

Town of Berryville  
Berryville-Clarke County  
Government Center  
101 Chalmers Court Suite A  
Berryville, VA 22611



[T] 540/955-1099  
[F] 540/955-4524  
[E] info@berryvilleva.gov

www.berryvilleva.gov

**Town of Berryville  
ARCHITECTURAL REVIEW BOARD  
Regular Meeting**

Wednesday, June 7, 2017 - 12:30 p.m.  
101 Chalmers Court – AB Meeting Room – Second Floor

**AGENDA**

1. **Call to Order** – Jim Barb, Chair
2. **Approval of Agenda**
3. **Approval of Minutes** – March 1, 2017
4. **Architectural Review**  
Robyn Graves, Owner (Tuckahoe Solutions, Inc.), is requesting a Certificate of Appropriateness for windows at the property located at 116 South Church Street, identified as Tax Map Parcel number 14A5-((A))-69, zoned R-2 Residential.
5. **Sign Review**  
Jason P. Sengpiehl, (Sengpiehl Insurance Group, LLC), is requesting a Certificate of Appropriateness in order to install three signs the location of his Allstate Insurance office located at 11 East Main Street, identified as Tax Map Parcel number 14A5-((A))-75, zoned C General Commercial.
6. **Fence Review**  
Tony Ray, (Griffith Energy Services), is requesting a Certificate of Appropriateness in order to install a new fence at the property located at 618 East Main Street, identified as Tax Map Parcel number 14A3-((A))-29, zoned C-1 Commercial.
7. **Other**
8. **Adjourn**

Patricia Dickinson  
*Mayor*

Harry Lee Arnold, Jr.  
*Recorder*

*Council Members*

Donna Marie McDonald  
*Ward 1*

Allen Kitselman, III  
*Ward 2*

Erecka L. Gibson  
*Ward 3*

David L. Tollett  
*Ward 4*

Keith R. Dalton  
*Town Manager*

**BERRYVILLE ARCHITECTURAL REVIEW BOARD**  
**Berryville-Clarke County Government Center**  
**MINUTES OF REGULAR MEETING**  
**Wednesday, March 1, 2017**

---

The regular meeting of the Berryville Architectural Review Board was held on Wednesday, March 1, 2017 at 12:30 p.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

**ATTENDANCE**

The following members of the Board were present: Jim Barb, Chair; Susan Godfrey, Vice Chair; Robin McFillen; Gene Williamson; Rachael Worsley.

Member absent: None

Press present: None

Others present: Sandy Williams

The following staff member was present: Christy Dunkle, Town Planner

Chairman Barb called the meeting to order at 12:30p.m.

**APPROVAL OF AGENDA**

Chair Barb recommended moving Ms. Sandy Williams to the top of the agenda as she was in attendance. Vice Chair Godfrey moved to approve the agenda as amended, seconded by Ms. Worsley. The motion passed by voice vote.

**APPROVAL OF MINUTES**

Ms. McFillen made several amendments to minutes of the February 1, 2017 meeting. After discussion, Mr. Williamson made the motion to approve the minutes as amended, seconded by Vice Chair Godfrey, the motion passed by voice vote.

**Sign Review**

**Sandy Williams, Owner, is requesting a Certificate of Appropriateness in order to modify the projecting sign located in front of her business, Sandy Williams Photography, located at 21 West Main Street, identified as Tax Map Parcel number 14A5-((A))-5B zoned C General Commercial.**

Ms. Williams said she would like to keep the original sign, removing the embellishment and retaining the phrase “When Time Stood Still”. She said she would like to have a white background with purple decorations in the corners with an image of a camera which acts as her logo and gold script. She said she will also apply the logo to the glass on the front door. She said staff had voiced some concern on whether the script would be legible due to its proposed color. Vice Chair Godfrey agreed that contrast may be an issue. There was a discussion about the murals on the rear of the building and the importance of retaining them.

Ms. Williams said she would like to repair the existing clock and lights. Ms. Dunkle reminded her that the light may not be directed onto the right-of-way or onto adjacent properties. Vice Chair Godfrey said

she liked the logo. Ms. McFillen recommended that the size of the type be large enough to read from the street.

There being no further discussion, Ms. McFillen made the motion to approve the request as presented, seconded by Vice Chair Godfrey, the motion passed by voice vote.

### **Sign Review**

**Leah Knode, Owner, House Paws Animal Hospital, is requesting a Certificate of Appropriateness for signage at her business located at 37 East Main Street, identified as Tax Map Parcel number 14A5-(A)-891A, zoned C General Commercial.**

Ms. Dunkle said that Dr. Knode will be opening a veterinary hospital at 37 East Main Street. She said that Dr. Knode had been approved for a text amendment and a Special Use Permit and is requesting several signs including a projecting sign; temporary grand opening banner; portable freestanding sign; and "OPEN" flag.

Ms. Dunkle said the projecting sign is 2'x3' and the applicant has requested a white bracket. Vice Chair Godfrey and Ms. McFillen said that a black or bronze bracket would work better to match most of the existing brackets downtown. Vice Chair Godfrey said that the white would be difficult to keep clean. She complimented the design of the sign. There was a discussion as to whether the logo would be legible on the signs.

Ms. Dunkle said that the temporary banner conforms to zoning regulations and may be up for 30 days. There was a discussion of the materials of the signs.

There being no further discussion, Mr. Williamson made the motion to approve the signs as presented, recommending that the bracket be black or bronze, seconded by Ms. Worsley, the motion passed by voice vote.

### **Sign Review**

**Gerald Dodson, Agent, is requesting a Certificate of Appropriateness to modify an existing freestanding sign for FISH located at 36 East Main Street, identified as Tax Map Parcel number 14A2-((A))-75, zoned C General Commercial.**

Ms. Dunkle said Mr. Dodson is requesting the modification of the FISH sign located at 36 East Main Street as they will be using the entire building now that Help With Housing is no longer in operation. She said they will be using the existing posts and the sign will be made of metal with white vinyl lettering on a royal blue background.

There being no discussion, Ms. McFillen made the motion to approve the sign as presented, seconded by Mr. Williams, the motion passed by voice vote.

### **Architectural Review**

Ms. Dunkle said the ARB had approved the demolition of the former Education Foundation building at 16 North Buckmarsh Street several years ago. She said they will be constructing a parking lot and she would like approval for the lighting standards and a fence section proposed between the property and the adjacent parcel to the north in order to prevent trespassing. Ms. Dunkle said that while they do not have a historic feel, the light fixtures are Dark Sky-compliant. There was a discussion about the color of the fixtures and the lighting plan included in the agenda packet. Ms. Dunkle said she was unsure as to the

color of the fixtures. Vice Chair Godfrey said they should be dark with a brushed surface. There being no further comments, Vice Chair Godfrey moved to approve the request as presented recommending a dark fixture with a brushed finish, seconded by Ms. Worsley, the motion passed by voice vote.

Ms. Dunkle she also had received comments from an adjacent property owner concerning the installation of a fence section on the northern property line to prevent trespassing once the building has been demolished. She presented a detail sheet featuring a four-foot black powder-coated aluminum submitted by the adjacent property owner. There was a discussion about the height of the fence and ARB members determined that six feet may work better to deter access. There being no further discussion, Mr. Williamson made the motion to approve the request as presented with the recommendation that the fence be six feet high, seconded by Vice Chair Godfrey, the motion passed by voice vote.

