------------------|----|-------------------|----|-------------------|----|-------------------|
| PERSONNEL | | | | | | | | | |
| 502-4012220-1114 | COMPENSATION | \$ | 37,825.00 | \$ | 35,460.00 | \$ | 37,000.00 | \$ | 37,000.00 |
| 502-4012220-2100 | MATCHING FICA EXPENSE (7.65 %) | \$ | 24,750.00 | \$ | 24,500.00 | \$ | 2,850.00 | \$ | 2,850.00 |
| 502-4012220-2210 | VRS | \$ | 27,820.00 | \$ | 35,805.00 | \$ | 38,350.00 | \$ | 38,350.00 |
| 502-4012220-2220 | VMLIP - STD | \$ | 200.00 | \$ | 195.00 | \$ | 190.00 | \$ | 190.00 |
| 502-4012220-2230 | VMLIP - LTD | \$ | 1,760.00 | \$ | 1,720.00 | \$ | 1,695.00 | \$ | 1,695.00 |
| 502-4012220-2300 | HEALTH INSURANCE | \$ | 46,000.00 | \$ | 49,275.00 | \$ | 50,975.00 | \$ | 50,975.00 |
| 502-4012220-2400 | LIFE INSURANCE | \$ | 4,270.00 | \$ | 3,780.00 | \$ | 3,730.00 | \$ | 3,730.00 |
| 502-4012220-2600 | UNEMPLOYMENT INSURANCE | \$ | 280.00 | \$ | 240.00 | \$ | 90.00 | \$ | 90.00 |
| 502-4012220-2700 | WORKER'S COMPENSATION | \$ | 10,500.00 | \$ | 8,500.00 | \$ | 7,000.00 | \$ | 7,000.00 |
| 502-4012220-3145 | PROFESSIONAL SERVICES | \$ | 2,000.00 | \$ | 1,000.00 | \$ | - | \$ | - |
| 502-4012220-3320 | HANDHELD MAINT | \$ | - | \$ | 2,000.00 | \$ | 2,000.00 | \$ | 2,000.00 |
| 502-4012220-5210 | POSTAGE | \$ | 7,000.00 | \$ | 7,000.00 | \$ | 7,000.00 | \$ | 7,000.00 |
| 502-4012220-6001 | OFFICE SUPPLIES | \$ | 500.00 | \$ | 750.00 | \$ | 1,500.00 | \$ | 1,500.00 |
| | TOTAL PERSONNEL | \$ | 162,905.00 | \$ | 170,225.00 | \$ | 152,380.00 | \$ | 152,380.00 |
| | TREATMENT | | | | | | | | |
| 502-4012222-1147 | COMPENSATION | \$ | 235,800.00 | \$ | 235,530.00 | \$ | 233,900.00 | \$ | 233,900.00 |
| 502-4012222-2100 | MATCHING FICA EXPENSE (7.65 %) | | | | | \$ | 17,900.00 | \$ | 17,900.00 |
| 502-4012222-2830 | CERTIFICATION FEES | \$ | 400.00 | \$ | 900.00 | \$ | 500.00 | \$ | 500.00 |
| 502-4012222-2850 | LAB TESTING | \$ | 25,000.00 | \$ | 25,000.00 | \$ | 25,000.00 | \$ | 25,000.00 |
| 502-4012222-3145 | PROFESSIONAL SERVICES | \$ | 15,000.00 | \$ | 15,000.00 | \$ | 15,000.00 | \$ | 15,000.00 |
| 502-4012222-3210 | LANDFILL-SOLIDS DISPOSAL | \$ | 35,000.00 | \$ | 30,000.00 | \$ | 30,000.00 | \$ | 30,000.00 |

+ + + + + + + + + + + +

17. Report of Harry Lee Arnold, Jr. – Chair, Personnel Committee
Mr. Arnold had nothing to report.

18. Other

19. Adjourn

There being no other business, upon motion of Council member Tollett, seconded by Council member Kitselman, the meeting was adjourned at 9:18 p.m.

Harry Lee Arnold, Jr., Recorder

Ann W. Phillips, Town Clerk

BERRYVILLE TOWN COUNCIL
Streets and Utilities Committee
Tuesday, January 3, 2017
Berryville-Clarke County Government Center
3:00 p.m.

MINUTES

Roll:

Town Council:

Present: Patricia Dickinson, Chair; David Tollett

Staff: Keith Dalton, Town Manager; Rick Boor, Director of Public Works; Dave Tyrell, Director of Public Utilities

Others: Harry Lee Arnold, Jr.; Alton Echols

Press: None

1. **Call to Order**

Chair Dickinson called the meeting to order at 3:00 p.m.

2. **Discussion – Schedule of Water and Sewer Fees**

Mr. Dalton provided an overview of the concerns expressed by the Mayor regarding availability fees for multi-family developments.

