

MINUTES
BERRYVILLE TOWN COUNCIL
Berryville-Clarke County Government Center
Regular Meeting
March 12, 2019
7:30 p.m.

Town Council: Present-Patricia Dickinson, Mayor; Harry Lee Arnold, Jr., Recorder; Donna Marie McDonald; Diane Harrison; Erecka Gibson; Kara Rodriguez

Staff: Keith Dalton, Town Manager; Christy Dunkle, Assistant Town Manager/Planner; Desiree Moreland, Assistant Town Manager/Treasurer; Chief Neal White, Berryville Police Department

Press: Mickey Powell, Winchester Star

1. Call to Order

Mayor Dickinson called the meeting to order at 7:30 p.m.

2. Pledge of Allegiance

3. Approval of Agenda

Council member McDonald made the motion to approve the agenda as presented, seconded by Council member Harrison.

Roll call vote as follows:

McDonald: Aye

Harrison: Aye

Gibson: Aye

Rodriguez: Aye

Arnold: Aye

Dickinson: Aye

Abstain: None

4. Public Hearings

Mayor Dickinson opened the public hearing as follows:

Budget Amendment

The Council of the Town of Berryville proposes to amend the adopted Fiscal Year 2019 Budget by transferring \$35,000 from Storm Water Reserves into the current budget to fund preliminary engineering work associated with storm water runoff related project planning.

Mayor Dickinson asked Mr. Dalton to describe the nature of the request. He said the Streets and Utilities Committee held two public input sessions concerning storm water and as a result,

recommended that Town Council move forward with preliminary engineering reports on the following three projects:

1. Jackson Pond and adjacent parcels on Treadwell/Dorsey streets
2. Ashby/Archer courts and associated runoff on Walnut Street
3. Town Run east of the Norfolk Southern railroad tracks

Mr. Dalton anticipated the first project and a portion of the second may be completed in FY19. He concluded by saying that this public hearing was to move funds from the storm water reserves to fund the projects previously identified.

Mayor Dickinson recognized George Archibald. Mr. Archibald discussed this public hearing and the second public hearing with comments submitted to the clerk (attached).

Mayor Dickinson recognized Chris Crawford. Mr. Crawford said he had met with the mayor, lives on Dorsey Street, and indicated his house is ground zero for flooding. He said Jackson Pond is not doing anything and encouraged Council to fix the problem at any cost.

Mayor Dickinson recognized Mary Ivie. Ms. Ivie thanked Council members for paying attention to the matter and hopes that the flooding will stop.

Mayor Dickinson opened the second public hearing as follows:

AT&T Lease Agreement – Northwest Elevated Water Tank

AT&T proposes to amend its lease agreement with the Town to increase the size of the ground lease and increase the number of remote radio heads that may be mounted on the tank. The Northwest Elevated Water Tank is located at 201 Tom Whitacre Circle (Tax Map Parcel 14-((A))-6).

Mr. Dalton said that the Town and AT&T are working under an agreement for all of the antennas on the northwest elevated tank. He said the current iteration is the third amendment since the original 2001 agreement. He said specific changes to increase the ground lease adding that there is currently not a generator in this location. He said AT&T would like to add an emergency generator on the ground and six remote radio heads. Mr. Dalton said the lease term would be extended by five years, ending in May 2026. He said that AT&T is offering an additional \$425 per month to the existing \$3,189 monthly lease.

Mr. Dalton said Michael Rebner from SMARTLINK was available to discuss the matter. Mr. Rebner said that the installation of back-up power would improve dependability of service in the area. He also noted that the proposed remote radio head work will provide first responders with prioritized service during emergencies.

There being no further discussion, the public hearing was closed.