#### **OTHER**

As a follow up from the February meeting, Ms. Dunkle said that it was her understanding that the Middleburg Bank will be open by April 6, 2017.

#### **ADJOURN**

There being no further business, Ms. McFillen moved to adjourn the meeting, seconded by Mr. Williamson, the meeting adjourned at 1:10p.m.

---

Jim Barb, Chairman

---

Christy Dunkle, Recording Secretary

---

**Robyn Graves, Owner (Tuckahoe Solutions, Inc.), is requesting a Certificate of Appropriateness for windows at the property located at 116 South Church Street, identified as Tax Map Parcel number 14A5-((A))-69, zoned R-2 Residential.**

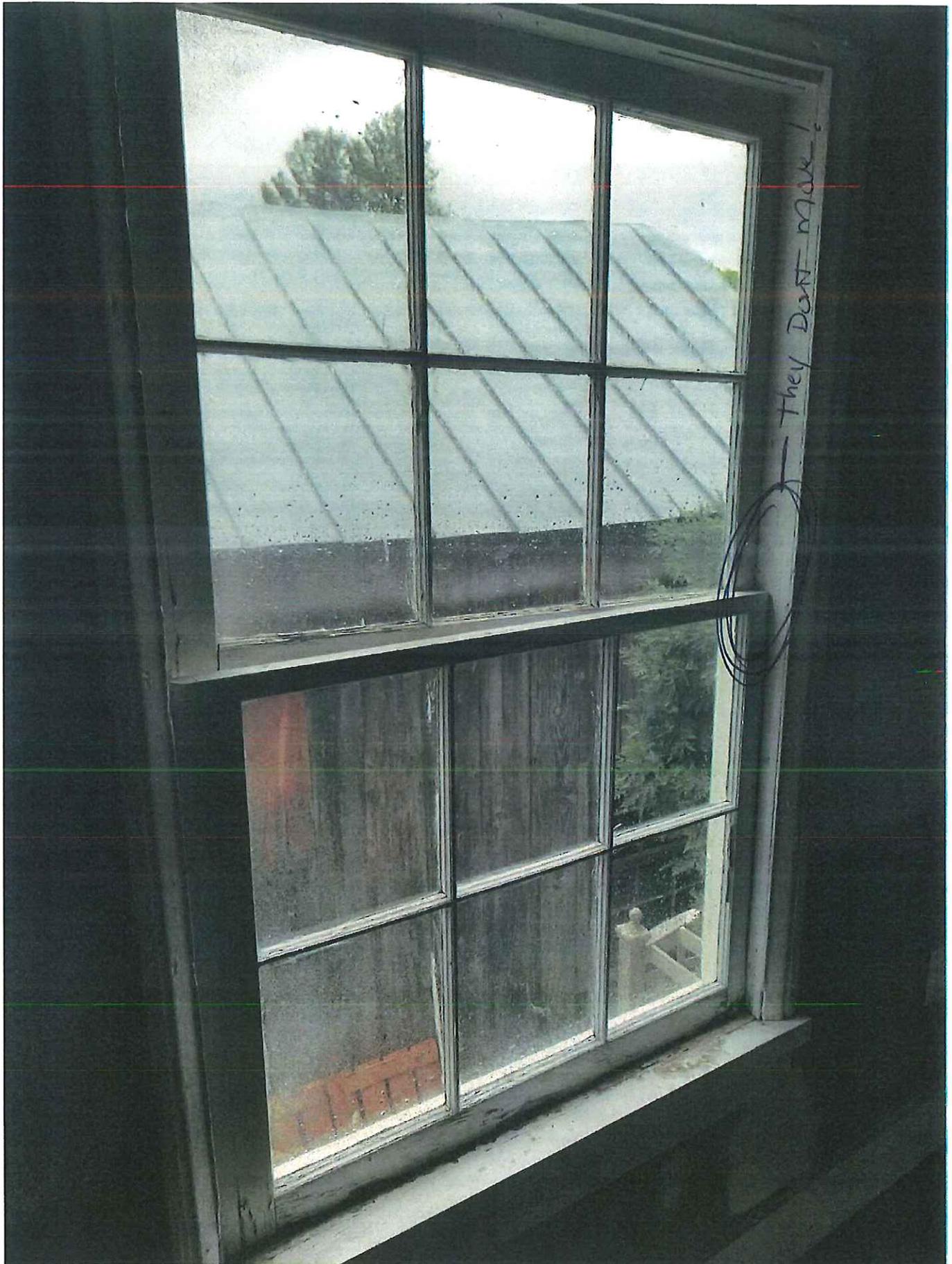
Ms. Graves contacted Chairman Barb to address the replacement of existing windows at the structure referenced above. She has had a number of contractors and suppliers evaluate the existing windows and was unable to find any solutions to make them usable again. She said that the windows are nailed in place with no tracks or pulleys. She has included specifications and photos for proposed windows that meet the specifications of Secretary of Interior Standards and satisfy ARB requirements. She added that these windows have been previously reviewed and approved by the City of Winchester Board of Architectural Review.

