

BERRYVILLE ARCHITECTURAL REVIEW BOARD
Berryville-Clarke County Government Center
MINUTES OF CALLED MEETING
Monday, August 27, 2018

A called meeting of the Berryville Architectural Review Board was held on Wednesday, August 27, 2018 at 12:00 p.m. in the Berryville – Clarke County Government Center located at 101 Chalmers Court in Berryville, Virginia.

ATTENDANCE

The following members of the Board were present: Jim Barb, Chair; Robin McFillen; Gene Williamson

Member absent: Susan Godfrey; Satkuna Mathur

Press present: None

Others present: Gantt Miller; Richie Pifer, Jr.

The following staff member was present: Christy Dunkle, Town Planner

Chair Barb called the meeting to order at 12:00pm.

APPROVAL OF AGENDA

Chair Barb asked for a motion to approve the agenda. Mr. Williamson made the motion to approve the agenda, seconded by Ms. McFillen, the motion passed by voice vote.

APPROVAL OF MINUTES

Mr. Williamson made the motion to approve the minutes of the August 1, 2018 meeting, seconded by Ms. McFillen, the motion passed by voice vote.

Architectural Review

Richie Pifer, Jr., (Pifer Management and Construction Services, Inc.), Applicant, is requesting a Certificate of Appropriateness for renovations to the Washington Square Apartment complex located at 102 East Main Street, identified as Tax Map Parcel number 14A2-((A))-76, zoned C General Commercial.

Ms. Dunkle said Mr. Pifer is requesting approval for improvements visible from the right-of-way of East Main Street to the Washington Square Apartments. She said Mr. Miller, the owner of the property, was in attendance. She added that the Masonite siding would be replaced with Hardie Plank and the shingle roof will be replaced with standing seam metal. Ms. McFillen complimented the color choice of the siding (light brown) and Mr. Miller said that it will match the mortar in the existing brick. Chair Barb said that the metal roof will make a big difference in the lifetime of the roof. Mr. Miller added that it will also match the context of downtown Berryville. He described additional improvements being made to the complex including walkways and pavers. Mr. Williamson asked if other improvements were going to be done to the main house. Mr. Miller said the woodwork will be repaired but no other modifications were planned at this time.

There being no further discussion, Ms. McFillen made the motion to accept the proposed changes and applauded Mr. Miller's efforts, seconded by Mr. Williamson, the motion was approved by voice vote.

Sign Review

Kelsey Mussett, (Owner, Kelsey Cakes Boutique), is requesting a Certificate of Appropriateness for a projecting sign located at 11 South Church Street, identified as Tax Map Parcel number 14A5-((A))-11, zoned C General Commercial.

Ms. Dunkle said she had contacted the owner when the meeting was scheduled to make sure she was able open mid-month and received the application earlier in the day. She said the two-sided wooden and PVC projecting sign is 36" wide by 24" tall and would be located on an existing bracket. Ms. McFillen said that the sign should fit within the size of the arm of the bracket and not extend beyond that point. Ms. Dunkle said she would add this requirement to the approval paperwork.

There being no further discussion, Ms. McFillen made the motion to approve the sign with the stipulation that the sign not extend beyond the bracket arm, seconded by Mr. Williamson, the motion passed by voice vote.

Other

There was a discussion about the installation of windows Mr. Dunning's building on Barnet Street and members requested that staff write Mr. Dunning and ask that he submit an application for the house at 101 North Church Street at the October meeting.

Adjourn

There being no further discussion, Ms. McFillen made the motion to adjourn the meeting, seconded by Mr. Williamson, the motion was approved by voice vote at 12:17pm.



Jim Barb, Chairman



Christy Dunkle, Recording Secretary