5. Citizens' Forum

Mayor Dickinson recognized Jon Erickson, MRA, who updated Council on the Robert Regan Village. He said the 120 unit apartment complex site plan was approved in October. He said that due to interest rates increasing, the VHDA threw out all of the applications under consideration to recalculate, putting this project in jeopardy. Mr. Erickson said that the Mark Dana Corporation worked with the property owner and general contractor on value engineering to reduce development costs. He said that Council passed a resolution that approved 12 market rate units which were neither age- or income-restricted. He concluded that the only way to make the project work was to remove the 12 market rate units and make them income- and age-restricted. He said the owner wanted Council to know the status of the project ahead of time adding that the closing of the property is scheduled for April 1.

Mayor Dickinson said she was disappointed that market rate units would not be available. Recorder Arnold said few local residents are able to qualify to live at Mary Hardesty House. Mr. Erickson said this was the last option on the table to make the project work.

Mayor Dickinson recognized George Archibald. Mr. Archibald offered a friendly warning of the current climate, indicating he was disturbed by destructive attitudes on social media and asked that Council take a closer look at the proposed social media policy.

Mayor Dickinson recognized Liz Couture. Ms. Couture said she is the new Berryville Main Street Gallery manager. She highlighted upcoming gallery activities.

Mayor Dickinson recognized Nathan Stalvey. Mr. Stalvey said he is representing Berryville Main Street and thanked Council for their continued support. He said the organization will not be able to move forward with the Virginia Commission for the Arts Creative Communities grant at this time. He stated that the gallery is going through a rebranding and designing more robust art programs for the coming year. He added that the hours will be expanding and said they have an extremely dedicated board of directors.

Mayor Dickinson recognized Allen McWilliams. Mr. McWilliams said he was representing American Legion Post 41. He said this September is the 100th anniversary of the post and requested that the flags be displayed on Armed Forces Day, Saturday, May 18 in recognition of this event. Recorder Arnold said he will be discussing the request under his report after the veteran of the year plaque discussion.

There being no other speakers, Mayor Dickinson closed Citizens' Forum.

6. Consent Agenda

Mayor Dickinson identified several typographical errors in the February 12 Council meeting minutes and the February 26 Streets and Utilities meeting minutes. **There being no further discussion, Council member Rodriguez made the motion to approve the consent agenda as amended, second by Council member Harrison.**

Roll call vote as follows:

McDonald: Aye
Harrison: Aye
Gibson: Aye
Rodriguez: Aye
Arnold: Aye
Dickinson: Aye
Abstain: None

7. Presentations

No presentations scheduled.

8. Report of Patricia Dickinson, Mayor

Mayor Dickinson read a resolution for the commemoration of the Salvation Army's centennial anniversary in Winchester.

Mayor Dickinson stated that Council member McDonald requested that she be replaced as the Barns of Rose Hill liaison and said that Council member Harrison has agreed to be appointed.

9. Report of Harry Lee Arnold, Jr., Recorder

Recorder Arnold discussed the proposed Veteran of the Year Plaque location at the Government Center. He said the building committee had met and discussed the placement of the plaque. Mr. Dalton explained that the Board of Supervisors wanted to explore an option that would provide as many people as possible to see the plaque. He also noted that the local American Legion Post and VFW Post have endorsed locating the plaque inside the building. Council's consensus was to place the plaque inside the building. Council directed Mr. Dalton to inform Mr. Ash of their recommendation.

Recorder Arnold addressed comments from Mr. McWilliams concerning the American Legion's request to display of the American flags downtown for Armed Forces Day on May 18 in honor of the 100th anniversary of Post 41. Council agreed to the request.

10. Report of Christy Dunkle, Assistant Town Manager for Community Development

Ms. Dunkle said she has had a request for Town Council to set amounts for the Robert Regan Village erosion and sediment control and public improvements bonds. She said the proposed amounts were submitted by the applicant and reviewed by Pennoni as follows:

Erosion and Sediment Controls:	\$46,111.50
Public Improvements:	\$187,628.24
<u>25% Contingency:</u>	<u>\$58,434.94</u>
TOTAL	\$292,174.68

There being no further discussion, Council member Harrison made the motion, seconded by Council member Gibson, to set the bond amounts for the Robert Regan Village in the amounts referenced above.