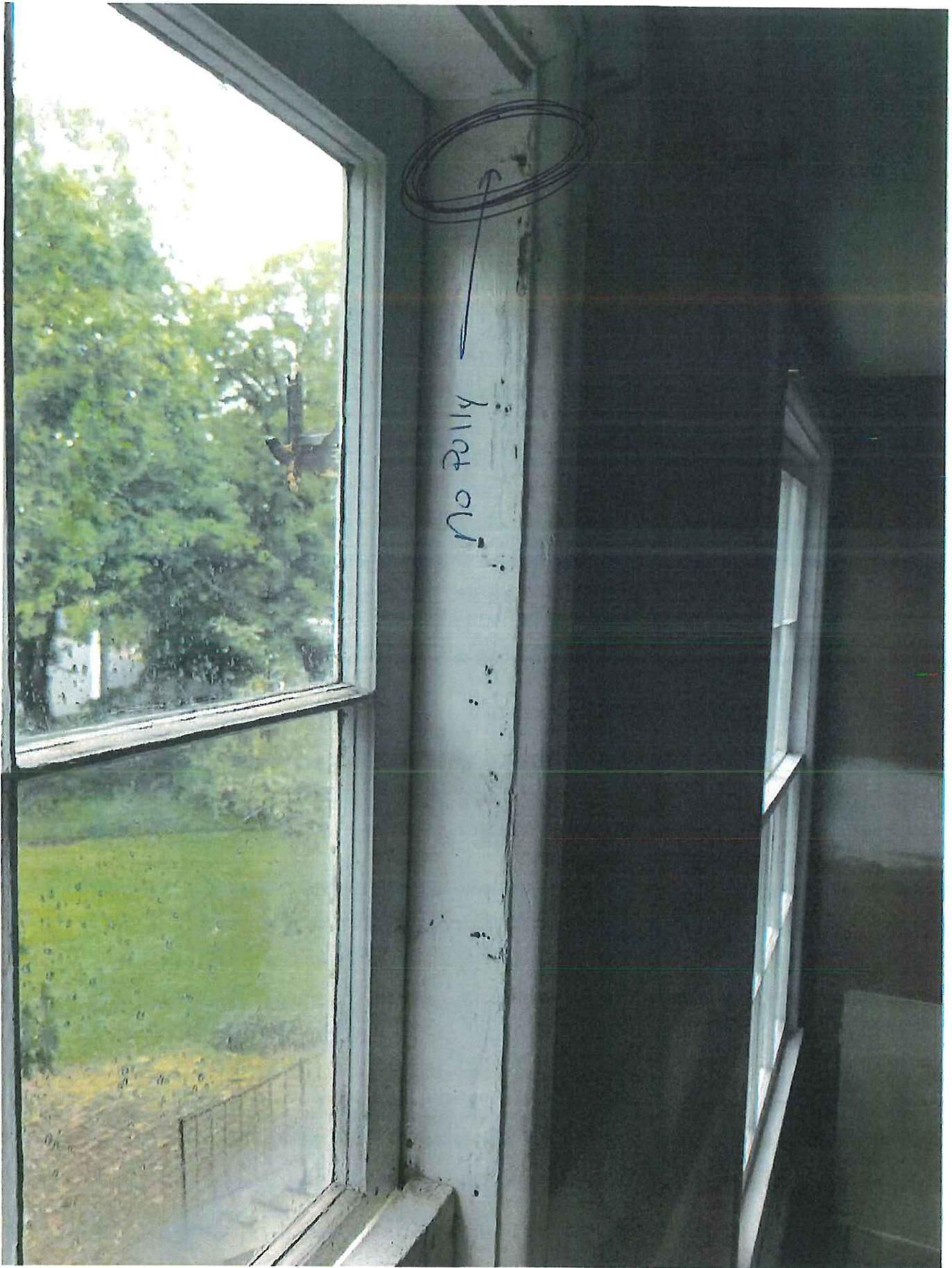
**Recommendation**

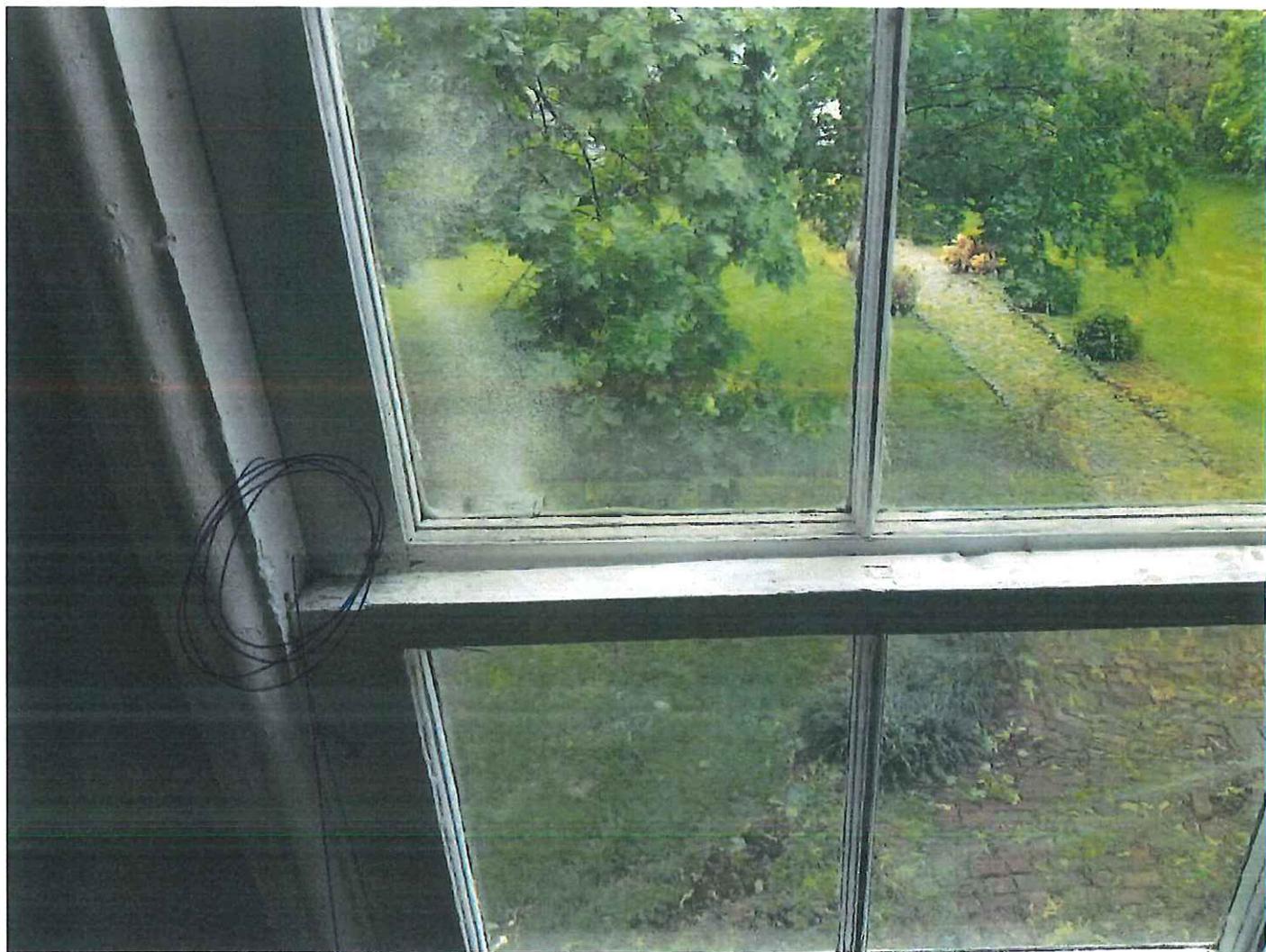
Discuss at the meeting.









