

MINUTES
BERRYVILLE TOWN COUNCIL
Berryville-Clarke County Government Center
Regular Meeting
February 12, 2019
7:30 p.m.

Town Council: Present-Patricia Dickinson, Mayor; Harry Lee Arnold, Jr., Recorder; Donna Marie McDonald; Diane Harrison; Erecka Gibson; Kara Rodriguez

Staff: Keith Dalton, Town Manager; Christy Dunkle, Planner/Assistant Town Manager; Neal White, Chief of Police; Lisa Larrick, Town Clerk

Press: Mickey Powell, The Winchester Star

1. Call to Order
Mayor Dickinson called the meeting to order at 7:30 p.m.
2. Pledge of Allegiance
3. Approval of Agenda
On motion of Recorder Arnold, seconded by Council member Harrison, the amended agenda to include Resolutions and closed session was approved.

The roll call vote was as follows:

McDonald - Aye
Harrison - Aye
Gibson - Aye
Rodriguez - Aye
Arnold - Aye
Dickinson - Aye
Absent - none

4. Public Hearing
No public hearing.
5. Citizens' Forum
Mayor Dickinson recognized Diana Kincannon of the Barns of Rose Hill ("Barns"). Ms. Kincannon stated that the Barns was requesting funding approval by the Council for the Creative Communities Partnership Grant. Ms. Kincannon advised Council that the Barns has drawn more than 7,000 people to Berryville that dine and shop in the Town, is selling out shows as well as having the visitors center which promotes economic development for the Town at an expense to the Barns. Ms. Kincannon advised that the Barns' mission is to enrich lives through arts, education and community.

Mayor Dickinson recognized Mr. Nathan Stalvey, President of Berryville Main Street (“BMS”). Mr. Stalvey advised Council that in the first few months of 2019 the Board of BMS has accomplished the following: (i) been given funding by IDA for a feasibility study for a hotel downtown; (ii) held a tax credit seminar for local businesses; (iii) completed its 2019 calendar of events; (iv) drafted a strategic plan for the Fire House Gallery; (v) drafted a plan for strengthening the Berryville brand; and (vi) hired a new director who will oversee the day to day operations. Mr. Stalvey stated that the BMS was committed to the Town through the following: (i) yard sales; (ii) music in the park; (iii) cruise-in; (iv) Christmas tree lighting; (v) decorated parking meter contest; (v) and supporting the annual Christmas parade. He stated BMS will be bringing back the budding artists program for children’s art work ages 5-12 at the gallery. Mr. Stalvey stated that the Board of BMS is kindly requesting that the Council award it the Virginia Commission for the Arts Creative Communities Partnership Grant which will help BMS achieve its mission and goals.

Mayor Dickinson recognized Sophia Smyser. Ms. Smyser introduced herself to Council as the new Director for BMS. She stated she was excited to be here, meeting everyone in town and working with the merchants.

Mayor Dickinson recognized Kim Ragland Owner of Boyd Nests and Treasurer of BMS. Ms. Ragland advised Council that BMS helped her business get the word out, with tremendous success, on the need to feed underprivileged children during school breaks and the summer. Ms. Ragland noted this was another way that BMS helped the community.

6. Consent Agenda

The Consent Agenda was approved, on motion of Council member McDonald, seconded by Council member Harrison. The items approved on the Consent Agenda were:

Minutes of Regular Meeting – 01/08/19

Minutes of Budget and Finance Committee Meeting – 01/24/19

Minutes of Community Development Committee – 01/28/19

Minutes of Personnel, Appointments, and Policy Committee Meeting – 01/22/19

Minutes of Public Safety Committee Meeting – 01/23/19

Minutes of Streets and Utilities Committee Meeting – 01/22/19

The roll call vote was as follows:

McDonald - Aye

Harrison – Aye

Gibson – Aye

Rodriguez – Aye

Arnold – Aye

Dickinson – Aye

Absent – none

7. Presentations:

Tree Board

Mayor Dickinson recognized Sharon Strickland and William Bigelow of the Tree Board. Ms. Strickland introduced herself and Mr. Bigelow as Chair and Vice Chair respectively. Ms. Strickland gave an overview of what the Tree Board has been doing. Ms. Strickland advised Council that she and Mr. Bigelow were there to request \$150.00 for FY2020 for the following:

- make application to the Arbor Foundation to proclaimed Berryville a Tree City, USA; and
- have a table at the farmer's market.