Ms. Dickinson discussed her understanding of the tap fees and stated that she did not understand why the water fee would be greater than the sewer fee. She stated that she has researched this matter and that other jurisdictions provide reduced tap fees for senior developments. Mr. Dalton expressed concern about such an approach because uses can change.

Ms. Dickinson stated that she did not understand the fee charged to Mary Hardesty House when it was constructed. Mr. Dalton stated that as he recalled, when Mary Hardesty House was developed, another fee structure was in place. Ms. Dickinson reiterated her concern about the current fee schedule and stated that the Town needed to do what was reasonable and right. She stated that she has spoken with individuals that have not developed multi-family units in Berryville because of this fee schedule. She stated that the schedule served as an impediment to development of senior and affordable multi-family units.

Mr. Tollett inquired about usage of commercial users versus multi-family structures with the same sized meters. Mr. Dalton said that staff has not compared the two.

Mr. Dalton stated that, as he sees it, the Town Council could either: 1) leave the schedule alone, except correcting a typo in section III-2-(b); 2) amend section III-2-(b) by changing the per unit fee for multi-family development; or 3) amend section III-1 to

eliminate the multi-family reference and eliminate section III-1-(b). By consensus, the committee agreed with option 3 and directed staff to include such an amendment on the January 10 Town Council agenda.

3. Discussion – Draft Street Work Priorities FY18

The Committee and staff discussed the draft Street Work Priorities for FY 18. Mr. Dalton stated that he expects to have a final draft available for the committee to review at their next meeting.

4. Discussion – Water Main Upgrade Treadwell St/Budget Amendment

The Committee and staff discussed the water main upgrade for Treadwell Street and the associated budget amendment.

Mr. Dalton left the meeting.

5. Other

Ms. Dickinson inquired about the planned crosswalk at the intersection of Main Street and Hermitage Blvd. Mr. Boor stated that he was unaware of the status of the project.

Ms. Dickinson inquired about the condition of Cattleman's Lane. Mr. Boor stated that the road is owned by the railroad and is not maintained by the Town.

6. Adjourn

There being no further business, the committee adjourned at 4:10 p.m.

BERRYVILLE TOWN COUNCIL
Budget & Finance Committee
Tuesday, January 24, 2017
Berryville-Clarke County Government Center
9:30 a.m.

MINUTES

Roll:

Town Council:

Present: Erecka Gibson, Chair; Patricia Dickinson

Staff: Keith Dalton, Town Manager

Others: Betsy Hedrick and Melissa Brohan of PB Mares; Jennifer Files of Yount, Hyde & Barbour; Marilyn Pierce, Harry Lee Arnold, Jr.

Press: Cathy Kuehner

1. **Call to Order**

Chair Gibson called the meeting to order at 9:30 a.m.

2. **Interviews/Discussion**

The Committee interviewed representatives from PB Mares and Yount, Hyde, & Barbour regarding their proposals submitted for RFP #FIN-2017-001.

3. **Adjourn**

There being no further business, the committee adjourned at 11:04 a.m.

BERRYVILLE TOWN COUNCIL
Streets and Utilities Committee
Tuesday, January 24, 2017
Berryville-Clarke County Government Center
12:00 p.m.

MINUTES

Roll:

Town Council:

Present: Patricia Dickinson, Chair; David Tollett

Staff: Keith Dalton, Town Manager; Christy Dunkle, Planner; Rick Boor, Director of Public Works; Dave Tyrell, Director of Public Utilities

Press: Cathy Kuehner, Winchester Star

1. **Call to Order**

Chair Dickinson called the meeting to order at 12:00 p.m.

2. **Discussion – Availability Fees**

The Committee discussed the on-going fee schedule review.

Ms. Dickinson expressed concern that an engineer was being used and that review will be costly. Mr. Dalton stated he believed he was addressing the matter as directed by Council and has spoken with the Town's engineer regarding the multi-family element of the availability fee. He stated that he expected to have a report on the matter available at the next Town Council meeting. He noted that the review was very limited in scope.

Ms. Dickinson stated that the Town must decide its philosophy regarding availability fees and how they affect affordable housing.

Mr. Tollett provided the Loudoun Water fee schedule in order to discuss its structure and approach.

3. **Discussion – Draft Street Work Priorities**

The Committee reviewed the draft street work priorities for FY18. Ms. Dickinson stated that she wanted to see traffic calming on South Buckmarsh to address the truck noise. Mr. Dalton noted that such a project would likely be funded with VDOT and Berryville General Fund monies and said that the reimbursement being discussed could only be used on secondary streets. Staff discussed previous efforts in this regard. The committee asked staff to schedule VDOT staff to attend the March Town Council meeting in order to discuss this matter with them. Mr. Dalton asked that he be provided with specific questions and areas of concern in order to permit VDOT folks an opportunity to prepare.

Ms. Dickinson stated that she wanted to see a project that deals with ponding water at the intersection of Page and Liberty Streets. Mr. Dalton stated he had failed to include that on the list and that he would explore the matter and attempt to place this matter on the priority list.