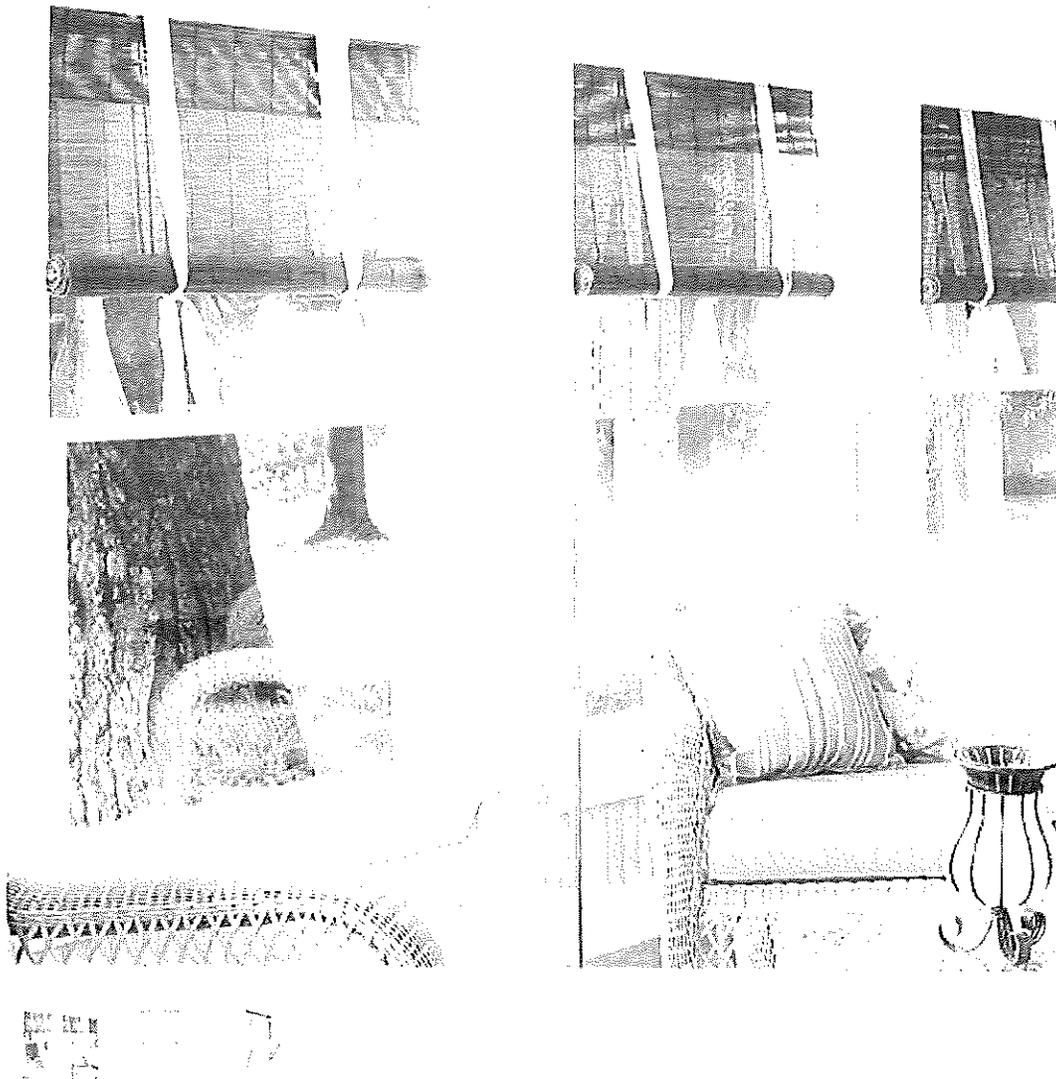


No way  
To have a mainy  
Window for Bedrooms



# 100 Double Hung Wood Window

Double Hung



BUILDER SERIES 100 double hung wood windows are available in singles, twins, combinations, 30° and 45° angle bays, side lites, stationaries and a wide selection of architectural shapes. They feature exterior components and brick mould treated with water-repellent preservative. Double hung units come with our standard tilting sash system.

## Colors

2 Interior Colors Available

1 Exterior Color Available

## Features

### PRODUCT FEATURES - 100 Double Hung

- Natural wood sash and interior ready for staining to match any interior décor - also available with primed interior for painting
- Exterior vacuum-treated, solid wood components resist damage from water and fungus, are primed and ready for acrylic latex paints - also available in natural wood exterior for staining
- Energy-efficient Warm Edge insulating glass, standard; optional upgrades include: Warm Edge+, Low-E, HP or HP2+ glass package options
- Compression balance system for simple tilt-in cleaning of exterior glass.
- 4<sup>9/16"</sup> jambs eliminate need for drywall work; custom jamb extensions to 8<sup>9/16"</sup>

- Standard white cam-action sash locks and matching white jambliner; optional bronzestone cam-action sash locks and matching beige jambliner available.
- Routed finger-lifts in bottom sash rail for easy operation
- Foam-filmed weatherstripping on sash for air-tight performance and smooth operation



## Glass

### EXPLANATION OF GLASS PACKAGES

#### LOW-E GLASS PACKAGES



Our Low-E glass packages combine Low-E and Warm Edge spacer options, providing insulating glass options to meet your specific needs. Our Low-E glass packages provide better performance in regions with hot summers and cold winters. Our Low-E glass packages can be combined with capillary tubes to address performance needs in high elevation applications.

**Low-E** – One lite of Low-E

#### HP GLASS PACKAGES



Our HP glass packages combine Low-E with argon gas fill and Warm Edge spacer options, providing high-performance insulating glass options to meet your specific needs. Argon is a safe, odorless, colorless gas, which is heavier or denser than air. When used in conjunction with Low-E glass, argon provides better insulation. That's because heat and cold do not pass through argon gas as

easily as through air. Argon is nontoxic and presents no human health or environmental concerns. Our HP glass package is also available in solar cooling (SC) glass package for regions with significant indoor cooling and glare reduction requirements.

**HP** - One lite of Low-E and argon gas fill

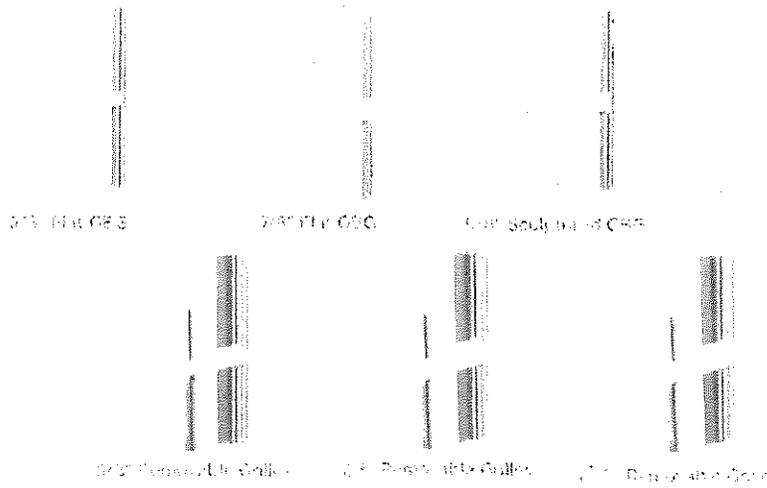
### **Glass Options**

- Low-E
- HP
- Tinted
- Low-E/Tinted
- Obscure
- Tempered\* (Tempered glass is standard on sliding patio doors. Not all glass options are available in all products.)