Mr. Bigelow said that he was pleased and honored to be involved with the Tree Board and its endeavors to become a Tree City, USA.

8. Report of Patricia Dickinson, Mayor

Curbside Recyclables Collection

Mr. Dalton advised Council that the Town is not the only locality dealing with this issue as the recycling market has collapsed and supply is far out pacing demand. Mr. Dalton said that one area to work with the contractor on is glass as much of it is not being recycled and it is approximately 75% of recycling weight. Mr. Dalton advised Council that the annual cost for recycling with tipping fees of \$97.52 per ton would be \$21,552.00 with the inclusion of glass. He further advised that if glass was removed from recycling the cost would be approximately \$5,375.00 annually and that if glass was included in general trash pickup, trash fees would increase by \$3,317.00 annually.

Recorder Arnold asked if the Town should go ahead and eliminate the plastics #3-#7 as he felt it made sense to notify residents only one time. Council member McDonald stated she agreed that plastics #3-#7 should be eliminated as well. Council member Rodriguez stated she felt there would be confusion and residents would need some education on which plastics were not being taken and felt it was better to do at renewal time.

Mr. Dalton stated that he had spoken to the contractor about what the Town wants from them regarding the rates and changes in its last renewal year with the contractor and that it should include costs for a no recycling program option.

Council member Gibson asked what the expectation was in negotiating with the contractor. Mr. Dalton stated the contractor would likely be looking at recovering the entire recycling tipping fee, currently \$97.52 per ton, from the Town.

Mayor Dickinson asked if plastics #3-#7 got recycled now. Mr. Dalton stated he wasn't sure as he had heard different things in that regard. Mayor Dickinson said she was not in favor of eliminating plastics #3-#7 until the Town had more information. Council member Harrison stated she felt she needed more information before eliminating plastics #3-#7.

Council Member Harrison moved that the Council of the Town of Berryville eliminate glass from its curbside recycling program effective March 2, 2019. She further moved that the Town Manager is hereby directed to provide notice of this change to Town residents, including information on how these materials are to be disposed of and what materials are collected as a part of the recycling program.

Council member Rodriguez seconded the motion.

The roll call vote was as follows:

**McDonald - Nay
Harrison – Aye
Gibson – Aye
Rodriguez – Aye
Arnold – Aye
Dickinson – Aye
Absent – none**

9. Report of Harry Lee Arnold, Jr., Recorder

Recorder Arnold commended Debbie Boggs on her retirement, dedication and years of service to the Town and its residents. Recorder Arnold noted Ms. Boggs' dedication by recalling when she noticed an unpaid bill and tracked down Town the residents (who had always paid in the past) over a long holiday weekend to make sure they were okay.

Recorder Arnold moved that the Council of the Town Berryville adopt the attached Resolution for Debbie Boggs.

Council member Gibson seconded the motion.

The roll call vote was as follows:

**McDonald - Aye
Harrison – Aye
Gibson – Aye
Rodriguez – Aye
Arnold – Aye
Dickinson – Aye
Absent – none**

Recorder Arnold recognized Town residents Richard B. Byrne and Dorothy Hough Collis on their 100th birthdays.

Recorder Arnold moved that the Council of the Town of Berryville adopt the attached Resolutions for Richard B. Byrne and Dorothy Hough Collis 100th birthdays.

Council member Gibson seconded the motion.

