

Town of Berryville
Berryville-Clarke County
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AGENDA

Town of Berryville ARCHITECTURAL REVIEW BOARD

Regular Meeting

Wednesday, February 6, 2019 - 12:30 p.m.
101 Chalmers Court - Meeting Room AB – Second Floor

AGENDA

1. **Call to Order** – Jim Barb, Chair
2. **Approval of Agenda**
3. **Approval of Minutes** – January 2, 2019
4. **Sign Review**
Wilford Carroll, Owner, Quality Title, LLC, is requesting a Certificate of Appropriateness for a freestanding sign, door sign, and portable freestanding sign located at 310 N. Buckmarsh Street, identified as Tax Map Parcel number 14A2-((A))-4, zoned C-1 Commercial.
5. **Other**
6. **Adjourn**

Patricia Dickinson
Mayor

Harry Lee Arnold, Jr.
Recorder

Council Members

Donna Marie McDonald
Ward 1

Diane Harrison
Ward 2

Erecka L. Gibson
Ward 3

Kara C. Rodriguez
Ward 4

Keith R. Dalton
Town Manager

BERRYVILLE ARCHITECTURAL REVIEW BOARD
Berryville-Clarke County Government Center
MINUTES OF REGULAR MEETING
Wednesday, January 2, 2019

The organizational meeting of the Berryville Architectural Review Board was held on Wednesday, January 2, 2019 at 12:30 p.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

ATTENDANCE

The following members of the Board were present: Susan Godfrey; Satkuna Mathur; Robin McFillen; Gene Williamson

Member absent: Jim Barb

Press present: None

Others present: None

The following staff member was present: Christy Dunkle, Town Planner

ELECTION OF OFFICERS

Christy Dunkle called the meeting to order at 12:31p.m. She asked for nominations for chair and vice chair. Ms. Godfrey made the motion to retain Mr. Barb as Chair, seconded by Ms. McFillen, the motion passed by voice vote.

Ms. Mathur made the motion to retain Ms. Godfrey as Vice Chair, seconded by Mr. Williamson. The motion passed by voice vote with Ms. Godfrey abstaining.

APPROVAL OF AGENDA

Vice Chair Godfrey asked for a motion to approve the agenda. Ms. McFillen made the motion to approve the agenda, seconded by Mr. Williamson, the motion passed by voice vote.

APPROVAL OF MINUTES

Mr. Williams made the motion to approve the minutes of the October 3, 2018 meeting, seconded by Ms. Mathur, the motion passed by voice vote.

Architectural Review

Bill Murry, Owner, is requesting a Certificate of Appropriateness for an accessory structure located at 200 East Main Street, identified as Tax Map Parcel number 14A2-((A))-133, zoned R-2 Residential.

Ms. Dunkle said that Mr. Murry's first approval was for a garage adding that overhead wires prevented him from constructing that building on the site. She said this request is for a smaller footprint (12'x20') with the same roof pitch and detailing similar to the previous request. Ms. Mathur asked for clarification on the building location. Ms. Dunkle said she would meet with the property owner to confirm the structure's location.

There being no further discussion, Ms. McFillen made the motion to approve the request as presented, seconded by Ms. Mathur, the motion was approved by voice vote.

Other

There was no other business.

Adjourn

There being no further discussion, Ms. Mathur made the motion to adjourn the meeting, seconded by Ms. McFillen, the motion was approved by voice vote at 12:38pm.

Susan Godfrey, Vice Chairman

Christy Dunkle, Recording Secretary

Wilford Carroll, Owner, Quality Title, LLC, is requesting a Certificate of Appropriateness for a freestanding sign, door sign, and portable freestanding sign located at 310 N. Buckmarsh Street, identified as Tax Map Parcel number 14A2-((A))-4, zoned C-1 Commercial.

Mr. Carroll is moving his title company to the address referenced above. His freestanding sign will be located where there is currently a Century 21 sign. Please note the latter was not previously reviewed and approved by the ARB.

The proposed 5'x4' sign is two sided and will be made of aluminum or PVC. The sign will have a white background with blue and red lettering and artwork. Mr. Carroll will be building a new frame which will be made of 4'x4' posts from which the sign will be hung by a metal bracket with eye hooks into the frame.

Mr. Carroll would also like to install a 24"x18" door sign (included in the packet) and a sandwich board that will be presented at the meeting.

Recommendation

Discuss at the meeting.

CASTING SIGN



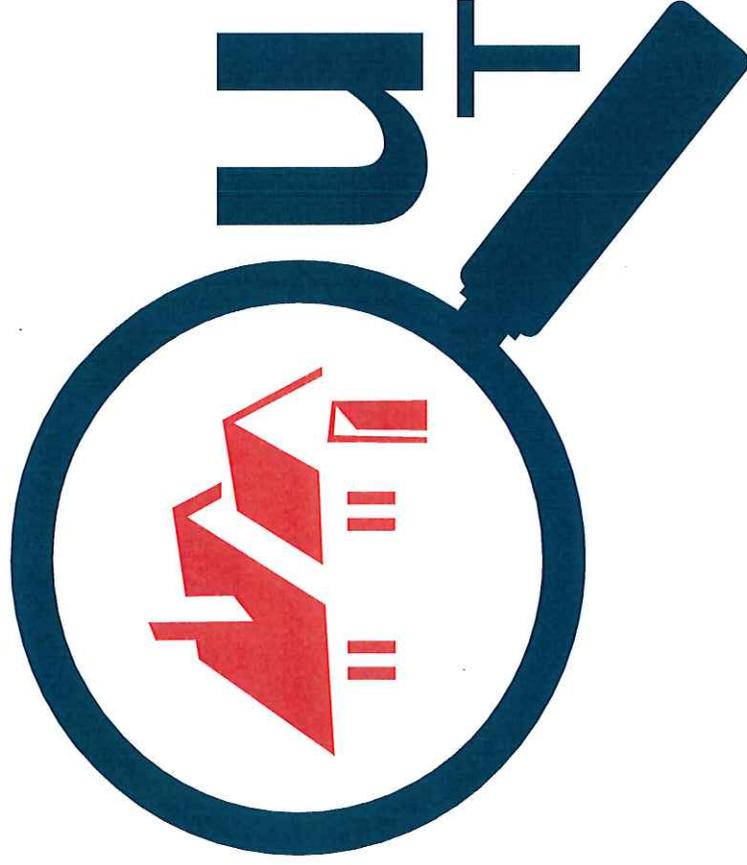


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Quality Title, LLC

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Door sign 24" x 18"



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