### **Grilles**

GRID STYLE OPTIONS

---



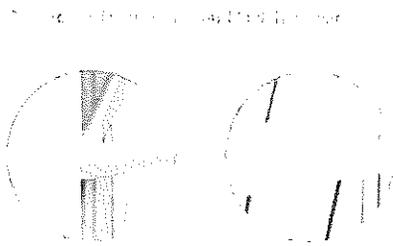
STANDARD GRID PATTERNS

---



## Hardware

HARDWARE OPTIONS



## Literature

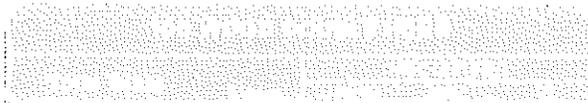
DETAILS

- View Product Specsheet  
([http://quickr.plygem.com/servlet/QuickrSupportUtil?type=quickrdownload&key=/LotusQuickr/plygemwindowswebsitemedia/Main.nsf/\\$file/E-NCE-BS-WCP-100DH-SS\\_3751101101104.pdf](http://quickr.plygem.com/servlet/QuickrSupportUtil?type=quickrdownload&key=/LotusQuickr/plygemwindowswebsitemedia/Main.nsf/$file/E-NCE-BS-WCP-100DH-SS_3751101101104.pdf))
- View East New Construction Builder Series Wood Brochure  
([http://quickr.plygem.com/LotusQuickr/plygemwindowswebsitemedia/Main.nsf/0,\\$file/302453\\_BuilderSeriesBro\\_Wood\\_r1\\_ccg.pdf](http://quickr.plygem.com/LotusQuickr/plygemwindowswebsitemedia/Main.nsf/0,$file/302453_BuilderSeriesBro_Wood_r1_ccg.pdf))
- View East New Construction Snapshot Brochure  
([http://quickr.plygem.com/LotusQuickr/plygemwindowswebsitemedia/Main.nsf/0,\\$file/E-NCE-Snapshot.pdf](http://quickr.plygem.com/LotusQuickr/plygemwindowswebsitemedia/Main.nsf/0,$file/E-NCE-Snapshot.pdf))
- View East Builder Series 100 Window & Door Warranty  
([http://quickr.plygem.com/LotusQuickr/plygemwindowswebsitemedia/Main.nsf/0,\\$file/E-NCE-BS-WCP-100-WNTY\\_3751101101147.pdf](http://quickr.plygem.com/LotusQuickr/plygemwindowswebsitemedia/Main.nsf/0,$file/E-NCE-BS-WCP-100-WNTY_3751101101147.pdf))

## Performance



PRODUCT PERFORMANCE



- Meets or exceeds ENERGY STAR requirements
- Meets or exceeds AIAA requirements
- Meets or exceeds NFRC requirements



NOTE:

• All products are tested in accordance with the applicable standards listed above.

• All products are tested in accordance with the applicable standards listed above.

• All products are tested in accordance with the applicable standards listed above.

• All products are tested in accordance with the applicable standards listed above.

• All products are tested in accordance with the applicable standards listed above.

• All products are tested in accordance with the applicable standards listed above.

• All products are tested in accordance with the applicable standards listed above.

• All products are tested in accordance with the applicable standards listed above.

• All products are tested in accordance with the applicable standards listed above.

• All products are tested in accordance with the applicable standards listed above.

[About Us \(/wps/portal/home/aboutus\)](/wps/portal/home/aboutus)

[Careers \(/wps/portal/home/aboutus/careers\)](/wps/portal/home/aboutus/careers)

[Investor Relations \(/wps/portal/home/investor-relations\)](/wps/portal/home/investor-relations)

[Ply Gem Canada \(http://www.plygem.ca\)](http://www.plygem.ca)

[Contact Us \(/wps/portal/home/contact-us\)](/wps/portal/home/contact-us)

[Privacy Policy \(/wps/portal/home/aboutus/privacy-policy\)](/wps/portal/home/aboutus/privacy-policy)

[Pro Talk Blog \(/wps/portal/home/blog\)](/wps/portal/home/blog)

Find A Pro (/wps/portal/home/find-a-pro)

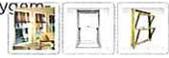
[support@plygeminfo.com](mailto:support@plygeminfo.com) (mailto:support@plygeminfo.com)

© 2017, Ply Gem. All Rights Reserved.

# 100 Double Hung Wood Window

## Double Hung

- ◀ Ply Gem Windows & Doors  
(/wps/portal/home/brands/plygem/windows)
- ◀ Windows  
(/wps/portal/home/brands/plygem/windows/windows)
- ◀ New Construction  
(/wps/portal/home/brands/plygem/windows/windows/new-construction)
- ◀ Double Hung  
(/wps/portal/home/brands/plygem/windows/windows/new-construction/double-hung)



BUILDER SERIES 100 double hung wood windows are available in singles, twins, combinations, 30° and 45° angle bays, side lites, stationaries and a wide selection of architectural shapes. They feature exterior components and brick mould treated with water-repellent preservative. Double hung units come with our standard tilting sash system.

100 Double Hung Wood Window  
(/wps/portal/home/brands/plygem/windows/windows/new-construction/double-hung/100-double-hung-wood-window)

- Colors
- Features
- Glass
- Grilles
- Hardware
- Literature
- Performance

### Colors

2 Interior Colors Available



1 Exterior Color Available



### Features

#### PRODUCT FEATURES - 100 Double Hung

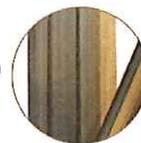
- Natural wood sash and interior ready for staining to match any interior décor - also available with primed interior for painting
- Exterior vacuum-treated, solid wood components resist damage from water and fungus, are primed and ready for acrylic latex paints - also available in natural wood exterior for staining
- Energy-efficient Warm Edge insulating glass, standard; optional upgrades include: Warm Edge+, Low-E, HP or HP2+ glass package options
- Compression balance system for simple tilt-in cleaning of exterior glass.
- 4<sup>9/16"</sup> jamb eliminate need for drywall work; custom jamb extensions to 8<sup>9/16"</sup>
- Standard white cam-action sash locks and matching white jambliner; optional bronzestone cam-action sash locks and matching beige jambliner available.
- Routed finger-lifts in bottom sash rail for easy operation
- Foam-filmed weatherstripping on sash for air-tight performance and smooth operation



Routed finger-lifts in bottom sash rail for easy operation



Cam-action sash locks and matching jambliner



Compression balance system for simple tilt-in cleaning of exterior glass

### Glass

#### EXPLANATION OF GLASS PACKAGES

##### LOW-E GLASS PACKAGES

Our Low-E glass packages combine Low-E and Warm Edge spacer options, providing insulating glass options to meet your specific needs. Our Low-E glass packages provide better performance in regions with hot summers and cold winters. Our Low-E glass packages can be combined with capillary tubes to address performance needs in high elevation applications.



Low-E – One lite of Low-E

#### HP GLASS PACKAGES



Our HP glass packages combine Low-E with argon gas fill and Warm Edge spacer options, providing high-performance insulating glass options to meet your specific needs. Argon is a safe, odorless, colorless gas, which is heavier or denser than air. When used in conjunction with Low-E glass, argon provides better insulation. That's because heat and cold do not pass through argon gas as easily as through air. Argon is nontoxic and presents no human health or environmental concerns. Our HP glass package is also available in solar cooling (SC) glass package for regions with significant indoor cooling and glare reduction requirements.

HP – One lite of Low-E and argon gas fill

#### Glass Options

- Low-E
- HP
- Tinted
- Low-E/Tinted
- Obscure
- Tempered\* (Tempered glass is standard on sliding patio doors. Not all glass options are available in all products.)

#### Grilles

## GRILLE STYLE OPTIONS

---



5/8" Flat GBG



7/8" Flat GBG



5/8" Sculptured GBG



5/8" Removable Grilles



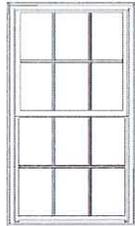
7/8" Removable Grilles



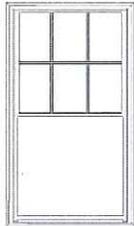
1/16" Removable Grilles

## STANDARD GRILLE PATTERNS

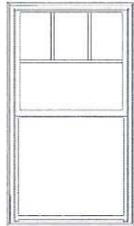
---



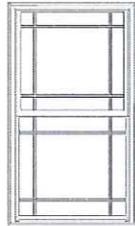
Colonial



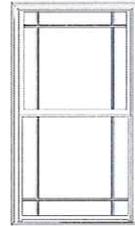
Half Colonial  
(shown on Casement)



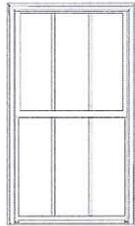
Plaza



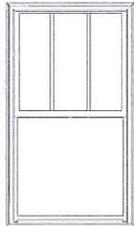
Prairie



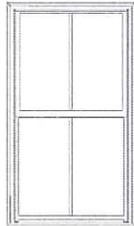
Perimeter Prairie



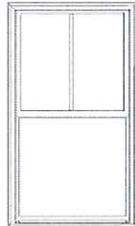
Three over Three



Three over One



Two over Two



Two over One

## Hardware

### HARDWARE OPTIONS

---

Color-coordinated sash and lock hardware.



