

**BERRYVILLE TOWN COUNCIL PERSONNEL COMMITTEE
MEETING AGENDA
Berryville-Clarke County Government Center
101 Chalmers Court, Second Floor
Meeting Room A/B
Called Meeting
November 7, 2017
2:00 p.m.**

Item

Attachment

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|------------------------------|---|
| 1. Call To Order | Harry Lee Arnold Jr., Chair |
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| 2. Approval of Agenda | |
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| 3. Discussion | Planning Commission: Term of one member to expire
1/15/18 |
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| 4. Discussion | Berryville Area Development Authority: Vacancy (fill
unexpired term that will expire on 6/30/18) |
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| 5. Closed Session | No Closed Session Scheduled |
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| 6. Other | |
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| 7. Adjourn | |

↑ Denotes an item on where a motion for action is included in the packet

Memorandum

Date: 3 November 2017
To: Personnel Committee
From: Keith R. Dalton, Town Manager 
Subject: 7 November 2017 Committee meeting

Item 3 Discussion – Planning Commission: Term of one member to expire on 1/15/18

William Steinmetz's term on the Planning Commission will expire on 1/15/18. Mr. Steinmetz has served on the Commission since 7/14/15. Since being appointed to the Planning Commission Mr. Steinmetz has completed the Planning Commissioners training through Virginia Tech (2016). Mr. Steinmetz serves as the chair of the Planning Commission's Comprehensive Plan Update Committee.

Mr. Steinmetz has expressed a desire to be reappointed.

Item 4 Discussion – Berryville Area Development Authority: Vacancy (fill unexpired term that will expire on 6/30/18)

Warren Dilandro has moved away from Berryville and therefore will not be able to continue his service on the BADA.

Staff recommends that the Committee determine how it wishes to proceed with providing a recommendation to the Council.