Roll call vote as follows:

McDonald: Aye
Harrison: Aye
Gibson: Aye
Rodriguez: Aye
Arnold: Aye
Dickinson: Nay
Abstain: None

Ms. Dunkle said that in reference to Mr. Stalvey's previous comments, a discussion should occur concerning the Virginia Commission for the Arts' grant. Recorder Arnold said that due to the current circumstances, Berryville Main Street (BMS) is not able to make it work at this time. He said the Board made a difficult decision but are making positive changes including Ms. Couture acting as the volunteer Gallery manager. He proposed an alternative appropriation of \$4,000 for the FY2020 budget to include up to 25% of the total for the organization's rebranding of the gallery and the rest towards promotion of the arts. He recommended that the BMS Board submit a plan to staff for review and approval. Recorder Arnold said that the organization would then submit receipts for reimbursement of the \$4,000. He made the following motion:

I move that the Council of the Town of Berryville budget \$4,000 in FY2020 for Berryville Main Street for promotion of the arts and arts related activities and for the rebranding of the gallery and shop. These funds will be budgeted and appropriated from the Town's FY2020 budget with the following conditions:

- 1. Up to 25% of the funding may be utilized in the rebranding of the gallery and shop;**
- 2. A plan must be presented to Town staff within 120 days of the proposed promotions and programs that are planned for this funding.**
- 3. A plan that outlines how funds to be utilized for rebranding will be spent must be presented to Town staff.**
- 4. All funding utilized of the \$4,000 will be reimbursed after proper receipts are received from Berryville Main Street.**

The motion was seconded by Ms. McDonald.

Roll call vote as follows:

McDonald: Aye
Harrison: Aye
Gibson: Aye
Rodriguez: Aye
Arnold: Aye
Dickinson: Nay
Abstain: None

11. Report of Keith Dalton, Town Manager

Mr. Dalton said he would like legal counsel to conduct a final review and finalize the proposed lease agreement. Town Council authorized the Town Manager and legal counsel to execute the documents. Council member Gibson asked about the lease expiration. Mr. Dalton said the current lease expires May 31, 2021 and the proposed lease ends on May 31, 2026.

Recorder Arnold confirmed with Mr. Dalton that the original lease agreement was in 2001. He asked whether there was a generator on site currently and Mr. Dalton said there was not, adding there is a Verizon facility on the Southeast Tank with a generator on site. It was confirmed that the Lessee, not the Town, was doing work on the site. Council member Harrison asked how the coordination would occur with the installation of the generator and the Northwest Tank painting project. Mr. Dalton said he will coordinate with Suez adding that working with Verizon when the Southeast Tank work was being done went well. He said he is pleased to see an emergency generator at the Northwest Tank noting this will enhance the reliability of the service.

There being no further discussion, Recorder Arnold made the motion as follows:

I move that the Council of the Town of Berryville approve the Third Amendment to the Water Tank Lease Agreement for the Northwest Elevated Water Tank, provided that legal counsel and Town staff completed the final review of the Agreement. I further move that the Town Manager is authorized to make necessary changes to the Agreement as identified in the final review and that he is further authorized to execute the Agreement and other documents related to the agreement and the work provided therein on behalf of the Town.

Roll call vote as follows:

**McDonald: Aye
Harrison: Aye
Gibson: Aye
Rodriguez: Aye
Arnold: Aye
Dickinson: Aye
Abstain: None**

12. Report of Erecka Gibson - Chair, Budget and Finance Committee

Council member Gibson said no Committee meeting has been scheduled for March. She identified a motion for the FY19 Budget amendment in the agenda packet. Council member Gibson made the motion as follows:

I hereby move the Council of the Town of Berryville amend the FY19 Budget as follows:

General Fund Balance (line Item 100-3000000-0000) be increased by \$35,000 to be taken from Storm Water Reserves.

This income will fund the following Capital Project:

General Fund Expense Capital Outlay – Storm Water Mitigation (Line Item 100-4094200-8919) \$35,000.