## Literature

### DETAILS

---

- View Product Specs sheet ([http://quickr.plygem.com/servlet/QuickrSupportUtil?type=quickdownload&key=/LotusQuickr/plygemwindowswebsitemedia/Main.nsf/0/F43954C450B3AA9386257A83006421B5/\\$file/NCE-BS-WCP-100DH-SS\\_3751101101104.pdf](http://quickr.plygem.com/servlet/QuickrSupportUtil?type=quickdownload&key=/LotusQuickr/plygemwindowswebsitemedia/Main.nsf/0/F43954C450B3AA9386257A83006421B5/$file/NCE-BS-WCP-100DH-SS_3751101101104.pdf))
- View East New Construction Builder Series Wood Brochure ([http://quickr.plygem.com/LotusQuickr/plygemwindowswebsitemedia/Main.nsf/0/B5103A5BE4A2536686257A9A00548058/\\$file](http://quickr.plygem.com/LotusQuickr/plygemwindowswebsitemedia/Main.nsf/0/B5103A5BE4A2536686257A9A00548058/$file))
- View East New Construction Snapshot Brochure ([http://quickr.plygem.com/LotusQuickr/plygemwindowswebsitemedia/Main.nsf/0/101A86C9B5D6FEF786257ABB007182A1/\\$file/NCE-Snapshot.pdf](http://quickr.plygem.com/LotusQuickr/plygemwindowswebsitemedia/Main.nsf/0/101A86C9B5D6FEF786257ABB007182A1/$file/NCE-Snapshot.pdf))

- View East Builder Series 100 Window & Door Warranty ([http://quickr.plygem.com/LotusQuickr/plygemwindowswebsitemedia/Main.nsf/0/339CE502429FE17586257A830061C60A/\\$file/NCE-BS-WCP-100-WNTY\\_3751101101147.pdf](http://quickr.plygem.com/LotusQuickr/plygemwindowswebsitemedia/Main.nsf/0/339CE502429FE17586257A830061C60A/$file/NCE-BS-WCP-100-WNTY_3751101101147.pdf))

## Performance

### PRODUCT PERFORMANCE

| 100 WOOD DOUBLE HUNG |         |                |      |      |
|----------------------|---------|----------------|------|------|
| 3mm Glass            | R Value | NFRC CERTIFIED |      |      |
|                      |         | U Factor       | SHGC | VT   |
| 3/8" IGU Clear       | 2.08    | 0.48           | 0.58 | 0.61 |
| 3/8" IGU Low-E       | 2.78    | 0.36           | 0.28 | 0.52 |
| 3/8" IGU HP Glass    | 3.13    | 0.32           | 0.27 | 0.52 |

| ENERGY STAR Qualification Criteria<br>WINDOWS and DOORS |          |        |
|---------------------------------------------------------|----------|--------|
| Zone                                                    | U Factor | SHGC   |
| Northern                                                | ≤ 0.30   | ANY    |
| North-Central                                           | ≤ 0.32   | ≤ 0.40 |
| South-Central                                           | ≤ 0.35   | ≤ 0.30 |
| Southern                                                | ≤ 0.60   | ≤ 0.27 |

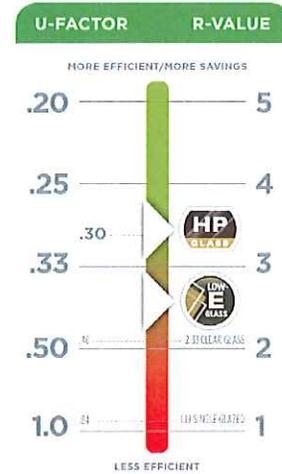


- R Value: Restrictive ambient air flow
- U FACTOR: Rate of heat loss
- SHGC: Solar Heat Gain Coefficient
- VT: Visible Transmittance

#### NOTE:

- Low-E<sup>SC</sup> = Solar cooling optimized Low-E
- HP = Combines Low-E and argon gas fill for high performance
- HP<sup>SC</sup> = Combines solar cooling optimized Low-E and argon gas fill for enhanced performance
- Warm Edge+ = High performance Warm Edge+ spacer system

All units rated in accordance with NFRC 100/200 standards by a NAMI Accredited lab. Performance values reflect the performance of units tested with the following configuration: 3mm glass, no grilles and IGU thickness specified in the chart.



The lower the U-Factor, the greater the insulation value. R-Value is the inverse ( $R=1/U$ ) of the U-Factor. Total Unit Factors determined per NFRC-100 (National Fenestration Rating Council). Chart shows relationship between performance and Ply Gem Windows glass package options.

[About Us](#) (</wps/portal/home/about-us>)    
 [Investor](#) (</wps/portal/home/investor-relations>)    
 [Contact Us](#) (</wps/portal/home/contact-us>)    
 [Pro Talk Blog](#) (</wps/portal/home/blog>)  
[Careers](#) (</wps/portal/home/about-us/careers>)    
 [Privacy Policy](#) (<http://www.plygem.ca/policy>)

**Sign Review**

**June 7, 2017**

---

**Jason P. Sengpiehl, (Sengpiehl Insurance Group, LLC), is requesting a Certificate of Appropriateness in order to install three signs the location of his Allstate Insurance office located at 11 East Main Street, identified as Tax Map Parcel number 14A5-((A))-75, zoned C General Commercial.**

Mr. Sengpiehl has opened an Allstate Insurance office on East Main Street. He is requesting two wall signs and a projecting sign. He is working with Peter Miller to fabricate signage appropriate for the historic district. Both the wall signs and the projecting sign will match the material (Sapele which is a type of mahogany) and style (carved gilded letters) of the existing Cordial Coffee sign that Peter previously made. All of the signs will include the lettering only and not the cupped hands featured in some Allstate logos.

**Wall Signs**

The wall signs will be 51”x 14” (approximately 4.25 square feet) and will be installed in front of the business at 11 East Main and on the side (South Church) adjacent to the Cordial Coffee sign. A discussion about the location of the sign on Church Street should occur. The two signs conform to the total square footage allowance established in Section 307.4 of the Berryville Zoning Ordinance for side building elevations (16 square feet).

**Projecting Sign**

The projecting sign will be double sided will be 30”x 24” installed on a 42” triangle scroll blade sign bracket illustrated on the enclosed application.

**Recommendation**

Approve as presented.

TOWN OF BERRYVILLE

101 CHALMERS COURT, SUITE A \* BERRYVILLE VA 22611  
Phone (540) 955-4081 \* Fax (540) 955-4524 - E-mail: planner@berryvilleva.gov

HISTORIC DISTRICT SIGN PERMIT APPLICATION

Please Note: This is an application only. The permit will be issued only if approved by the Zoning Administrator and after review and recommendation from the Architectural Review Board.