The roll call vote was as follows:

**McDonald - Aye
Harrison – Aye
Gibson – Aye
Rodriguez – Aye
Arnold – Aye
Dickinson – Aye
Absent – none**

10. Report of Christy Dunkle, Assistant Town Manager/Planner

Ms. Dunkle stated that the Community Development Committee was requesting Council authorize Staff to submit application for the Virginia Commission for the Arts Creative Communities Grant identifying Berryville Main Street as the recipient with matching funds appropriated by the Town. She noted that the Town has been awarded this grant for the past seven years with Berryville Main Street as the recipient.

Recorder Arnold stated it was important to note that these grants can only be received if endorsed by a locality and he supports Berryville Main Street being the recipient. He commended Ms. Dunkle on her ability to obtain the grant for the past seven years.

Council member Rodriguez clarified with Council that the Committee was not concluding one organization was better than the other but was recommending Berryville Main Street because Clarke County was submitting an application for this grant with the Barns of Rose Hill being the recipient.

Mayor Dickinson asked if the grant application and funds was per locality or per organization. Ms. Dunkle stated that it was a maximum of \$4,500.00 per locality.

Council Member Gibson moved that the Council of the Town of Berryville authorize the Town Manager to sign and submit the application for the Virginia Commission for the Arts' Creative Communities Partnership Grant identifying Berryville Main Street as the recipient. Matching grant funds shall be appropriated from the Town's annual contribution to Berryville Main Street.

Council Member Rodriguez seconded the motion.

The roll call vote was as follows:

**McDonald - Aye
Harrison – Aye
Gibson – Aye
Rodriguez – Aye
Arnold – Aye
Dickinson – Aye
Absent – none**

Ms. Dunkle advised Council that the Smartscale applications submitted for East Main Street were not funded. Ms. Dunkle noted the Commonwealth Transportation Board will announce in June which projects received the funding.

Ms. Dunkle advised Council there are funding cycles open (i.e. Transportation Alternative funding and Revenue Sharing grants) for transportation projects that Staff will keep Council informed about.

Ms. Dunkle advised Council regarding the Traffic Calming Study for South Buckmarsh Street/US 340 the Town did not qualify for the calming measures as the speeds were less than VDOT's 85th percentile requirement.

11. Report of Keith Dalton, Town Manager
Public Works Building Upgrade

Mr. Dalton advised Council that the low bid for the improvement and expansion of the Public Works facility came in at \$144,814.00. He stated if the project was to proceed Council would have to authorize the expenditure of funds over budget in the amount of \$152,054.00 (lowest bid plus 5% contingency) with \$41,000.00 coming from the general fund contingency.

Mr. Dalton said that the estimate was prepared by the architect and engineer and the he provided for a \$12,000.00 contingency because all the Town had was a pre-bid estimate. Mr. Dalton said that Staff felt this was a fairly basic project and was surprised that the bids came in so high. Mr. Dalton stated he felt like Staff had a good estimate and noted the Town has \$22,000.00 in design costs invested. Mr. Dalton said the danger in delaying rebidding is that plans may have to be modified and more costs incurred. Mr. Dalton advised that Staff has worked very hard to improve conditions throughout the organization with Public Works being the last to get basic improvements for employees who are held over for emergencies and need someplace to rest and cleanup. Mr. Dalton noted that if Council authorized the use the \$41,000.00 from general fund contingencies that would leave \$50,000.00 for FY2019.

Council member Rodriguez advised that she will not be supporting the project with taking that much out of contingency and her preference would be to revisit during budget discussions.

Mayor Dickinson stated she agreed with Council member Rodriguez, saw no reason to rush into this project, and wants to see more information on plans and scope during budget.

Recorder Arnold stated he supports this project as it is long awaited and much needed for improvement of employee conditions and safety. Recorder Arnold advised that when buildings were built other departments got the needed facilities and it is now time Public Works gets its facilities. Recorder Arnold stated he does not like another \$41,000.00 either but costs are going up. He noted there was already \$22,000.00 invested in the project.

Council member McDonald said she supports the project stating that employees need a safe place to stay when they are working long hours on sewer issues or plowing for the Town.

