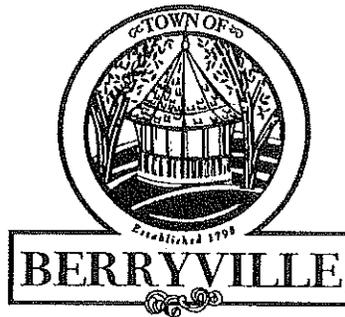


Town of Berryville  
Berryville-Clarke County  
Government Center  
101 Chalmers Court Suite A  
Berryville, VA 22611



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**BERRYVILLE TREE BOARD  
REGULAR MEETING**

Wednesday, February 6, 2019 - 7:30 p.m.  
Berryville-Clarke County Government Center  
101 Chalmers Court – **AB Meeting Room** – Second Floor  
Berryville, Virginia

**AGENDA**

1. **Call to Order** – Sharon Strickland, Chair
2. **Approval of Minutes** – January 2, 2019
3. **Discussion** – Town Council presentation, February 12, 2019
4. **Other**
5. **Adjourn**

Patricia Dickinson  
*Mayor*

Harry Lee Arnold, Jr.  
*Recorder*

*Council Members*

Donna Marie McDonald  
*Ward 1*

Diane Harrison  
*Ward 2*

Erecka L. Gibson  
*Ward 3*

Kara C. Rodriguez  
*Ward 4*

Keith R. Dalton  
*Town Manager*

**BERRYVILLE TREE BOARD**  
**Berryville-Clarke County Government Center**  
**MEETING MINUTES**  
**December 5, 2018**

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The organizational meeting of the Berryville Tree Board was held on Wednesday, January 2, 2019 at 7:30 p.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

**Attendance:** Members present: Sharon Strickland, Howard Morrison, William Bigelow

Members absent: None

Staff present: Christy Dunkle, Assistant Town Manager/Planner

Others present: Reed Welliver

Ms. Dunkle called the meeting to order at 7:31pm.

**Election of Officers**

Ms. Dunkle asked for nominations for chair and vice chair. Ms. Strickland said she would be happy to serve as chair. Mr. Bigelow made the motion, seconded by Mr. Morrison, to elect Ms. Strickland as chair. Mr. Bigelow volunteered to serve as vice chair. Mr. Morrison made the motion, seconded by Chair Strickland, to elect Mr. Bigelow as vice chair.

**Approval of Minutes**

Mr. Morrison made the motion, seconded by Chair Strickland, to approve the minutes of the December 5, 2018 meeting. The motion passed by voice vote.

**Discussion – Tree City USA Status**

Chair Strickland acknowledged Mr. Bigelow's completion of Tree Board University classes. She said a proclamation for Tree City USA status should be forwarded to Council at their March meeting. Vice Chair Bigelow discussed a community forestry plan which includes a vision, mission, and evaluation of tree-related activities. He said that he would work from the template and begin drafting a plan for review at the next meeting.

Chair Strickland discussed funding from Town Council. The Board agreed to request \$500 in order to pay for a table at the Clarke County Farmers Market, speakers, and educational efforts for the community.

Ms. Dunkle reviewed initial costs identified for tree-related maintenance by the Town. Vice Chair Bigelow said that should Council fund the Board the funds will apply toward the per capita

requirement for Tree City USA status. Ms. Dunkle reminded members that their volunteer time will also go toward reaching the per capita requirement. Ms. Dunkle said she would begin the application process and discuss the effort with Department of Forestry representatives identified from a previous discussion.

Board members said that a presentation for Town Council at their February meeting will be discussed at the next Tree Board meeting.

**Other**

There was no other business.

**Adjourn**

There being no further business, Mr. Bigelow made a motion to adjourn the meeting, seconded by Mr. Morrison, the motion passed by voice vote at 8:05pm.

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Sharon Strickland, Chair

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Christy Dunkle, Recording Secretary

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It was determined at the January meeting that a representative from the Tree Board should make a presentation at the February 12, 2019 Town Council meeting to update members on Board activities. Below are staff suggestions for discussion topics:

- Tree City USA application pending – staff has completed most of the online application and has been in contact with DOF representatives. The application will be submitted by December, 2019 for Tree City, USA designation in 2020.
- Mr. Bigelow’s completion of the educational component.
- Arbor Day celebration (April 26, 2019)
- Previous discussions have included upgrades to Hogan’s Alley with Berryville Main Street (BMS). Due to changes in staffing at BMS, no activity has occurred.
- Determine specific items that need to be funded e.g., Arbor Day Celebration giveaways; farmers market booth fees; Arbor Day Foundation membership dues (\$15 per year); speakers and request funds be identified for Tree Board use.
- Draft resolution (attached).
- Other items deemed important by Tree Board members.

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## DRAFT

### RESOLUTION OF SUPPORT FOR TREE CITY, USA STATUS

- WHEREAS, The Council of the Town of Berryville adopted a Public Tree Ordinance in 2007 to encourage the planting, nurturing, and proper maintenance of all trees on public property; and
- WHEREAS, The Berryville Tree Board was established in 2017 to enhance public participation in the beautification of the Town through landscaped improvements and to advocate private and public landscaping; and
- WHEREAS, Berryville Tree Board members shall act in an advisory and advocacy role to the Town Council; and
- WHEREAS, The Berryville Tree Board is working toward the submission of a Tree City USA application through advocacy and activities related to trees and will be holding an Arbor Day Celebration on Friday, April 26, 2019; and

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Berryville recognizes the Tree Board's efforts and supports their endeavors to achieve Tree City, USA status.

By Order of the Council of the Town of Berryville on this the twelfth day of March, 2019.

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Patricia Dickinson, Mayor

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Harry Lee Arnold, Jr., Recorder

Patricia Dickinson  
*Mayor*

Harry Lee Arnold, Jr.  
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