

Water and Sewer *(see Water and Sewer brochure)*

Refuse and Recycling

Weekly residential curbside refuse and recyclables collection occurs on the following schedule:

- East of Buckmarsh Street (Route 340) – Thursday
- West of Buckmarsh Street (Route 340) – Friday

The Town has contracted with a private hauler to provide this service. One trash cart and one recycling bin are provided at no charge. The cart and bin are the property of the hauler and must remain with the residence. Trash and recycling containers should be placed on the curb by 7:00 a.m. on collection day. To minimize litter, all trash must be disposed of in plastic bags and placed in the provided cart with the lid securely in place. In the unusual event your trash was placed at the curb by 7:00 a.m. but is missed for some reason, if possible please contact the Town Business Office by 1:00 p.m. on collection day (540-955-1099). On certain holidays curbside collection will be delayed by one day. The Town's website will have News Flash updates to identify the specific holiday(s) that will affect the collection schedule.

Bulk and Appliance Collection

Bulk item and appliance collection service, which is provided each Wednesday, must be scheduled in advance with the Town Business Office. With regard to appliance collection, the following fees apply: \$25.00 for appliances such as stoves, washers, dryers, or water heaters and \$40.00 for items such as refrigerators, air conditioners, televisions, and computer screens. Prior to appliance collection an appliance collection sticker must be purchased from the Town Business Office and affixed to the appliance to be collected. All hazardous waste (e.g. paints, pesticides, anti-freeze, used oil, tires and the like) must be disposed of in a certified waste acceptance facility. Most of these materials can be disposed of at the Frederick County Landfill. The Frederick County Landfill can be reached at 540-665-5658 or through www.fcva.us.

Yard Waste Collection

The Town collects yard waste each Monday, weather permitting. Loose yard waste must be contained in paper yard waste bags and may not exceed fifty pounds in weight. Brush must be tied into compact bundles that can be handled by one collector. No such bundle shall

exceed four (4) feet in length, twelve (12) inches in diameter and fifty (50) pounds in weight. No single collection may exceed one hundred pounds of waste. Do not block sidewalks or storm drains. Neither the Town nor its contractors will collect grass clippings or ashes. Yard waste must be placed out for collection no earlier than the Saturday prior to the collection day and no later than 7:00 a.m. on collection day.

Fire and Rescue Services

The Town is served by several local volunteer fire and rescue companies. The company with primary responsibility for the Town is the John H. Enders Volunteer Fire Company and Rescue Squad. Volunteer efforts are supplemented by professional fire and EMS personnel who are funded and managed by the County of Clarke. If you would like to volunteer to assist John H. Enders Volunteer Fire Company and Rescue Squad, then please call 540-955-1110.

Schools

Area schools are funded by the County of Clarke and are administered by the Clarke County School Board, 317 W. Main St, 540-955-6100, www.clarke.k12.va.us.

Parks and Recreation

Berryville owns and maintains the beautiful three-acre Rose Hill Park in the heart of downtown. Rose Hill Park provides a great place for families to relax and enjoy a peaceful outing. Park facilities include a playground designed for our younger citizens, a basketball court and a gazebo. Throughout the course of the year, Rose Hill Park hosts numerous concerts, festivals and other events.

A variety of youth and adult recreational services and programs are provided through the Clarke County Parks and Recreation Department located at the Chet Hobert Park (225 Al Smith Circle, Berryville, VA). Facilities include a community building with an indoor gymnasium, exercise room and several meeting rooms; the community swimming pool; picnic shelters; outdoor playing fields for soccer, baseball and football; outdoor tennis courts and playground equipment. For more information about County facilities and programs, please call 540-955-5140 or visit www.clarkecounty.gov.

Town Staff

Keith R. Dalton
Town Manager

Gregory C. Jacobs
Treasurer / Assistant Manager

Christina N. Dunkle
Town Planner / Assistant Manager

W. Neal White
Chief of Police

David Tyrrell
Director of Utilities

Richard Boor
Director of Public Works

Contact Information

Town of Berryville	
<i>Town Business Office</i>	540-955-1099
<i>website</i>	www.berryvilleva.gov
<i>fax</i>	540-955-4524
<i>Planning and Zoning</i>	540-955-4081
<i>Police (non-emergency)</i>	540-955-3863
<i>Water and Sewer</i>	540-955-1099
<i>Refuse and Recycling</i>	540-955-1099

County of Clarke	
<i>Administration</i>	540-955-5100

Berryville Main Street	540-955-4001
Frederick County Landfill	540-665-5658
Rappahannock Electric	800-552-3904
Washington Gas	540-869-1111
Comcast/Xfinity	800-266-2278
Post Office	540-955-2667
Clarke County Library	540-955-5144

Disclaimer

This brochure contains general information on various laws and regulations and should only be used as a guide. As this document is general in nature it cannot fully explain how laws and regulations are applied to specific situations and invariably such guides contain some errors. Further, laws and regulations are added or changed periodically and may not be immediately amended in this brochure. Please contact the appropriate agency to obtain specific information on a given law or regulation.