To be completed by Applicant: Date 5/24, 2017

Applicant's Name: Jason P. Sengpiel

Name of business for which the signage is being requested: Sengpiel Insurance Group, LLC

Applicant's Address: 11 E Main St Berryville, VA 22611

Telephone Number: 540-955-1100 E-mail: jsengpiel@allstate.com

Property Owner's Name: One East Main LLC

Property Owner's Address: PO Box 1169 Berryville, VA 22611

Application is hereby made for a permit to erect () or remodel () a sign as described below:

Total # of Requested Signs: 3 Fee: \$25.00

Please include a copy of the following information for each sign requested:

\_\_\_\_\_ Scale color illustration of the sign, indicating the material, dimensions (including square footage), the location of the sign (including minimum 8'-6" above all sidewalks or rights-of-way for projecting signs), type of sign (freestanding, hanging, wall, etc.) and method of mounting

\_\_\_\_\_ Color chips if applicable

\_\_\_\_\_ Illustration and details of the proposed illumination, if any

Sign Company/Telephone: Peter Miller 540-955-3939

Signature of Applicant: [Signature]

TO BE COMPLETED BY ZONING ADMINISTRATOR

Street Address: \_\_\_\_\_

Tax Map #: \_\_\_\_\_

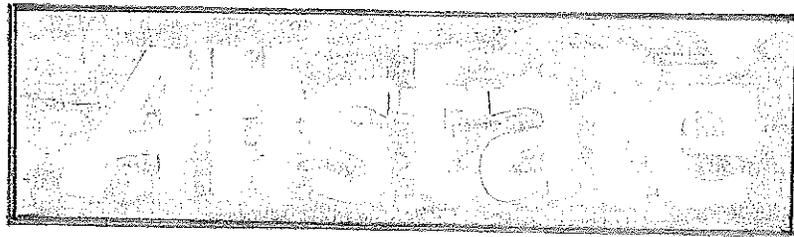
Zoning Designation: \_\_\_\_\_

Applicable Regulations: \_\_\_\_\_

Other Conditions: \_\_\_\_\_

This Sign Permit is approved () denied () for the sign described on the property indicated above. If denied, for the following reason(s): \_\_\_\_\_

Signature of Zoning Administrator: \_\_\_\_\_

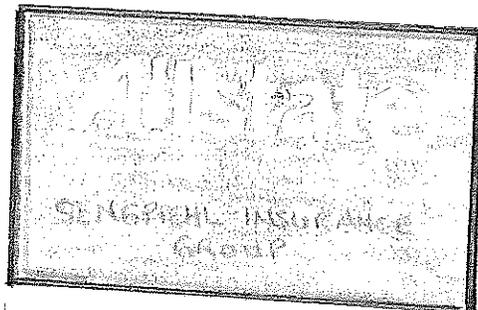


51"

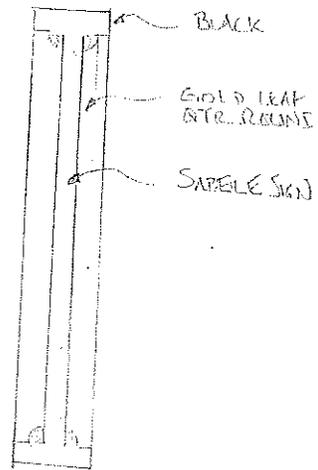
Wall Sign (2 REVER)

VARNISH (SABLE) W/ CARVED "ALSO" LETTERS GILDED  
 "ALSO" HAND PAINTED  
 SCALE 3/4" = 1"

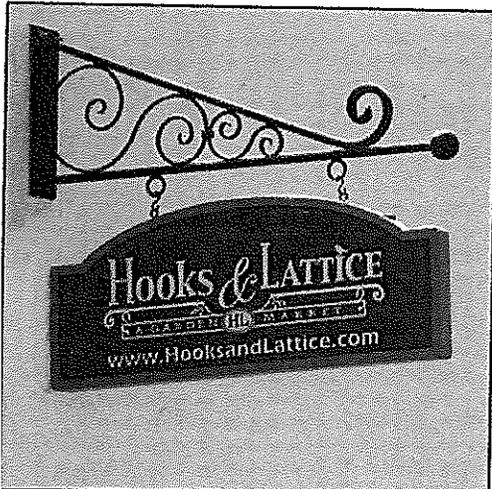
SCALE 3/4" = 1"



30"



42" Triangle Scroll Blade Sign Bracket



DOUBLE SIDED HANGING SIGN

VARNISH (SABLE) W/ CARVED "ALSO" LETTERS GILDED  
 "SENGRUBIL INSURANCE GROUP" HAND PAINTED  
 WHITE OIL BASED SIGN PAINT

---

**Tony Ray, (Griffith Energy Services), is requesting a Certificate of Appropriateness in order to install a new fence at the property located at 618 East Main Street, identified as Tax Map Parcel number 14A3-((A))-29, zoned C-1 Commercial.**

Griffith Oil, whose property is located at the address above as well as in the Business Park on Jack Enders Boulevard, would like to install a fence on the Main Street property. They would like to fence the lower lot with a six (6) foot galvanized chain link fence similar to the fence at Hash Auctions. Mr. Ray has requested that three strands of barb wire be placed at the top of the fence for security purposes. This should be discussed at the meeting. They will also be installing a gate as referenced in the proposal included with this report.

Discussion should also include the storage that will be located behind this fence. They currently have some tanks in this location however the applicant has indicated that vehicles may also be stored in this area. ARB members may want to consider the condition that slats be installed in the fence to screen this area.

**Recommendation**

Discuss at the meeting.

TOWN OF BERRYVILLE

101 CHALMERS COURT, SUITE A \* BERRYVILLE VA 22611  
Phone (540) 955-4081 \* Fax (540) 955-4524 - E-mail: planner@berryvilleva.gov

ARCHITECTURAL REVIEW BOARD APPLICATION

Please note: This is an application only. The permit will be issued only if approved by the Zoning Administrator and after review and recommendation from the Architectural Review Board.

To be completed by Applicant:

Date 6/1, 20 17

Applicant's Name: Tony Ray

Company/Organization: GRIFFITH Energy Services

Applicant's Address: 618 E. MAIN ST Berryville, VA

Telephone Number: 410 218 6462 e-mail: TRAY@GRIFFITHOIL.COM

As the \_\_\_ legal owner  legal representative of the owner of the property for which this application is being made, I hereby grant my permission to the applicant to apply to the Architectural Review Board. I am familiar with the project and permit the applicant to complete any necessary work for which this application is being submitted.

Property Owner's Signature: Tony Ray

Property Owner's Address: 618 E Main St Telephone: 410 218 6462

Project Location: \_\_\_\_\_ Use: \_\_\_\_\_ Zoning: \_\_\_\_\_  
District: \_\_\_\_\_

Project Type (check all that apply)

- New Construction:
  - Primary Structure (house, commercial building)
  - Secondary Structure (shed, garage)
- Addition to an existing structure:
  - Primary structure (house, commercial building)
  - Secondary structure (shed, garage)
- Alterations to an existing structure.
- Demolition of an existing structure.
- Amendments to a previously approved application.

