

**BERRYVILLE ARCHITECTURAL REVIEW BOARD**  
**Berryville-Clarke County Government Center**  
**MINUTES OF REGULAR MEETING**  
**Wednesday, June 6, 2018**

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The regular meeting of the Berryville Architectural Review Board was held on Wednesday, June 6, 2018 at 12:30 p.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

**ATTENDANCE**

The following members of the Board were present: Jim Barb, Chair; Susan Godfrey, Vice Chair; Satkuna Mathur; Gene Williamson

Member absent: Robin McFillen

Press present: None

The following staff member was present: Christy Dunkle, Town Planner

**APPROVAL OF AGENDA**

Chair Barb asked for a motion to approve the agenda. Vice Chair Godfrey made the motion to approve the agenda, seconded by Ms. Mathur, the motion passed by voice vote.

**APPROVAL OF MINUTES**

Mr. Williamson made the motion to approve the minutes of the March 7, 2018 meeting, seconded by Vice Chair Godfrey, the motion passed by voice vote.

**Sign Review**

**Turi Turkel (Owner, Turiya Yoga + Wellness) is requesting a Certificate of Appropriateness for a wall sign located at 13 East Main Street, identified as Tax Map Parcel number 14A5-((A))-17, zoned C General Commercial.**

Ms. Dunkle said that Ms. Turkel would like to install a wall sign ("YOGA") similar to the Allstate sign next to her business on East Main Street. She said that the sign conforms to zoning regulations and is made of finished wood with metal letters. She added that it will be installed at the same height as the adjacent wall sign. Chair Barb said that the sign looks good and asked whether there are address numbers on the building. Ms. Dunkle said she would discuss the matter with the applicant. There being no further discussion, Mr. Williamson made the motion to approve the request as presented, seconded by Vice Chair Godfrey, the motion passed by voice vote.

**Sign Review**

**Karen Walker (Owner) is requesting a Certificate of Appropriateness for a projecting sign for her business, Karen Walker, LMT, Therapeutic Massage & Bodywork, located at 30 West Main Street, identified as Tax Map Parcel number 14A2-((A))-57, zoned C General Commercial.**

Ms. Dunkle noted that the sign has already been installed. She said that the two-sided acrylic sign is 24"x48". She said the sign was installed on an existing horizontal pole that extends from the building. There being no further questions, Ms. Mathur made the motion to approve the sign as installed, seconded by Vice Chair Godfrey, the motion passed by voice vote.

**Other**

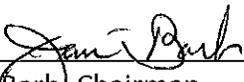
Ms. Dunkle said she had received a request to review a temporary banner however the image is too small to read. There was a discussion about the information on the banner and ARB members requested that staff contact the applicant to obtain a large image of the sign and to administratively approve the request.

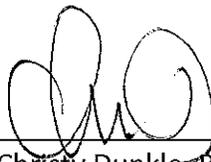
Chair Barb asked if there was an update on Mr. Dunning's windows. Ms. Dunkle said she had not been able to draft a second letter but will get one ready for review by members. Vice Chair Godfrey asked about the discussion about the Battletown Inn at the March meeting. Ms. Dunkle said she had not heard from Mr. Johnson since their initial meeting and had no further information on the project.

Mr. Williamson said there appeared to be a proliferation of flags downtown. There was a discussion about aesthetics and how the banners are installed. Ms. Dunkle said that she had not heard back from Los Wingeer concerning securing the umbrella they had proposed.

**Adjourn**

There being no further discussion, Mr. Williamson made the motion to adjourn the meeting, seconded by Vice Chair Godfrey, the motion was approved by voice vote at 12:50pm.

  
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Jim Barb, Chairman

  
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Christy Dunkle, Recording Secretary