August 2020

WELCOME TO BERRYVILLE



Rose Hill Park

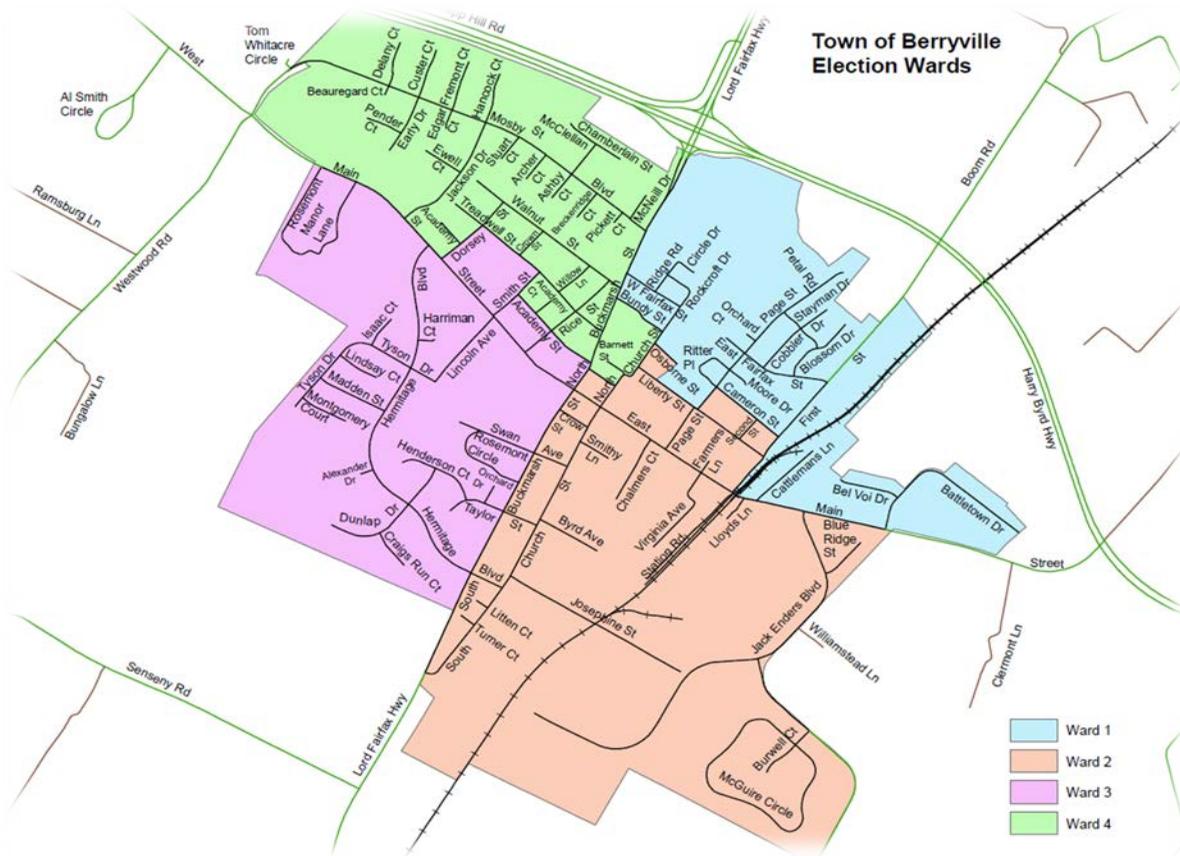
We hope this guide will be of help to you as you settle into your new home and community. Please do not hesitate to call or stop by the Town Office if you have any questions or need additional information, local street maps or any other assistance we may be able to provide or just to exchange a friendly "Hello"!

Town Council Members

<i>Mayor</i>	Harry Lee Arnold, Jr.
<i>Recorder</i>	Erecka L. Gibson
<i>Ward 1</i>	Donna Marie McDonald
<i>Ward 2</i>	Diane Harrison
<i>Ward 3</i>	Grant Mazzarino
<i>Ward 4</i>	Kara C. Rodriguez

Additional information can be found at
www.berryvilleva.gov

Berryville-Clarke County Government Center
101 Chalmers Court, Suite A
Berryville, VA 22611
540-955-1099



Town of Berryville Election Wards

Berryville is a wonderful community. By long tradition, and as designated in the Berryville Area Plan, the Town serves as the center of commercial, residential, institutional, and industrial activity for Clarke County. Both the Town and County are committed to preserving and enhancing Berryville's historic downtown and maintaining Clarke County's exquisite countryside. Preservation of our community's charming character and natural beauty has required extraordinary effort and a high level of cooperation between the Town and County. The Berryville Town Council encourages all citizens to join in these preservation efforts, which will ensure that our community remains a great place to live, work, and play.