Seconded by Council member Rodriguez. Roll call vote as follows:

McDonald: Aye

Harrison: Aye

Gibson: Aye

Rodriguez: Aye

Arnold: Aye

Dickinson: Aye

Abstain: None

Council member Gibson said that Council will need to set a public hearing for the proposed tax rate at the April 9, 2019 meeting. Mayor Dickinson said the public hearing has been set by consensus to advertise a real property tax rate increase of one cent adding this amount would be the maximum under the advertisement and that Council may set an increase less than that or none at all.

13. Report of Kara Rodriguez – Chair, Community Development Committee

Council member Rodriguez said the Committee did not meet in February but will meet on March 25 at 2:00pm.

14. Report of Donna McDonald – Chair, Public Safety Committee

Council member McDonald recognized Chief White who had nothing to report. Council member McDonald said the Committee discussed Chapter 20 of the Town Code and said the Committee will be meeting every other month unless issues arise. She said the Committee discussed speeding issues adding that their next meeting will be April 24 when they will review chapters 8 and 20.

Mayor Dickinson said that a meeting to discuss trash collection has been tentatively set for just prior to the July Town Council meeting at 6:30pm.

15. Report of Diane Harrison – Chair, Streets and Utilities Committee

Council member Harrison discussed the February meeting. She said that a representative from Rappahannock Electric Cooperative gave a presentation and determined that options for addressing complaints could be made on a case by case basis. Mayor Dickinson said she was disappointed that REC did not offer any options and that she did not want to give up. There was a discussion about lighting concerns.

16. Report of Harry Lee Arnold, Jr. – Chair, Personnel, Appointments and Policy Committee

Recorder Arnold said the draft Social Media Policy had been reviewed by legal counsel and one change was made. He said they were not having a March meeting and will reevaluate to determine if an April meeting will be held.

There was a discussion about the Assistant Town Manager / Treasurer job description. Council members discussed the human resources component and requested the item be expanded. **There being no further discussion, Recorder Arnold made the motion, seconded by Council member Rodriguez.**

Roll call vote as follows:

- McDonald: Aye**
- Harrison: Aye**
- Gibson: Aye**
- Rodriguez: Aye**
- Arnold: Aye**
- Dickinson: Aye**
- Abstain: None**

The following appointments were made at the meeting:

Recorder Arnold made the motion to reappoint Satkuna Mathur to the Architectural Review Board for a four year term to end on June 30, 2023, seconded by Council member Harrison.

Roll call vote as follows:

- McDonald: Aye**
- Harrison: Aye**
- Gibson: Aye**
- Rodriguez: Aye**
- Arnold: Aye**
- Dickinson: Aye**
- Abstain: None**

Recorder Arnold made the motion to reappoint Matt Bass to the Berryville Area Development Authority for a three year term to end on June 30, 2022, seconded by Council member Gibson.

Roll call vote as follows:

- McDonald: Aye**
- Harrison: Aye**
- Gibson: Aye**
- Rodriguez: Aye**
- Arnold: Aye**
- Dickinson: Aye**
- Abstain: None**

Recorder Arnold made the motion to reappoint Sharon Strickland to the Berryville Tree Board for a four year term to end on June 30, 2023, seconded by Council member Gibson.

Roll call vote as follows:

- McDonald: Aye**
- Harrison: Aye**
- Gibson: Aye**

Rodriguez: Aye
Arnold: Aye
Dickinson: Aye
Abstain: None

Recorder Arnold made the motion to appoint Lillian Ledford to the Berryville Tree Board for a four year term to end on March 30, 2023, seconded by Council member Gibson.

Roll call vote as follows:

McDonald: Aye
Harrison: Aye
Gibson: Aye
Rodriguez: Aye
Arnold: Aye
Dickinson: Aye
Abstain: None

17. Closed Session
No closed session was held.

18. Other
There was no other business.

19, Adjourn

Council member Rodriguez made the motion, seconded by Council member Harrison, to adjourn the meeting.