Please describe the request of the application: Repair to EXISTING FENCES AND NEW FENCE INSTALLED ON THE LOWER LOT.

(OVER)





"Security In Every Job"

CORPORATE OFFICE  
1526 Early Street  
Norfolk, VA 23502  
(Tel) 757-321-6700  
(Fax) 757-321-6710

RICHMOND  
11074 Air Park Road  
Ashland, VA 23005  
(Tel) 804-752-7892  
(Fax) 804-752-7121

NEWPORT NEWS  
1807 George Washington  
Memorial Hwy  
Yorktown, VA 23693  
(Tel) 757-877-8593  
(Fax) 757-877-8923



MARYLAND  
8580 Mission Road  
Jessup, MD 20794  
(Tel) 410-799-1555  
(Fax) 410-799-0008

NORTHERN VIRGINIA  
8194 Euclid Court  
Manassas Park, VA 20111  
(Tel) 703-551-2609  
(Fax) 703-361-2127

May 24, 2017

PROPOSAL

Company: Griffith Oil  
Contact: Tray  
Address:  
Phone: 410-218-6462  
Email:

Work Site:  
618 E Main Street  
Berryville, VA 22611

SCOPE OF WORK:

The following represents the cost to furnish labor and materials necessary to install the indicated items in accordance with plans for the above referenced project.

- 6' tall galvanized chain link fence with 3 strands of barb wire on top
- 2"x9 gauge fabric, 2 1/2" OD line posts, 3" OD terminal posts 1 5/8" OD brace rail
- Top and bottom coil tension wire
- All posts set in cement footing
- A:
- Remove old chain link running along left side of front lot
- Customer responsible for clearing brush prior to mobilization
- Install 440 total linear feet including 1-24' wide cantilever manual slide gate \$11,577.00
- B:
- Take down and remove main entrance gate and repair 30' adjacent to latch post
- Install 141' of new chain link fence same as above speculations
- Includes 1-24' wide cantilever slide gate and 1-3' wide pedestrian gate \$6,765.00
- C:
- Install slide gate operator on stand
- 1 HP 120/208 single phase
- Free exit loops, safety loops, safety photo beam, Fire Knox Box
- Programmable keypad on gooseneck stand
- 7 day event timer \$8,565.00
- Customer is responsible for running power and control lines, permits as needed
- See other exclusions below

EXCLUSIONS:

Clearing & Grading, Removal, Engineering Layout, Traffic Control, Grounding, Utilities, Permits, Rock Excavation, Removal of Spoils, Core Drilling, Padlocks, Design calculation, Wage Scale, Mow Strip, Paint & Stain, If Bonding is Required, Add 1 3/4%.

TERMS: Due Upon Substantial Completion

Conditions: Contractor is responsible only for written terms of this contract. Deviations or changes to terms must be written and may involve additional charges. Purchaser is responsible for necessary permits. Hercules will assist with fence location and zoning restrictions but assumes no liability for either. Purchaser assumes liability and indemnifies Hercules for damage to unmarked underground utilities, sprinklers or construction and for damage where fence coincides with marked utility lines that cannot be avoided. Hidden obstacles which cannot be pre-determined and require additional labor will require an additional charge. Should purchaser default on payment terms the full amount shall be due immediately. Past due payments will be subject to a delinquency charge of 2% per month. Purchaser agrees to pay all cost of collection including attorney fees of 33% of the amount referred.

Proposal Good For 15 days

Estimator's  
Signature: Andy Blinick

Customer's  
Signature/title: \_\_\_\_\_

Date: \_\_\_\_\_

# ESTIMATE



**Landcare Property Maintenance, LLC**  
 P.O. Box 543  
 Berryville, VA 22611  
 United States

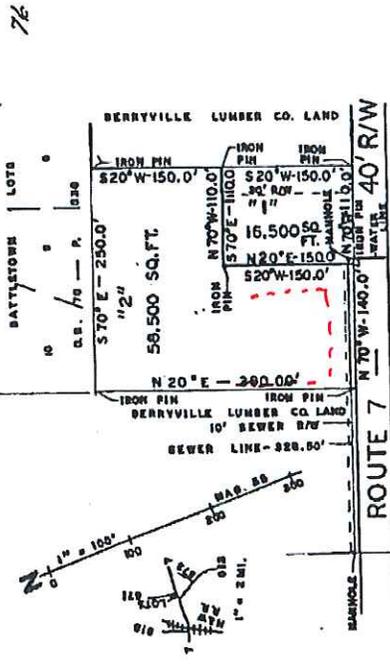
Phone: 703-801-1868  
 Fax: info@landcarelandscape.com  
 www.LandcareLandscape.com

**BILL TO**  
**Griffith Energy**  
 Attn: Tony Ray  
 618 East Main Street  
 Berryville, Virginia 22611  
 United States

410-218-6462  
 Tray@griffithoil.com

**Estimate Number:** 4445  
**Estimate Date:** May 18, 2017  
**Expires On:** June 2, 2017  
**Grand Total (USD):** \$4,540.00

| Product                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Quantity | Price     | Amount     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-----------|------------|
| <b>Removal</b><br>Cutting down of all brush and trees in the front lot, in front of the chain link fence, over to the fox's pizza. This includes the long row of trees on the left side of the property, the two small groves of trees, and the 2 single trees next to the fox's pizza building. All trees will be cut to the base, as close to flush as possible.<br><br>All material will be chipped and removed from the property. Root balls will be left in the ground. | 1        | \$0.00    | \$0.00     |
| <b>equipment</b><br>Wood chipper rental for 2 days                                                                                                                                                                                                                                                                                                                                                                                                                           | 2        | \$350.00  | \$700.00   |
| <b>Disposal</b><br>Disposal fees at the landfill for chipped material and large branch and trunk sections, as well as fuel for transport.                                                                                                                                                                                                                                                                                                                                    | 1        | \$480.00  | \$480.00   |
| <b>Labor</b><br>2 1/2 days labor with 6 workers.                                                                                                                                                                                                                                                                                                                                                                                                                             | 1        | \$3360.00 | \$3,360.00 |
| <b>Total:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                |          |           | \$4,540.00 |
| <b>Grand Total (USD) :</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                   |          |           | \$4,540.00 |



Red New FENCES

I CERTIFY THAT THE LAND IN THIS DIVISION IS THE LAND CONVEYED TO CLARKE COUNTY SUPPLY, INC. BY DEED DATED 8 AUGUST 1971 IN DEED BOOK 91 - PAGE 38 FROM HUMBLE OIL & REFINING CO.



CLARKE COUNTY SUPPLY, INC. DIVISION, AS IT APPEARS ON THIS PLAT, IS WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE TERMS OF THE OWNERS AND TRUSTEES.

*Clarke County Supply, Inc.*  
*Lee A. Ebert*  
*Notary Public*

FINAL PLAT:  
 CLARKE COUNTY SUPPLY, INC. DIVISION  
 BATTLESTOWN DISTRICT  
 CLARKE COUNTY, VIRGINIA  
 1" = 100' - JULY 15, 1974

APPROVED:  
*Beeeyville Planning*  
*Commission*  
*Sept 3 1974*  
*L. W. Broussard*  
*Chairman*