Ms. Dickinson stated that she wanted to see the Page Street median improved. She noted that the Community Improvements Committee should examine this matter.

Ms. Dickinson inquired about the completion of Jack Enders Blvd. The committee and staff discussed the extension and how it could be completed. Mr. Dalton noted that the idea of extending Jack Enders Blvd. south to Smallwood Lane should be explored. He stated that he had kicked this issue off with the County but no discussion has taken place at this point. The committee asked the Town Manager to place the matter of amending the Annexation Agreement on the February Town Council meeting agenda.

The committee and staff discussed the crosswalk project at the intersection of Main Street and Hermitage Blvd.

Ms. Dickinson stated that something needs to be done with Cattleman's Lane, noting that it was very dangerous. The committee agreed to discuss this matter with the Town Council at its February meeting.

The committee and the staff discussed the Safe Routes to School and Revenue Sharing projects for Swan Avenue and the need to get a commitment from the Clarke County School Board regarding the projects.

4. Adjourn

There being no further business, the committee adjourned at 1:31 p.m.

MINUTES
BERRYVILLE TOWN COUNCIL
POLICE AND SECURITY COMMITTEE
Berryville-Clarke County Government Center
Regular Meeting
Thursday, January 26, 2017
9:00 a.m.

Committee members: Present- Dave Tollett, Chair; Pat Dickinson

Staff: Keith Dalton, Town Manager; Neal White, Chief of Police

Others: Harry Lee Arnold, Jr.

Press: None

1. Call to Order

The meeting was called to order at 9:00 a.m. by Committee Chair Tollett.

2. Report of the Chief

Chief White provided a report regarding Police Department matters. He said there is a newly hired patrol officer at the academy and a new administrative hire is in the works. He added that he hopes to have someone on board in time to have overlap with the current administrative assistant.

3. Ordinance Revisions - Chapter 8 (Garbage and Refuse)

Mr. Dalton reviewed the latest version of Chapter 8 with the Committee. He noted that the chapter had been reviewed by legal counsel. He expressed one concern about the chapter as it stands at this point. He noted that Section 8-22-(a) should probably contain language to address the possibility of the Town having a special collection for items that are typically not collected. The Committee agreed that such language would be appropriate.

Mr. Dalton stated that the policy that must accompany this ordinance is being developed. Ms. Dickinson stated that she remains concerned about the specifics of the use of dumpsters and toters. Mr. Dalton stated that those were some of the very issues that would be addressed in the policy and that this was a rather complicated matter. Ms. Dickinson noted that additional charges for toters is reasonable but that additional recycling bins should come at no cost. She inquired as to whether recycling was mandatory. Mr. Dalton responded that it was not. The Committee and staff discussed dumpsters. The Committee determined that it wanted to see all dumpsters screened within a reasonable period and directed staff to examine how to address that matter.

4. Ordinance Revisions – Chapter 10

Chief White reviewed Chapter 10 with the Committee. Staff was directed to continue work on Chapter 10 and to have this matter on the February 23 Committee Agenda. The Committee directed staff to place the matter of E-Citations on the agenda as well.

5. Other

Mr. Dalton and Chief White reviewed information that had recently been received regarding the establishment of the Skyline Police Academy. The Committee directed staff to complete review of the resolution and charter agreement and to forward this matter to the Town Council at its February meeting.

6. Adjourn

There being no further business, the meeting was adjourned at 10:16 a.m.

BERRYVILLE TOWN COUNCIL
Budget & Finance Committee
Tuesday, January 31, 2017
Berryville-Clarke County Government Center
10:15 a.m.

MINUTES

Roll:

Town Council:

Present: Erecka Gibson, Chair; Patricia Dickinson

Staff: Keith Dalton, Town Manager; Desiree Moreland, Treasurer

Others: Matthew Simons and Rebecca Jordan of SC & H Group; Alton Echols

Press: Cathy Kuehner

1. **Call to Order**

Chair Gibson called the meeting to order at 10:18 a.m.

2. **Interviews/Discussion**

The committee interviewed representatives from SC&H Group regarding their proposal submitted for RFP #FIN-2017-001.

Desiree Moreland joined the meeting to refresh the Committee on steps in the RFP review process. Ms. Moreland left the meeting.

The Committee determined that the reviewers would provide a ranking of the interviewed firms to the Town Clerk by the end of business on February 2. The firms would be ranked either first, second, or third. The Committee asked that the tabulated ranking be provided to them on February 3.

The Committee agreed to meet again on February 6 at 10:00 a.m. to finalize its decision on the firm.

3. **Other**

Ms. Dickinson stated that because we are entering budget season it is prudent to establish goals for administration. She noted that setting these goals now will permit the Town Council to address any budgetary needs of the goals. She identified a need to have an asset inventory.

The committee directed staff to contact each committee and inquire as to whether they had goals for administration for fiscal year 2018 that they would like presented to the Town Council.

4. **Adjourn**

There being no further business, the committee adjourned at 11:41 a.m.