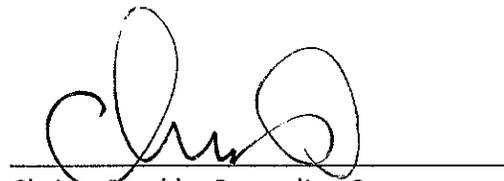
Roll call vote as follows:

McDonald: Aye
Harrison: Aye
Gibson: Aye
Rodriguez: Aye
Arnold: Aye
Dickinson: Aye
Abstain: None

The meeting was adjourned at 9:05pm.



Harry Lee Arnold, Jr., Recorder



Christy Dunkle, Recording Secretary

BERRYVILLE TOWN COUNCIL BUDGET AND FINANCE COMMITTEE
Berryville-Clarke County Government Center
MINUTES
February 28, 2019

A meeting of the Berryville Town Council Budget and Finance Committee was held on Thursday, February 28, 2019 at 10:30am in the Berryville -- Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

Attendance: Members of the Committee present: Erecka Gibson, Chair; Pat Dickinson; Kara Rodriguez

Staff present: Keith Dalton, Town Manager; Desiree Moreland, Treasurer/Assistant Town Manager

Press present: None

Chair Gibson called the meeting to order at 10:30am.

Approval of Agenda

Ms. Dickinson made the motion to approve the agenda as presented, seconded by Ms. Rodriguez, the motion was approved by consensus.

Work Session – FY 2020 Budget

Chair Gibson asked Ms. Moreland to provide an overview of the draft budget. Ms. Moreland reviewed budget highlights.

Mr. Dalton reviewed his memorandum in which he enumerated Town Council budget goals; items removed to balance the budget; department CIP requests not included in the draft budget, and reserves utilized in the draft budget.

The Committee discussed revenues from meals tax as well as real estate and personal property taxes.

The Committee discussed contributions to Clarke County. The Committee determined that it wished to eliminate the proposed \$5,000 contribution to Clarke County for Parks and Recreation.

Closed Session

There was no closed session.

Other

There were no further discussions.

Adjourn

Ms. Dickinson moved, seconded by Ms. Rodriguez, to adjourn the meeting at 11:45am.

BERRYVILLE TOWN COUNCIL PERSONNEL COMMITTEE
Berryville-Clarke County Government Center
MINUTES
February 26, 2019

A meeting of the Berryville Town Council Personnel Committee was held on Tuesday, February 26, 2019 at 9:00 a.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

Attendance: Members of the Committee present: Jay Arnold, Chair; Erecka Gibson; Patricia Dickinson

Staff present: Keith Dalton, Town Manager; Christy Dunkle, Planner/Assistant Town Manager; Lisa Larrick, Town Clerk

Chair Arnold called the meeting to order at 9:00 a.m.

Approval of Agenda

Ms. Gibson made the motion to approve the agenda, seconded by Ms. Dickinson, the agenda was approved.

Update – Social Media Policy

Mr. Dalton advised the Committee they had a revised Social Media Policy which Mr. Mitchell will be reviewing prior to sending to Council. The Committee was in agreement with Staff proceeding.

Discussion – Job Description – Assistant Town Manager for Admin./Treasurer

Mr. Dalton advised the Committee that they had a new version of the Job Description for discussion.

Chairman Arnold asked if there were any questions/discussion from the Committee. The Committee and Staff discussed the following regarding the Job Description:

- the phrase “acts as staff advisor to the Town Council;”
- Treasurer duties regarding purchase orders;
- Treasurer duties regarding human resources functions;
- Education and experience level desired for position and removal of language minimum 10 years of related experience in lieu of Bachelor’s degree;
- Adding parameters for asset/cash management duties; and
- Treasurer as a fiduciary agent.

Mr. Dalton stated he would like to submit the revised job description to Council at the March 12, 2019 Council meeting. The Committee was in agreement.

The Committee and Staff discussed the following regarding the job add:

- Educational qualifications requested therein verses the qualifications in the job description;

- Salary range and attracting qualified applicants;
- Experience of the applicants; and
- Expectations of the position.