Council member Harrison noted her concern is the contingency fee but doesn't want to lose the \$22,000.00 investment and prices will go up. Council member Harrison noted there is low unemployment. She said having a facility that doesn't work for the employees sends the wrong message and she does not want to lose employees because Council is not providing the much-needed facilities.

Council member Gibson asked if the costs could be more for the project if Council awards this bid. Mr. Dalton advised that there is always the chance of change orders and there can be surprises. He noted, however, he does not think there will be a lot of surprises as the plans look good and there is 5% contingency.

Council member Gibson said she supports awarding the contract and feels that it is important enough to use the contingency funds.

Mr. Dalton noted that the order of the improvements/renovations to the bays completed previously were done to make sure things went as smoothly as possible for this step.

Mayor Dickinson asked if Council would receive the rate study next month. Mr. Dalton advised that he spoke with Ron Mislowsky today who advised they were behind schedule but he believes they can catch up. Mayor Dickinson stated her concern is there may be some unpleasant surprises in the report that could change the Council's priorities.

Recorder Arnold and Council member McDonald noted that they did not see the relevance between the building project and rate study and Council must move forward.

Council Member McDonald moved that the Council of the Town of Berryville award the contract for the renovation of the James E. O'Brien Public Works Building (IFB-001-2019) to Pine Knoll Construction of Clear Brook, Virginia in the amount of \$144,814.00.

Council Member McDonald further moved that the Town Manager is authorized to execute any and all documents related to the project as needed.

Council Member McDonald further moved that up to \$41,000.00 in the General Fund Contingency Funds may be expended to complete this project.

Recorder Arnold seconded the motion.

The roll call vote was as follows:

**McDonald - Aye
Harrison - Aye**

Gibson – Aye
Rodriguez – Nay
Arnold – Aye
Dickinson – Nay
Absent – none

12. Report of Erecka Gibson - Chair, Budget and Finance Committee

Council member Gibson advised Council the next Budget and Finance Committee (work session) meeting is Thursday, February 28, 2019 at 10:30 a.m. and the Council Budget Work session meeting is Tuesday March 12, 2019 at 10:30 a.m. Council member Gibson stated the revisions to the Procurement Policy had been made and were being brought back to be approved by Council. Council member Gibson noted that upon approval the Procurement Policy would be uploaded to the Town's website.

Mayor Dickinson noted that she does not support the Procurement Policy as it allows Staff to spend up to \$10,000.00 for non-professional services and up to \$25,000.00 for transportation-related construction, respectively without obtaining competitive bids and the limits are out of line.

Council Member Gibson moved that the Council of the Town of Berryville approve the attached amended Procurement Policy.

Council Member Rodriguez seconded the motion.

The roll call vote was as follows:

McDonald - Aye
Harrison – Aye
Gibson – Aye
Rodriguez – Aye
Arnold – Aye
Dickinson – Nay
Absent – none

13. Report of Kara Rodriguez - Chair, Community Development Committee

Council member Rodriguez advised that the Committee met last month and had a very good presentation for the website design. Council member Rodriguez said it would cost between \$5,000.00 and \$6,000.00 for a full website redesign and wants to revisit the matter during the budget discussion. Council member Rodriguez made note of business closings and openings in Town. Council member Rodriguez noted the Committee will not be meeting in February and the next meeting is Monday, March 25, 2019 at the new meeting time of 2:00 p.m.

14. Report of Donna McDonald – Chair Public Safety Committee

Council member McDonald advised Council she was not at the meeting in January and thanked Council member Harrison for chairing the meeting in her absence.

Chief White said he had nothing to add to his report. He advised that the next Committee meeting is Wednesday, February 27, 2019 at the new meeting time of 2:00 p.m.

Council member McDonald asked Mayor Dickinson for clarification on her concern of lack of diversity. Mayor Dickinson said that the annual report included a staff photo that was all white men. Mayor Dickinson said it was not something easily addressed but needed to be brought to attention. Council member McDonald said that she was put off by that statement and feels that anyone who submits an application to the Town is treated fairly.

