

REQUEST FOR BIDS

Sealed proposals for the construction of “Town of Berryville ~ Water Booster Pump Station Upgrade” will be received by the Town of Berryville Business Office, located in the Berryville ~ Clarke County Government Center, 101 Chalmers Court, Suite A, Berryville, Virginia until 2:00 p.m. local time, Thursday, August 5, 2010 at which time they will be opened and read aloud in the main meeting room located on the second floor. Bids received after that time will be returned unopened.

One (1) original and two (2) copies of the Bid Proposal and supporting documentation are required.

Copies of the plans and specifications and other contract documents are on file and available for inspection in the office of the Town of Berryville, 101 Chalmers Court, Suite A, Berryville, Virginia, and in the offices of Patton Harris Rust & Associates, 117 East Piccadilly Street, Winchester, Virginia. Prospective bidders may purchase copies of the plans and specifications from the Winchester office of Patton Harris Rust & Associates, for a **non-refundable fee of \$75.00**.

A Pre-Bid meeting will be held on Wednesday, July 21, 2010 at 10:00 a.m. local time, at the Berryville Town Office, main meeting room, second floor. Attendance at the Pre-Bid meeting is strongly recommended.

All questions regarding bid items and requirements must be made on or before 5:00 p.m., Thursday, July 29, 2010.

Each bid must be accompanied by a deposit of not less than five (5) percent of the gross sum named in the bid. The Town reserves the right to reject any and all bids and to waive any irregularities therein.

No bidder may withdraw his bid within sixty (60) days after the actual date of the opening thereof, unless the bidder follows Procedure 1 as specified in Section 2.2-4330 of the Virginia Public Procurement Act.

The principal features of the contractor are as follows:

This project consists of construction of an upgrade to the existing water booster pump station located at 201 Tom Whitacre Circle in the Town of Berryville, Clarke County, VA. Construction will include removal of the existing booster pumps and piping and construction of new booster pumps, piping and valves, building addition and modifications, the addition of emergency standby generator and automatic transfer switch, section of new 12” water main and valves and connection to existing water main, site work, mechanical and electrical as shown on the drawings and/or described in the specifications.

Bidders must be registered as Contractors in the Commonwealth of Virginia as provided by Chapter 7 of Title 54 of the Code of Virginia of 1950, as amended which requires evidence of a certificate of registration prior to submittal of a bid.

Bids shall be addressed to the Town of Berryville, Attn: Desiree Moreland, Town Treasurer, 101 Chalmers Court, Suite A, Berryville, Virginia 22611 and on the outside of the envelope plainly marked **“Town of Berryville ~ Water Booster Pump Station Upgrade”** for which a bid is contained therein.

Date: July 5, 2010

/s/ _____
Keith Dalton, Town Manager, Town of Berryville