Historic Downtown

The central business district in Berryville is an established historic district listed on both the Virginia and National Registers of Historic Landmarks. Berryville is also a Virginia Main Street Community, a downtown

revitalization program of the National Main Street Center of the National Trust for Historic Preservation administered through the Virginia Department of Housing and Community Development by agreement with the local independent organization, Berryville Main Street (BMS). In addition to organization and sponsorship of festivals and events in the downtown, BMS provides a variety of services and programs which offer assistance to downtown property owners and businesses. For further information, contact the Berryville Main Street director at the BMS office 540-955-4001 or director@berryvillemainstreet.org.

Town Government

The Town of Berryville operates under the council-manager form of local government. The Town is governed by a six-member Town Council. The Town Council is comprised of a Mayor, Recorder, and four Council members. The Mayor and Recorder may live

anywhere in Town while the four Council members must live in one of the Town's four election wards. While four of the Council members have specific residency requirements, all members of the Town Council, including the Mayor and Recorder, are elected by the entire Town electorate. Town Council contact information is available at www.berryvilleva.gov or by calling the Town Business Office at 540-955-1099.

The Town Council employs a manager to oversee the delivery of Town services. The Town Manager, who serves at the pleasure of Town Council, manages the day to day operation of the Town and serves as the chief advisor to the Town Council. The Town Manager can be reached at townmanager@berryvilleva.gov or 540-955-1099.

Voter Registration

The Clarke County Registrar's Office is located at 101 Chalmers Court. Office hours are 8:30 a.m. to 4:30 p.m. Monday through Friday, excluding holidays. Extended hours are offered prior to voter registration deadlines prior to elections. Please contact the Registrar's Office for more information at 540-955-5168 or visit www.clarkecounty.gov.

Town Meetings

The Town Council meets in the Main Meeting Room, second floor, at 101 Chalmers Court on the second Tuesday of each month, beginning at 7:30 p.m. The Standing Committees of Town Council (Budget and Finance; Community Development; Personnel, Appointment, and Policy; Public Safety, and Streets and Utilities), Planning Commission, Board of Zoning Appeals, Berryville Area Development Authority, Tree Board, and Architectural Review Board also meet at 101 Chalmers Court. All meetings are open to the public and citizens are invited to attend. Visit www.berryvilleva.gov for meeting dates and times. We encourage all citizens of the Town to take an active part in local government. The Town maintains a "Talent Bank" of citizens who are interested in serving on these boards. Talent Bank forms may be obtained at the Town Business Office or at www.berryvilleva.gov.

Town Business Office

The Town Business Office, located at 101 Chalmers Court, is open from 8:30 a.m. to 5:00 p.m. Monday

through Friday, excluding holidays. The Town Business Office can be contacted by calling 540-955-1099. A drop box is provided for after-hours payment of water and sewer bills, taxes, parking tickets and any other bills or payments due the Town. We discourage depositing cash in the drop box.

Police Department Office

The Berryville Police Department Office, located at 101 Chalmers Court, is open from 9:00 a.m. to 5:00 p.m. Monday through Friday, excluding holidays. The office telephone number is 540-955-3863. For emergencies call 911.

Planning Department Office

The Berryville Planning Department Office, located at 101 Chalmers Court, is open from 9:00 a.m. to 5:00 p.m. Monday through Friday, excluding holidays. The office telephone number is 540-955-4081.

Real Estate / Personal Property Taxes

In the Commonwealth of Virginia, citizens of Towns are also citizens of the surrounding County. Accordingly, Town residents pay real estate and personal property taxes to both the Town and the County. The Town calculates its real and personal property taxes by using assessments provided by the Clarke County Commissioner of the Revenue. Any questions about the assessed value of your property should be directed to that office, located at 101 Chalmers Court (540-955-5108). Real estate taxes for both the Town of Berryville and Clarke County are due and payable in semi-annual installments, on June 5th and December 5th of each year. Town of Berryville personal property taxes are due and payable once a year, on December 5th (Clarke County personal property taxes are billed semi-annually, due and payable on June 5th and December 5th of each year). In the event that you use a postal address that is different from your street address, it is your responsibility to verify that the Town has your proper mailing address. If your real estate tax bills are directed to a third party payee in connection with your mortgage, in order to ensure timely receipt and payment of tax bills, it is recommended that you confirm that the third party payee has requested your bill from the Town.

(Cont'd)