Council member Harrison said that Chief White's report was put on the website and social media and has received positive responses.

15. Report of Diane Harrison – Chair, Streets and Utilities Committee

Council member Harrison advised Council the Committee had discussed the Taylor Street complaint and stormwater. Council member Harrison gave an overview to Council of that discussion and recommended that no action be taken.

Council Member Harrison moved that the Council of the Town of Berryville take no action on the Taylor Street paving complaint.

Council Member McDonald seconded the motion.

The roll call vote was as follows:

**McDonald - Aye
Harrison – Aye
Gibson – Aye
Rodriguez – Aye
Arnold – abstain
Dickinson – Aye
Absent – none**

Stormwater Management

Mr. Dalton advised that the Committee had discussed the findings from the public input sessions and survey information. Mr. Dalton said that the Committee wanted to recommend Council take action on the following three areas:

- Jackson Drive SWMA - determine whether outfall can be modified and if work was beneficial and feasible then costs would be developed for design and construction due to the concerns in the Dorsey Street/Treadwell Street area;
- Town Run east of railroad – provide a preliminary engineering report and budget for improvement to the channel;
- Ashby/Archer Court drainage area - provide preliminary engineering report and budget for improvements downstream of the storm water releases from Archer and Ashby Courts.

Mr. Dalton advised Council that these funds were not in the budget and the Committee recommends money be removed from the stormwater reserve, which currently contains \$450,093.93, for FY2019. He noted that this transfer will require a budget amendment.

Mr. Dalton stated that if Council approves the amendment then Staff would work to complete the Jackson Pond aspect of things during the current FY. He said that he would expect the Ashby/Archer drainage area study to extend into FY2020. Lastly, he stated that the Town Run study would have to be completed in FY2020.

Recorder Arnold asked if the \$18,750.00 was for basic engineering and Mr. Dalton confirmed it was for a Preliminary Engineering Report (PER) to help Council set a budget. Mr. Dalton noted that the added funding would only address that which would be paid for in this FY.

Council member Gibson asked where these funds were being taken from. Mr. Dalton stated that \$75,000.00 of the fund was received from Clarke County and is earmarked for work on Town Run east of railroad but the remainder of these funds was reserved from general fund revenues over many years.

Recorder Arnold stated it was always the intent of previous Councils to set aside funds for stormwater. Mr. Dalton noted it is important the Town Run be kept a very high priority.

Recorder Arnold stated he supported the Town Run project but was concerned the funds were not enough and more funds should be requested. Mr. Dalton stated that he was happy if given some leeway on funds.

Mayor Dickinson asked if the studies would resolve the Academy Street and Treadwell Street issues. Council and Staff discussed the problems in the Academy/Treadwell/Dorsey area, what Staff has done to this point; fixes that could be made; costs; if an engineering study was needed; and what should be included in a PER.

Council and Staff further discussed the Town's other stormwater issues; the changes that have happened over the last several years; how the system is working; what fixes could be done; how those fixes would affect other areas; and the costs.

Mayor Dickinson stated she felt the engineering fee should be increased and the scope of the study expanded. Council and Staff discussed expanding the scope of Jackson Pond area and funding increase. Council agreed to increase the funding request to \$35,000.00 and Staff would expand the Jackson Pond scope.

Council member McDonald asked for the clarification on what information the engineering report will provide. Mr. Dalton stated it will give the Town a preliminary report on issues/problems; possible fixes; regulations; and cost estimates.

Council Member Harrison moved that the Council of the Town of Berryville set a public hearing for its March 12, 2019 meeting to hear public comment on a proposed amendment to the Town's FY2019 budget by transferring \$35,000.00 Storm Water Reserves to a new capital improvement project line item.

Council Member Rodriguez seconded the motion.

The roll call vote was as follows:

**McDonald - Aye
Harrison – Aye
Gibson – Aye
Rodriguez – Aye
Arnold – Aye
Dickinson – Aye
Absent – none**

Council member Harrison advised the next Committee meeting is February 26, 2018 at 10:30 a.m.