Discussion – Board Appointments/Vacancies

Ms. Dunkle said that three residents wished to be reappointed to their respective boards. Ms. Dunkle advised the Committee that Lillian Ledford had submitted a Talent Bank form to be on the Tree Board and said she would be great addition.

Ms. Gibson moved that the Committee recommend Matt Bass be re-appointed to the BADA for a three-year term ending June 30, 2022; Sharon Strickland be re-appointed to the Tree Board for a four-year term ending March 30, 2023; Satkuna Mathur be re-appointed to the Architectural Review Board for a four-year term ending June 30, 2023; and Lillian Ledford be appointed to the Tree Board for four-year term ending March 30, 2023.

Ms. Dickinson seconded the Motion.

Motion approved was approved by the Committee.

Other

None

Closed Session

There was no closed session scheduled.

Adjourn

There being no further business, Chair Arnold moved that the meeting be adjourned at 9:41 a.m.

BERRYVILLE TOWN COUNCIL PUBLIC SAFETY COMMITTEE
Berryville-Clarke County Government Center
MINUTES
February 27, 2019

A meeting of the Berryville Town Council Public Safety Committee was held on Wednesday, February 27, 2019 at 2:00pm in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

Attendance: Members of the Committee present: Donna McDonald, Chair; Diane Harrison; Pat Dickinson

Staff present: Keith Dalton, Town Manager; Neal White, Chief of Police

Press present: Mickey Powell

Chair McDonald called the meeting to order at 2:00pm.

Approval of Agenda

Ms. Harrison made the motion to approve the agenda as presented, the motion was approved by consensus.

Department Update

Chief White provided a department update.

Mr. Dalton noted that the proposed 2020 budget will be reviewed by the Budget and Finance Committee on Thursday and it will not include a police patrol vehicle. He noted that the cut would create challenges in subsequent years and it would leave the administrative department without a vehicle for at least another year.

Mr. Dalton suggested that speeding on Jack Enders Boulevard be moved up on the agenda. Chair McDonald agreed and asked Chief White to provide a report on his findings.

Discussion – Speeding on Jack Enders Boulevard

Chief White presented his findings noting that the 85th percentile exceeded 10mph over the posted speed limit. The Committee discussed speed zone changes, enhanced fines, and permanently installed radar feedback signs.

The Council determined that staff should follow its protocol when dealing with speeding issues. Chief White informed the Committee that he would work on education, enforcement, and re-evaluation to gauge the effectiveness of the Department's efforts.

Town Code Review Update – Chapter 8

Chair McDonald noted that this matter has been reviewed several times and she wanted to get things moving.

Mr. Dalton briefly discussed changes that had been made to the policy and code noting that several issues will need to be discussed with legal counsel. He reviewed the schedule as the draft schedule was no longer valid.

The Committee decided that no public input session would be held at the committee level. The Committee determined that the matter should be introduced to the Town Council at their June 11, 2019 meeting, a public input session be held on July 9, 2019 with a decision by Town Council at their September 10, 2019 meeting. The Committee stated that this timeline is subject to agreement by Town Council.

Closed Session

There was no closed session.

Other

Chair McDonald stated that she is committed to meeting no more than six times per year unless specific issues require more frequent meetings. The Committee agreed to meet every two months. The Committee also agreed that chapters 8 and 20 would be reviewed at the April 24, 2019 meeting.

Adjourn

Ms. Dickinson moved, seconded by Ms. Harrison, to adjourn the meeting at 3:24pm.

