

Town of Berryville
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**BERRYVILLE TREE BOARD
REGULAR MEETING**

Wednesday, May 29, 2019 - 7:30 p.m.
Berryville-Clarke County Government Center
101 Chalmers Court – **AB Meeting Room** – Second Floor
Berryville, Virginia

AGENDA

1. **Call to Order** – Sharon Strickland, Chair
2. **Approval of Minutes** – April 3, 2019
3. **Discussion** – Clarke County Farmers' Market Recap
4. **Discussion** – Additional Activities/Updates
5. **Other**
6. **Adjourn**

Patricia Dickinson
Mayor

Harry Lee Arnold, Jr.
Recorder

Council Members

Donna Marie McDonald
Ward 1

Diane Harrison
Ward 2

Erecka L. Gibson
Ward 3

Kara C. Rodriguez
Ward 4

Keith R. Dalton
Town Manager

BERRYVILLE TREE BOARD
Berryville-Clarke County Government Center
MEETING MINUTES
April 3, 2019

The regular meeting of the Berryville Tree Board was held on Wednesday, April 3, 2019 at 7:30 p.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

Attendance: Members present: William Bigelow, Vice Chair; Lillian Ledford; Howard Morrison

Member absent: Sharon Strickland

Staff present: Christy Dunkle, Assistant Town Manager/Planner

Vice Chair Bigelow called the meeting to order at 7:30pm.

Approval of Minutes

Mr. Morrison made the motion, seconded by Ms. Ledford, to approve the minutes of the March 6, 2019 meeting as presented. The motion passed by voice vote.

Discussion – Draft Community Forest Management Plan

Vice Chair Bigelow said he appreciated the input from Mr. Morrison and has started edits to the document.

There was a discussion about reviewing the document at the May meeting. Mr. Morrison reported that the Board has been approved for three dates for the Clarke County Farmers’ Market adding that a number of non-profits have requested space. He said the cost is \$25 per market and recommended that the Tree Board have a table early and late in the season to correspond with tree planting and pruning times.

Vice Chair Bigelow said that he would like to include the historic tree designation in the Plan. It was determined that Vice Chair Bigelow and Mr. Morrison would work jointly on the Plan.

Ms. Ledford volunteered to work on social media for the Board. Ms. Dunkle said the Town is currently working on a social media policy and would update members as that progresses.

Discussion – Arbor Day Celebration: Friday, April 26, 2019

Ms. Dunkle said the Arbor Day Proclamation will be going to Town Council for adoption on Tuesday evening. There was a discussion about a tree planting event and types of trees that should be planted in Rose Hill Park.

Other

Ms. Ledford said she would forward her notes to Board members. As staff will be on vacation on the date of the next meeting, it was determined that a meeting be set for May 29, 2019. Ms. Dunkle said she would reserve the meeting room.

Adjourn

There being no further business, Vice Chair Bigelow made a motion to adjourn the meeting, seconded by Mr. Morrison, the motion passed by voice vote at 7:55pm.

William Bigelow, Vice Chair

Christy Dunkle, Recording Secretary

BERRYVILLE TREE BOARD

Agenda Item 3

Discussion – Clarke County Farmers' Market Recap

May 29, 2019

Chair Strickland has requested a recap of the farmers' market and the need for additional items including a banner identifying the Tree Board at this and other locations.

BERRYVILLE TREE BOARD

Agenda Item 4

**Discussion – Additional Activities/Updates
May 29, 2019**

Chair Strickland has requested discussion of the following items:

- Staffing a table for the National Night Out event on Tuesday, August 6 in Rose Hill Park.
- A discussion about participation of Tree Board members in other local activities.
- Informational/educational mini sessions for children and young adults.
- Engagement with middle and high school students and faculty about trees.
- Discuss the direction of the Tree Board.

Chair Strickland requested an update of the Tree City USA application. Staff has added the proclamation to the application submittal. The next application round opens in September, 2019.