16. Report of Harry Lee Arnold, Jr. – Chair, Personnel, Appointment and Policy Committee
Social Media – Policy/Archiving

Recorder Arnold advised Council that the Committee discussed developing a social media policy, archiving for appointed and elected officials' social media accounts and the estimated costs of \$250.00 per month. Council member Rodriguez commended the Committee for their work on the social media policy. Mr. Dalton stated he is looking at two companies for archiving, one being Archive Social which the County uses for up to ten sites and the other who is used by the Town's IT firm. Council and Staff discussed social media, language and adopting a policy.

Mayor Dickinson noted her concerns with language in the policy under the External Policy section. Mr. Dalton acknowledged the Mayor's concerns and Town's attorney can take a look at the language in question. Council was in agreement.

Recorder Arnold moved that the Council of the Town of Berryville:

- 1) authorize the Town Manager to choose an archiving service and contract for those services and to pay for said services from General Fund Contingency funds;**
- 2) authorized the Town Manager to work with Clarke County to develop an agreement to work cooperatively on social media; and**
- 3) adopt the Social Media Policy.**

Council Member Harrison seconded the motion.

The roll call vote was as follows:

**McDonald – Aye
Harrison – Aye
Gibson – Aye**

Rodriguez – Aye
Arnold – Aye
Dickinson – Nay
Absent – none

Town Council Policies

Recorder Arnold advised Council that the Committee discussed making the current policies uniform and a draft voting policy. Recorder Arnold said he developed the voting policy as he feels the roll call vote takes a lot of time.

Recorder Arnold moved that the Council of the Town of Berryville adopt the Voting Policy.

Council Member McDonald seconded the motion.

Council member Gibson stated her concern was if the policy is adopted there is still language that allows for a roll call vote and feels the Mayor Dickinson will still ask for a roll call vote.

Mayor Dickinson said the challenge for her is that speaking and listening was difficult. Mayor Dickinson said she feels any motion that is not routine is a roll call vote. She said she doesn't support this voting policy but is open to discussion.

Council member Harrison said she felt the routine motions should be voice vote and critical motions should be roll call vote.

Recorder Arnold stated he was agreeable to taking it back to the Committee.

Council member Harrison moved to withdraw the motion on the table to adopt the Voting Policy. Council member Rodriguez second the motion.

The roll call vote was as follows:
McDonald – abstain
Harrison – Aye
Gibson – Aye
Rodriguez – Aye
Arnold – Nay
Dickinson – Aye
Absent – none

Recorder Arnold advised Council that the next Committee meeting is February 26, 2019 at 9:00 a.m.

17. Closed Session
At 10:10 p.m. Council member McDonald moved that the Council of the Town of Berryville enter a closed session in accordance with §2.2-3711-A-3, Code of Virginia,

for discussion or consideration of the disposition of publicly held real property and in accordance with §2.2-3711-A-1, Code of Virginia, for a discussion regarding resignation of a specific employee and filling the position.

Council member Rodriguez seconded the motion.

The roll call vote was as follows:

McDonald - Aye
Harrison – Aye
Gibson – Aye
Rodriguez – Aye
Arnold – Aye
Dickinson – Aye
Absent – none

Reconvene

At 11:32 p.m., the members of the Town Council being assembled within the designated meeting place in the presence of members of the public and the media desiring to attend, the meeting was reconvened.

Recorder Arnold moved that the Council of the Town of Berryville adopt the following resolution certifying it has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act.

Council member Rodriguez seconded the motion.

Resolution

WHEREAS, Section 2.2-3712.D of the Code of Virginia requires a certification by this Council that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the Council hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Council.

Harry Lee Arnold, Jr., Recorder

The roll call vote was as follows:

McDonald - Aye
Harrison – Aye
Gibson - Aye
Rodriguez - Aye
Recorder Arnold - Aye
Mayor Dickinson – Aye
Absent: none

18. Other
None

19. Adjourn

There being no other business, upon motion of Council Member Harrison, seconded by Council Member Gibson, the meeting was adjourned at 11:38 p.m.