BERRYVILLE TOWN COUNCIL STREETS AND UTILITIES COMMITTEE
Berryville-Clarke County Government Center
MINUTES
February 26, 2019

A meeting of the Berryville Town Council Streets and Utilities Committee was held on Tuesday, February 26, 2019 at 10:30 a.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

Attendance: Members of the Committee present: Diane Harrison, Chair; Pat Dickinson

Staff present: Keith R. Dalton, Town Manager; Christy Dunkle, Planner/Assistant Town Manager; W. Neal White, Chief of Police; Dave Tyrrell, Public Utilities Director; Rick Boor, Public Works Director; Lisa Larrick, Town Clerk

Press present: Mickey Powell, Winchester Star

Others: Jeff Hinson, Rappahannock Electric Cooperative

Chair Harrison called the meeting to order at 10:30 a.m.

Approval of Agenda

The agenda was approved by consent.

Discussion – Rappahannock Electrical Cooperative

Chair Harrison recognized Jeff Hinson of Rappahannock Electric Cooperative (REC). Mr. Hinson asked the Committee to discuss their specific concerns. The Committee members identified the brightness of the lights coming in residents' homes, glare off of streets, and needing more light downtown. Mr. Hinson explained that once the High-Pressure Sodium (HPS) lights fail, REC replaces them with LED lights. He explained the advantages of LED lights: (i) costs are less expensive; (ii) the fixtures and wattages used; (iii) width of the light being cast; and (iv) color temperature scale (Kevlin). He also noted that parts are no longer available for the HPS lights.

The Committee asked about diming options. Mr. Hinson stated that the light output can be dimmed but REC does not as it does not have the billing rate for that from the Virginia State Corporation Commission. The Committee asked about shielding options. Mr. Hinson stated that REC has no shielding options as it would void the warranty to the fixtures. The Committee asked if the lights could be lowered and Mr. Hinson stated it was possible after specific site review.

Discussion – Stormwater Concerns

The Committee and Staff discussed that the public hearing at the next Council meeting was to amend the budget to move funds so the Town could commence the Preliminary Engineering Reports with the first project to move forward being Jackson Drive including Dorsey/Treadwell in FY2019; the second project being Ashby/Archer Streets in FY2019/2020; and the third project being the Town Run in FY2020. The Committee and Staff also discussed the issues and possible fixes for Virginia Avenue.

Discussion – Water and Sewer Rate Study

The Committee agreed to set a work session for either March 11, 2019 or March 13, 2019. No time was set.

Discussion – Future Capital Improvements

Staff updated the Committee on the capital improvements to the water distribution and treatment systems. Mr. Dalton stated that the engineers were leaning toward water treatment plant replacement as opposed to upgrade; therefore cost for the work would be considerably more than what was discussed in the memo. The Committee discussed work that had been done on Main Street and Buckmarsh Street to date. Staff advised the Committee that Council needs to discuss further replacement of the utilities on Main Street and Buckmarsh Street.

Discussion – Street Work

Staff advised the Committee that paving for the Rockcroft subdivision in FY2019 was being pushed back because the water project for that area had not been completed. Staff stated they would provide a list of what streets should be paved and available funds to Council. Staff advised the Committee that most of the FY2020 funds will be used for Hermitage Blvd.

Discussion – Traffic on Josephine Street

Chief White updated the Committee on what had been done on this issue (i.e. working with Berryville Graphics, VDOT, Rappahannock Electric, and Garmin). He stated he has not received any complaints regarding truck traffic recently. The Committee agreed there was nothing further to be done.

Discussion – Logo on NW Elevated Water Tank

Ms. Dickinson clarified that she had had a conversation with Mr. Brown but had not been negotiating any agreement. Mr. Tyrrell stated he had spoken with Mr. Brown who advised there may have been a time when the company offered to paint the logo for free, but he had no confirmation, and he was getting pricing for painting “Berryville” on the water tank. Mr. Tyrrell stated that Mr. Brown suggested it may be better to work with the crew who was working on site regarding the painting of the logo. Staff advised the Committee no start date for the work had been set and that the tank is scheduled to be out of service for approximately three months.

Closed Session – No Closed Session Scheduled**Other**

Mr. Dalton highlighted the fact that Town Council’s investment in quality equipment for the Public Works Department continues to pay dividends.

Adjourn

There being no further discussion, the meeting was adjourned at 12:02 p.m.