Harry Lee Arnold, Jr., Recorder

Keith Dalton, Town Manager



**A RESOLUTION OF THE COUNCIL OF THE TOWN OF BERRYVILLE, VIRGINIA
HONORING RICHARD B. BYRNE**

WHEREAS, Mr. Richard B. Byrne celebrated his one hundredth birthday on February 11, 2019; and

WHEREAS, Mr. Byrne has resided in the Town of Berryville since 1992; and

WHEREAS, Mr. Byrne grew up the son of a farmer on a 250-acre farm in Arcola, Loudoun County; and

WHEREAS, Mr. Byrne was married to Julia Marie Byrne for 74 years; and

WHEREAS, During World War Two, Mr. Byrne served in the 2nd Armored Division of the US Army which was the first American unit to enter Berlin in 1945; and

WHEREAS, Mr. Byrne has been blessed with three children, seven grandchildren, and five great-grandchildren; and

WHEREAS, Mr. Byrne has volunteered at numerous events for Duncan United Methodist Church including church's popular ice cream social; and

WHEREAS, Mr. Byrne attributes his long life to clean living and his faith in God; and

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Town of Berryville, that the Council of the Town of Berryville congratulates Mr. Byrne on his one hundredth birthday.

By order of the Town Council this twelfth day of February, 2019.

Patricia Dickinson, Mayor

Harry Lee Arnold, Jr., Recorder



**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BERRYVILLE
RECOGNIZING DEBORAH M. BOGGS FOR A DISTINGUISHED CAREER
WITH THE TOWN**

WHEREAS, Debbie Boggs began working for the Berryville Administrative Department on March 27, 1995, and at the time of her retirement on February 28, 2019 will have loyally served the Berryville community for nearly twenty-four years; and,

WHEREAS, During that remarkable tenure Debbie has served the Town as Town Clerk, Deputy Treasurer, and Utility Clerk; and,

WHEREAS, While serving as Utility Clerk Debbie has managed momentous change in utility and tax billing, working countless hours to make sure that billing was accurate and on time; and,

WHEREAS, On August 15, 2007 Debbie earned the Treasurer's Association of Virginia Master Governmental Treasurer Certification; and,

WHEREAS, Debbie's work ethic and dedication to her post is unmatched; and,

NOW, THEREFORE BE IT RESOLVED that the Council of the Town of Berryville hereby recognizes Deborah M. Boggs for a distinguished career serving the Town and thanks her for her devoted service to the Town's residents.

By Order of the Council of the Town of Berryville on this the twelfth day of February 2019.

Patricia Dickinson, Mayor

Harry Lee Arnold, Jr., Recorder



**A RESOLUTION OF THE COUNCIL OF THE TOWN OF BERRYVILLE, VIRGINIA
HONORING DOROTHY HOUGH COLLIS**

WHEREAS, Mrs. Dorothy Hough Collis was born on February 27, 1919; and

WHEREAS, Mrs. Collis married Robert Lee Collis on November 8, 1937; and

WHEREAS, Mrs. Collis had one son, Robert Lee Collis, Jr.; and

WHEREAS, Mrs. Collis was a homemaker, wife, mother, and Christian; and

WHEREAS, Mrs. Collis was a member of the United Methodist Women, a member of the Eastern Star, and a life-long member of Duncan Memorial United Methodist Church in Berryville; and

WHEREAS, Mrs. Collis was an avid baker and gardener; and

WHEREAS, Mrs. Collis was known for her caramel cake and her generosity serving it to John H. Enders Fire and Rescue Company members and volunteers at the Yard Parties; and

WHEREAS, Mrs. Collis is a friend to all who know her.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Town of Berryville, that the Council of the Town of Berryville congratulates Mrs. Collis on her one-hundredth birthday.

By order of the Town Council this twelfth day of February, 2019.

Patricia Dickinson, Mayor

Harry Lee Arnold, Jr., Recorder